

**BOARD OF WORKS
TUESDAY, APRIL 28, 2026
5:00 PM**

Mayor Ryan Daniel – Present
Clerk Treasurer Leslee Robinson – Present
Attorney Marcia McNagny – Present
Daniel Weigold – Present
Lisa Smith – Present

The Columbia City Board of Works met in regular session with all members present. Mayor Daniel called the meeting to order at 5:00 p.m.

MINUTES Mayor Daniel made a motion to approve the April 14, 2026 meeting minutes as presented. Lisa Smith seconded the motion, motion passed unanimously.

PUBLIC COMMENT There were no public comments.

ENCROACHMENT AGREEMENT – 237 W. BAY BRIDGE CT. Louis Torres was present to discuss the encroachment agreement involving a privacy fence.

Kelly Cearbaugh noted that there was a sewer line in back, but it should be ok.

Mayor Daniel explained that if for some reason we need to get to our utilities, and it is not an emergency, we would notify them ahead of time so that the fence could be removed but if it was an emergency we would remove it as gently as possible and would be up to them to have the fence put back up.

Mayor Daniel made a motion to approve the Encroachment Agreement for 237 W. Bay Bridge Court as presented. Dan Weigold seconded the motion, motion passed unanimously.

ENCROACHMENT AGREEMENT – 414 W. COLUMBIA PARKWAY Brittany Jahn was present to discuss the encroachment agreement also involving a privacy fence.

Dan Weigold pointed out the question mark on the site plan. It was explained that it was not decided yet as to if they would end at the front or back of the garage. It was shared that the difference would be 8 feet.

There were no concerns presented from the department heads.

Mayor Daniel made a motion to approve the Encroachment Agreement for 414 W. Columbia Parkway as presented. Lisa Smith seconded the motion, motion passed unanimously.

Mayor Daniel confirmed there were no utilities behind there. Chip Hill advised there was electric but there should be no problem. Kelly Cearbaugh advised that the sewer was on the other side.

JOHNSON MEADOWS PLAT Mayor Daniel explained this was for the Johnson's 2 lot subdivision where it was property they already had but have worked everything together with the alley that Council had vacated.

Dan Weigold mentioned that there was a water line that runs up the alley so there should be an easement listed. Mike Shoda confirmed that there was a water line that runs in the vacated alley; it comes off Van Buren and then turns at the alley intersection to Madison Street. He advised that the owners were told when the alley was vacated that we would need access if repairs were needed. Dan Weigold advised the easement was not listed on the plat. Attorney McNagny suggested the plat

documents might reference the easement. Dan Weigold was curious if the easement needed to be marked on the actual plat. Mike Shoda felt it should be. Dan Weigold advised if the documents cover it then so be it but when looking at blueprints, he likes for everything to be clear. Attorney McNagny totally agreed that they should get confirmation to be sure.

Mayor Daniel requested to table approval of the plat to make sure our water easement was protected and what is stated under the Deed of Dedication on the plat document matches what is actually on the map. The Board agreed.

RESOLUTION 2026-11 PREPAYMENT OF CLAIMS Lisa Smith made a motion to read Resolution 2026-11 by title only. Dan Weigold seconded the motion, motion passed unanimously. Clerk Treasurer Leslee Robinson read Resolution 2026-11, a Resolution providing prior written approval of Ordinance 2026-12 authorizing prepayment of certain claims.

Leslee Robinson explained this Resolution needed to be approved by the Board prior to Council's approval of the Ordinance authorizing what State Statute says we can prepay as far as bills coming to the Board for final approval. Attorney McNagny pointed out that under #2, in terms of compliance, the code references the State Board of Accounts requirement that makes sure certain accounting procedures are still followed.

Mayor Daniel made a motion to approve Resolution 2026-11. Lisa Smith seconded the motion, motion passed unanimously.

STREET CLOSING – AMERICAN LEGION OSD PARADE Dan Weigold made a motion to approve the street closing permit for the American Legion OSD Parade on June 20, 2026 as presented. Lisa Smith seconded the motion, motion passed unanimously.

STREET CLOSING – VETERAN'S MARATHON Mayor Daniel anticipated a meeting would be held prior to the race. Chief Parrett mentioned that they discussed moving the finish line back so that they can get Van Buren Street opened back up faster.

Mayor Daniel made a motion to approve the Veteran's Marathon and Half-Marathon street closing permit as presented. Dan Weigold seconded the motion, motion passed unanimously.

BILLS Lisa Smith made a motion to pay all accounts payable in the amount of \$208,953.83 from the allowance of accounts payable vouchers dated April 28, 2026 for checks. Dan Weigold seconded the motion, motion passed unanimously.

Lisa Smith made a motion to pay all accounts payable in the amount of \$673,082.38 from the allowance of accounts payable vouchers dated April 28, 2026 for EFT payments. Dan Weigold seconded the motion, motion passed unanimously.

Lisa Smith made a motion to pay all accounts payable in the amount of \$2513.04 from the allowance of accounts payable vouchers dated April 28, 2026 for meter deposits. Dan Weigold seconded the motion, motion passed unanimously.

PAYROLL Lisa Smith made a motion to pay all accounts payable except overtime in the amount of \$294,581.53 plus overtime in the amount of \$12,467.76 for a total of \$307,049.29 for the payfile ending April 17, 2026. Dan Weigold seconded the motion, motion passed unanimously.

DEPARTMENT REPORTS **Mike Shoda** – working on Jeffery Drive and have 2 houses left to hook up. **Chip Hill** – downtown cleanup, have a lot of interest in the jail as well as the Westgate project. **Matt Heiden** – opening day went well, repairs being

made to pool tiles, interviews for open positions. **Toby Fralick** – update on delivery of breathing air compressor as well as the new engine, Truck 107 still has an active leak with 6-week lead time on parts. **Mike Cook** – update on new roof, waiting on new VFD for sludge pump, received quote to repair headworks pump in the neighborhood of \$52,000, started second round of biomonitoring. **Kelly Cearbaugh** – helped with tree board tree removal, starting on ADA ramp replacements, street sweeping, patching streets. **Gary Parrett** – officer updates, Dispatch running smooth, gearing up for First Fridays and Farmer’s Market, 3 interns from the school.

YOUTH COUNCIL Kirra Buckles was present representing the Youth Council and gave an update on their activities.

FIRE TRUCK FINANCING Leslee Robinson reported that she had quotes in for the fire truck and will present those depending on when we think we may be getting the truck, either May 12 or the last meeting in May.

MAYOR REPORT Mayor Daniel reported that he was away at Mayor’s Institute in Indianapolis today. He shared that he will be at the Pottawatomie Inn to welcome the IMMA organization. He reported that they were trying to put together a US 30 Whitley County Planning Group meeting.

Having no further business to come before the Board, Mayor Daniel called the meeting adjourned.

Mayor Ryan Daniel

Attest:

Clerk Treasure Leslee Robinson