

COLUMBIA CITY HOUSING AUTHORITY MEETING MINUTES
Regular Session
Common Council Chambers of City Hall, Columbia City, Indiana
April 16, 2024
5:00p.m.

Members Present: Bryan Graham, Chair
Matt Curry, Vice Chair
Latricia Banuelos
Jennifer Duff
Mike Malcolm
Jennifer O'Connor
Steffanie Powers, Secretary

Also in Attendance: Chip Hill, Community Development Director

Call to order/Roll call/Minutes

Chair Bryan Graham called the meeting to order. Attendance was as listed above. Bryan Graham asked for a motion to approve the March 2024 minutes. Jennifer Duff made a motion to approve the minutes, seconded by Latricia Banuelos. A voice vote was taken; passed unanimously.

Van Buren home update

The Van Buren property should be able to close on Friday or Monday. A structural sign-off is now required and Jeff Funkhouser has not signed off yet. After a couple more days of work at the house, this should occur and then everything will be ready for closing. The CCHA offered to pay the amount quoted by a local contractor for work on the foundation; the buyers preferred to use a different contractor, so they paid the difference and are having their preferred contractor who uses lime mortar do the foundation work.

Any future CCHA rehab properties will be sold in the name of the City of Columbia City and the CCHA for tax purposes.

Landlord Registration List

Mike Malcolm agreed to chair the Landlord Registration List Committee. Jennifer Duff will get information to Mike Malcolm and she and Steffanie Powers will continue to serve on the committee with Mike Malcolm.

Down payment assistance program

Bryan Graham is looking into a program, Hoosier Homes, which provides down payment assistance to homebuyers. He is waiting for a return phone call from the Fort Wayne Housing Authority to gather more information. We will discuss it at our next meeting.

Other

At our next meeting we will discuss potential ways to spread information about our owner occupied loan program.

Adjournment

Bryan Graham adjourned the meeting at 5:19 p.m.

Submitted by Steffanie Powers, Secretary