

NOTICE TO BIDDERS

CITY OF COLUMBIA CITY, INDIANA

REQUEST FOR BIDS: BLANKET CONTRACT FOR RANK VEGETATION, GRASS AND WEED REMOVAL

The City of Columbia City, Indiana, by and through its Board of Public Works and Safety, is seeking competitive sealed bids to establish a blanket contract for the abatement of rank vegetation, overgrown grass, noxious weeds, and related debris on public rights-of-way and private parcels found in violation of local ordinances. Because this is a blanket contract, work will be ordered on an as-needed, on-call basis throughout the contract term. Services will include, but are not limited to:

- Mowing and string trimming of overgrown grass, weeds and rank vegetation exceeding legal height limits, and tree pruning.
- Removal and lawful disposal of cut debris and brush.
- Application of approved herbicides (license required).

Bid packets can be picked up at the City Clerk-Treasurer's office, located at City Hall, 112 S. Chauncey Street, Columbia City, IN or a digital copy may be requested by emailing the City Clerk-Treasurer at lrobinson@columbiacity.net.

The contract will be effective from **October 27, 2026 through December 31, 2027**, with an option to renew for two (2) additional one-year terms upon mutual agreement.

Sealed bids must be delivered to the City Clerk-Treasurers office no later than 4:00 p.m. on Tuesday, October 13, 2026. Bids received after the designated time will be returned unopened. All submitted bids must be clearly marked on the outside of the envelope: **"Blanket Contract – Vegetation Removal"**.

Bids will be publicly opened and read aloud during the scheduled meeting of the Board of Public Works and Safety on Tuesday, October 13, 2026 at 5:00 p.m. in the Council Chambers of the City Hall building located at 112 S. Chauncey Street, Columbia City, IN.

Dated this 11th day of September, 2026.

By Order of the City of Columbia City, Indiana
Leslee R. Robinson, City Clerk-Treasurer

September 19 & October 3