

**BOARD OF WORKS
TUESDAY, NOVEMBER 12, 2024
5:00 PM**

Mayor Ryan Daniel – Present
Clerk Treasurer Rosie Coyle – Present
Attorney Marcia McNagny – Present
Daniel Weigold – Present
Lisa Smith – Absent

The Columbia City Board of Works met in regular session with all members except Lisa Smith present. Mayor Daniel called the meeting to order at 5:00 p.m.

MINUTES Approval of the October 22, 2024, meeting minutes were tabled until the next meeting.

ENCROACHMENT AGREEMENT – 223 W. VAN BUREN ST. Weston Davison was present to discuss a sign request. He advised he would like to place a sign on the existing pole that The Nook used. Mayor Daniel questioned if his sign would be the same dimensions. Mr. Davison was unsure of what their measurements were but confirmed his sign would be shorter than the pole. Mayor Daniel confirmed this was an aerial encroachment. Chip Hill advised that was correct.

Mayor Daniel made a motion to approve the Encroachment Agreement for 223 W. Van Buren Street as presented. Dan Weigold seconded the motion, all voted unanimously.

TABLES ON SIDEWALK AT 223 W. VAN BUREN ST. Weston Davison requested permission to place tables on the sidewalk in front of his building for seating. He advised the salon owner next to him agreed to allow tables be placed in front of the salon as well. He shared that would allow him to have four 2-top tables in front of each storefront with a right of passage in between.

Mayor Daniel questioned how much passage would be in between the two sets. Mr. Davison noted the diagram shows 3 ft. but thought it would be more than that.

Dan Weigold questioned how wide the tables were. Mr. Davison advised the tables would be 24 inches from the building and the tables themselves were 24 inches. Dan Weigold noted there would basically be 4 ft. of table and questioned if some of the tables would encroach over the brick strip that is in the sidewalk. Mr. Davison was not sure and advised he could go back to get a good measurement then come back to the Board. Dan Weigold felt it would leave it pretty narrow through there and would like to see how it would all fit. He felt it was a good idea but wanted to make sure there was enough space there. Mayor Daniel advised ADA accessibility was his main concern. Chief LaRue expressed concern for the bumper overhang of cars parked there and also noted they have had people drive up over the curb there. Mayor Daniel suggested maybe considering concrete bumpers to protect people sitting out there and would also like to know about the distance between the sets of tables.

Mayor Daniel made a motion to approve the 4 proposed tables up against CiBO and the salon on West Van Buren Street for now. Dan Weigold seconded the motion, all voted unanimously.

ENCROACHMENT AGREEMENT – 1277 E. PEBBLE CREEK RUN – SOBEL Paul Sobel of 1277 E. Pebble Creek Run was present to report they had locates done and found the only thing running in the easement was electrical. He advised they were looking to go past it which would put it at least 3 ft. from the electrical line. He shared they were looking to go from the Northwest corner of the house, straight back to within 1 inch, or enough space to mow, of the property line.

Dan Weigold suggested the need for a variance. Mr. Sobel advised he had meeting scheduled for the variance.

Mr. Sobel advised they were planning to put in a 10 ft. gate on the street side for better accessibility.

Mayor Daniel made a motion to approve the Encroachment Agreement for 1277 E. Pebble Creek Run assuming the variance is granted. Dan Weigold seconded the motion, all voted unanimously.

ENCROACHMENT AGREEMENT – 250 S. EAGLE GLEN TRAIL Ed Walter of 250 S. Eagle Glen Trail was present to discuss a request for a backyard fence. He explained the way they have it set up they are at the edge of the easement. Mayor Daniel noted they were barely into the easement. There were no concerns with our utilities.

Mayor Daniel made a motion to approve the Encroachment Agreement for 250 S. Eagle Glen Trail as presented. Dan Weigold seconded the motion, all voted unanimously.

Mayor Daniel explained to Mr. Walter that if for some reason we need to get into the easement we would try to notify them otherwise we will take the fence out as gently as possible but will be up to them to replace it. Mr. Walter understood.

PARKING SPACE CLOSING – LINE ST. SOUTH OF VAN BUREN Mayor Daniel noted this was for November 29 for the Lighted Christmas Parade. Joann Bird was present on behalf of Barbara Parrett and Rocky Top Flare food truck. Mayor Daniel questioned Joann if they were working in conjunction with her at Running Around Screen Printing. Joann Bird advised they were. Rosie Coyle advised they already have their food truck permit.

Joann Bird thought the plan was to park the food trailer and then move their truck away to open up more parking spaces. Rosie Coyle advised they were not sure how many parking spaces they would need but requested 5 to make sure. She noted the trailer was only 18 ft. long. Chief LaRue was ok with it as long as they leave room for them to access the fire hydrant.

Mayor Daniel made a motion to approve the Rocky Top Flare food truck as presented for a maximum of 5 parking spaces. Dan Weigold seconded the motion, all voted unanimously.

BLUE RIVER TRAIL EXTENSION – NOTICE OF AWARD Mayor Daniel noted at the last meeting the Board approved the Pulver Asphalt Paving bid for the Blue River Trail Extension.

Mayor Daniel made a motion to approve the Notice of Award to Pulver Asphalt Paving for the Blue River Trail South Project #NLT 3-04. Dan Weigold seconded the motion, all voted unanimously.

