

Meeting Notes – Regular Meeting Of The

City Of Columbia City Park Board

Park Office, 400 N. Whitley St.

Monday, December 22nd, 2025 at 6:00pm.

I. Call To Order

- a. Meeting was called to order by Keith Nickolson.

II. Roll Call

- a. Members: Kim Varga, Mark Ellis, Keith Nickolson, Roger Ferrell
- b. Park Superintendent: Matt Heiden
- c. Absent: Karen Koday

III. Approval Of Minutes

- a. Moved to approve minutes by Roger Ferrell seconded by Keith Nickolson will all vote aye

IV. Communication/Acceptance of Agenda

V. Old Business

- a. We took one of the pool circulation pumps to Cook's Electric, so it can be rebuilt before the pool season starts. We rotate out a pump every year to be maintained for optimal pool function.
- b. Started putting in water line for dog park, but construction was delayed due to snow. The line will be finished once weather allows it to be.
- c. Melinda, Andrea, and Terry have been working out some issues with the new park software. The software changed from RecPro to RecDesk. We have had some problems with the new POS system.

VI. New Business

- a. Cookies with Santa event took place on December 19th and went well. Animal Grams brought Evergreen the reindeer.
- b. Due to the meeting in November being cancelled, Matt Heiden has had to make some decisions on pricing for next year.
 - i. Swim team registration prices and the December sale prices for pool memberships have remained the same as last year's prices.
 - ii. The Morsch's Park pavilion rental fee was changed. We will no longer be charging a security deposit due to us rarely enforcing the policy of keeping the security deposits if there was a mess left behind from a rental. This will also be one less thing to charge and we must refund afterwards. The total cost for the rental will increase to \$250.
 - iii. Matt asked the board for verbal approval of these changes if they approved. Keith mentioned that he was good with the price updates and Roger seconded the motion. All voted aye.

- c. Matt went over the Usage Agreement that is used when people want to rent areas of our Parks.
 - i. He went over the rentable areas and the current pricing.
 - ii. Roger said that he thinks the current agreement is good to use in 2026. Keith seconded the motion, and the board approved the rental agreement.
- d. Matt introduced a new structure for sponsorships. Roger motioned to approve, Mark seconded, and all voted aye.
- e. Some ideas were brought up about sponsorship signs for the baseball fields and the pool. Matt is going to do more research on places that do signs and collect more pricing options for the next board meeting.
- f. Beginning to look for contractors for the Amphitheater.
- g. Father/Daughter Dance will be on February 6th and 7th. Tickets go on sale January 2nd.

VII. Adjournment

- a. Kim motioned to adjourn, and Mark seconded. All voted aye.

Minutes submitted by Administrative Assistant Emilee Button