

COLUMBIA CITY HOUSING AUTHORITY MEETING MINUTES
Regular Session
Common Council Chambers of City Hall, Columbia City, Indiana
February 25, 2026
5:00p.m.

Members Present: Matt Curry, Chair
Steffanie Powers, Secretary
Latricia Banuelos
Christine Scroggs

Members Absent: Jeremy Conrad
Jennifer Duff
Bryan Graham

Also in Attendance: Chip Hill, Community Development Director

Call to order/Roll call/Minutes

Chair Matt Curry called the meeting to order. Attendance was as listed above. Matt Curry asked for a motion to approve the November 2025 minutes. Latricia Banuelos made a motion to approve the minutes, seconded by Matt Curry. A voice vote was taken; passed unanimously.

Appointment and approval of Vice Chair

This issue was tabled until the next month when all the members could be in attendance.

Landlord registration update/regroup

Mike Malcolm, who had been working on the proposed landlord registration, stepped down from the CCHA. Clerk Treasurer Leslee Robinson had not been in favor of the landlord registration list, but it was noted that she was adjusting to her new role. Goals of the landlord registration list would be to (1) help people who are looking for somewhere to rent and (2) to build a fund to be able to help landlords specifically. The idea of having an annual grant prize for landlords, drawn randomly, was discussed. This would help landlords improve their properties, help our community look better, increase the value of surrounding properties, and help increase revenue through property taxes. It was asked whether landlords would need to meet certain standards to be able to participate in the landlord registration list. Christine Scroggs noted that she had worked with people who struggled with issues, such as mold, in the houses they rented. It was noted that the CCHA could potentially be a resource for people having issues with landlords. Regarding the proposed landlord registration list, it was recommended to allow Leslee Robinson to have a year to settle into her role as Clerk Treasurer.

New applications and new homes

There were no new applications. There is a home on Main Street that will be going up for sale in the near future. It will likely be priced at about \$170,000.00. It has three bedrooms and will need a lot of cosmetic work. The CCHA will see if there is more information about it next month.

Street signs

Chair Matt Curry introduced the idea of working with the Street Department to purchase and install some new street signs in Columbia City. The idea would be for these to be maroon signs with white lettering and a white eagle emblem. Matt Curry noted that there are certain standards for street signs, such as reflectivity and size, with the size requirements being based on the speed limit in the area. This will be discussed further after getting information regarding the cost of the proposed signs.

Putting brochures or pamphlets regarding the CCHA loan programs in realtor and insurance offices was also discussed. These pamphlets could potentially have a QR code that would link to the CCHA programs.

Adjournment

Latricia Banuelos moved to adjourn, seconded by Steffanie Powers. The meeting was adjourned at 5:34 p.m.

Submitted by Steffanie Powers, Secretary