BLUE RIVER TRAIL EXTENSION – AGREEMENT WITH CONTRACTOR Attorney McNagny advised she had one issue in that she did not see their E-Verify form which is required by law. She stated at a minimum they could do an affidavit for that. Rosie Coyle advised we may have it as she did not put everything in the packet. Attorney McNagny noted she also did not have the General Conditions and was hopeful that those had been reviewed by someone.

Mayor Daniel made a motion to approve the agreement between the Owner and Contractor for Construction Contract with Pulver Asphalt Paving with the caveat that

they submit an E-Verify Affidavit. Dan Weigold seconded the motion, all voted unanimously.

STREET CLOSING – OLD SETTLERS DAY 2025 Dan Weigold noted the request was the same as every year.

Mayor Daniel made a motion to approve the Old Settlers Day street closing request as presented. Dan Weigold seconded the motion, all voted unanimously.

PAY REQUEST #3 – S & S DIRECTIONAL BORING – FORCE MAIN PROJECT Mike Cook gave an update on the progress of the project. He recommended the Board approve Pay Request #3 as presented in the amount of \$645,525.13.

Mayor Daniel made a motion to approve Pay Request #3 based on Mike Cook's recommendation for Owner's Project #14090 in the amount of \$645,525.13. Dan Weigold seconded the motion, all voted unanimously.

CHANGE ORDER #1 – PULVER ASPHALT PAVING – WESTGATE Chip Hill explained the project came in under budget so the change order reflects the cost savings that were agreed upon.

Mayor Daniel made a motion to approve Change Order #1 for the Westgate Subdivision Roadway Reconstruction Project Phase II Des #2301378 with a decrease in the amount of \$35,144.31. Dan Weigold seconded the motion, all voted unanimously.

PAY REQUEST #4 – PULVER ASPHALT PAVING – WESTGATE Mayor Daniel explained this was the final pay request for the City's portion.

Mayor Daniel made a motion to approve Pay Request #4 for the Westgate Subdivision Reconstruction Phase II Project in the amount of \$23,619.63. Dan Weigold seconded the motion, all voted unanimously.

PAY REQUEST #7 – PULVER ASPHALT PAVING – WESTGATE Mayor Daniel made a motion to approve Pay Request #7 for the Westgate Subdivision Reconstruction Phase II Project in the amount of \$76,787.27. Dan Weigold seconded the motion, all voted unanimously.

CONFLICT OF INTEREST DISCLOSURE Mayor Daniel clarified with Attorney McNaghy whether he could vote on the disclosure. He advised he had no financial interest in the matter, but she was family. Attorney McNaghy referenced the definition of 'Dependent' which did not include Aunt.

Mayor Daniel made a motion to approve the Conflict-of-Interest Disclosure for Janice Daniel. Dan Weigold seconded the motion, all voted unanimously.

BILLS Dan Weigold made a motion to pay bills for November 12 in the amount of \$766,386.12. Mayor Daniel seconded the motion, all voted unanimously.

Dan Weigold made a motion to pay bills for EFT payments dated November 12 in the amount of \$390,671.39. Mayor Daniel seconded the motion, all voted unanimously.

Dan Weigold made a motion to pay meter deposits in the amount of \$4,194.42. Mayor Daniel seconded the motion, all voted unanimously.

PAYROLL Dan Weigold made a motion to approve payroll of October 25, 2024, in the amount of \$277,438.80 plus overtime of \$7,411.97 for a total of \$284,850.77. Mayor Daniel seconded the motion, all voted unanimously.

Dan Weigold made a motion to approve payroll of November 8, 2024, in the amount of \$274,871.24 plus overtime of \$9,732.70 for a total of \$284,603.94. Mayor Daniel seconded the motion, all voted unanimously.

DEPARTMENT REPORTS **Chip Hill** – working on start date for Blue River Trail, update on skate park, test kitchen moving along and hope to have it open by Christmas. **Shawn Lickey** – continue with pole replacements, updating Terms and Conditions, looking to replace one of their trailers, buried electric lines at Main and North Streets, fiber installed at the Shared Kitchen, have another solar inspection, working on implementing new Indiana 811 law change, rate study announced for 2025 and beginning January 2025 there will be a reduction in rates from IMPA by 5% for purchase power so residents will see a decrease in their electric bill. **Mike Shoda** – sending out lead letters. **Matt Heiden** – updates on dugouts, planning Father/Daughter dance, attended IPRA convention, placing ice rink, meeting with company to see about finishing Field 4, contacting inspector to see if DeVol tunnel is safe. **Mike Cook** – waiting on quote for Dystor, update on CSO, mixer in sludge tank broke. **Gary Parrett** – update on new employees, Justin Cornejo resigned and requested permission to fill his position after the first of the year – Board approved, Veteran’s Marathon went well, received new laptops, new employees in Dispatch are doing well. **Tom LaRue** – Truck 102 back in service, breathing air compressor back in service, received new Truck 105, Truck 101 has a small leak, need to address concerns with emergency vehicles during the Veteran’s Marathon.

YOUTH COUNCIL Lilly Joseph was present to give an update on the activities of the Youth Council.

Having no further business to come before the Board, Mayor Daniel called the meeting adjourned.

Mayor Ryan Daniel

Attest:

Clerk Treasurer Rosie Coyle