

BOARD OF WORKS
TUESDAY, SEPTEMBER 10, 2024
5:00 PM

Mayor Ryan Daniel – Present
Clerk Treasurer Rosie Coyle – Present
Attorney Marcia McNagny – Present
Daniel Weigold – Present
Lisa Smith – Present

The Columbia City Board of Works met in regular session with all members present. Mayor Daniel called the meeting to order at 5:02 p.m.

MINUTES Lisa Smith made a motion to approve the August 27, 2024, meeting minutes as presented. Dan Weigold seconded the motion, Lisa Smith and Dan Weigold voted unanimously with Mayor Daniel abstaining.

STREET CLOSING REQUEST – HAUNTED JAIL Mayor Daniel noted the street closing request was for dates from September through November. He did not see any changes from the past years.

Mayor Daniel made a motion to approve the Haunted Jail street closure as requested. Dan Weigold seconded the motion, all voted unanimously.

STREET CLOSING REQUEST – WHITLEY COUNTY LAW ENFORCEMENT EVO TRAINING Mayor Daniel noted this was something they did last year and utilized Towerview Drive for an Emergency Vehicle Operations course for our law enforcement. He noted there would be individuals at either end of the course in case anyone needs to get through to a business.

Dan Weigold made a motion to approve the street closing permit for Whitley County Law Enforcement EVO Training on Sunday, October 6, 2024, from 7:00 a.m. to 8:00 p.m. on Towerview Drive from Van Buren to Short Street. Lisa Smith seconded the motion, all voted unanimously.

STREET CLOSING REQUEST – VARGA After some discussion, it was decided to table this request for further clarification.

ENCROACHMENT AGREEMENT: 210 N. ROSALIND COURT – DEER CHASE Doug Fahl of 210 N. Rosalind Court was present to discuss the encroachment agreement. He explained they have plans to put in a pool and the pool itself will not be an issue, but they were unsure if they were going to go with a 3- or 5-foot apron. He advised if they go with the 5-foot apron, that will put them 2 feet over.

Mayor Daniel questioned if there were issues with utilities in that area. There were no concerns presented. Mayor Daniel confirmed the decking would be concrete. Doug Fahl advised it would be. Mayor Daniel explained if, for some strange reason the utilities would need to dig up the

concrete we would do it as best we can but would be up to them to repair. Doug Fahl understood and shared that they may not even use that 2-foot because of the slope, but just wanted to be safe than sorry in case they do decide to go with the 5-foot apron there.

Mayor Daniel made a motion to approve the encroachment agreement for 210 N. Rosalind Court as presented. Lisa Smtih seconded the motion, all voted unanimously.

PAY APPLICATION #2: S & S DIRECTIONAL BORING \$447,774.30 Mayor Daniel reported that Mike Cook recommended payment of this pay application. He advised they were moving very swiftly on this project.

Mayor Daniel made a motion to approve the Contractors Application for Payment with Project# 14090 in the amount of \$447,774.30. Dan Weigold seconded the motion, all voted unanimously.

PAY REQUEST #5 – PULVER ASPHALT – WESTGATE Chip Hill advised the engineer's and he reviewed the pay requests and recommended approval.

Mayor Daniel made a motion to approve Pay Request #5 in the amount of \$303,674.12 to Pulver Asphalt Paving. Lisa Smith seconded the motion, all voted unanimously.

PAY REQUEST #2 – PULVER ASPHALT – WESTGATE Rosie Coyle explained pay request #2 is 100% City and the other was Community Crossing.

Mayor Daniel made a motion to approve Pay Request #2 for Pulver Asphalt Paving in the amount of \$240,116.14. Dan Weigold seconded the motion, all voted unanimously.

FEES FOR ITINERANT MERCHANT PERMITS Rosie Coyle advised the Itinerant Merchant ordinance was on the Council agenda for tonight for final approval. She noted that according to the ordinance the Board of Works sets the fee schedule and explained she and Sally came up with the fees being presented.

Mayor Daniel confirmed this just mirrors what is already in place for the non-food mobile vendors. Rosie Coyle advised that was correct.

Mayor Daniel made a motion to approve the fee schedule for Itinerant Merchants in the following amounts, \$15 daily, \$25 for a week and \$60 for a month. Lisa Smith seconded the motion, all voted unanimously.

BLUE RIVER TRAIL – RAILROAD COST REIMBURSEMENT AGREEMENT Chip Hill reported we were getting no response back from the railroad and then last week when they were getting ready to put everything out for bid and start advertising the railroad came to the table. He explained the \$35,000 is for them to start engineering what we have already engineered, but just to improve our engineering to get the trail across the railroad.

Mayor Daniel shared in talking with many of his colleagues across the state, this is very standard, and they are quick to remind people that their railroads were here before our streets were.

Mayor Daniel confirmed with Attorney McNagny that she had looked over the agreement. She advised she had.

Mayor Daniel made a motion to approve the Engineering Cost Reimbursement Agreement with Chicago, Fort Wayne and Eastern Railroad as presented. Lisa Smith seconded the motion, all voted unanimously.

BILLS Lisa Smith made a motion to pay all accounts payable in the amount of \$1,285,991.55 from the allowance of accounts payable vouchers dated 9/10/24 for checks. Dan Weigold seconded the motion, all voted unanimously.

Lisa Smith made a motion to pay all accounts payable in the amount of \$375,745.18 for the allowance of accounts payable vouchers dated 9/10/24 for EFT payments. Dan Weigold seconded the motion, all voted unanimously.

PAYROLL Lisa Smith made a motion to pay all accounts payable except overtime in the amount of \$284,172.79 plus overtime in the amount of \$7,875.74 for a total of \$292,048.53 for the pay file ending 8/23/24. Dan Weigold seconded the motion, all voted unanimously.

DEPARTMENT REPORTS **Chip Hill** - Westgate is wrapping up, the swing was installed at Eagle Park and pickle ball courts will be striped, Blue River Tail will be awarded October 14th, and the Shared Kitchen is moving along quickly. **Mike Shoda** - filters are starting to come back to life, had five new services hooked up and have two more to do. **Tom LaRue** - breathing air compressor used to fill up the air tanks was fixed today, the exhaust system in the firehouse was fixed today, 102 was returned from the mechanic, the rooftop air conditioner on the firehouse went out so received a few quotes and elected to have Van Plumbing and Heating do the work, 101's generator is still not functional but the parts are in. **Matt Heiden** - dugouts coming down, rented a mini excavator with a mulching attachment and are going down the riverbank getting rid of some dead trees so that you can actually see the river. **Shawn Lickey** - have 148 poles to replace from pole testing, Rolling Hills, Jefferson St., Park Terrace project is complete and will be transitioning over to Cul-de-sac Avenue, Angie Hildebrand and Jason Buckles are in Brownstown doing some TUNet training, sending mechanic to Illinois for bucket truck repair training.

YOUTH COUNCIL Anna Lortie was present representing the Youth Council and gave an update on their first meeting.

MAYOR REPORT Mayor Daniel shared department reports for Terry Wherry, Kelly Cearbaugh and Gary Parrett. He also reported the Solid Waste Board met and gave an update on their tire collection program going on. He advised that WANE TV will be broadcasting from Columbia City on Monday, both at the 5:00 p.m. and 6:00 p.m. time frames. He shared that the Great Lakes Shrine Association is having their big parade here in Columbia City at noon on Saturday, September 21.

PLAN COMMISSION Dan Weigold reported the Planning Commission approved a 2-lot subdivision off of Gates Road called Poverty Knob. He advised this was one time that they agreed sidewalks would not have to be put in. Mayor Daniel felt it was a smart move and added that it is hard to tell someone to put in sidewalks that, on both sides of the property, lead nowhere.

Having no further business to discuss, Mayor Daniel called the meeting adjourned.

Mayor Ryan Daniel

Attest:

Clerk Treasurer Rosie Coyle