

**BOARD OF WORKS
TUESDAY, MAY 14, 2024
5:00 PM**

Mayor Ryan Daniel – Present
Clerk Treasurer Rosie Coyle – Present
Attorney Marcia McNagny – Present
Daniel Weigold – Absent
Lisa Smith – Present

The Columbia City Board of Works met in regular session with all members except Dan Weigold present. Mayor Daniel called the meeting to order at 5:01 pm. Mayor Daniel presiding.

MINUTES Mayor Daniel made a motion to approve the April 23, 2024 meeting minutes as presented. Lisa Smith seconded the motion, all voted unanimously.

ENCROACHMENT AGREEMENT – THOMAS & KYLIE BALDWIN – 837 E. HAWTHORN LANE Matt McCurdy with Backyard Builders was present representing Tommy and Kylie Baldwin who live at 837 Hawthorn Lane. He explained they want to build a privacy fence but at the back of the property where they have a swing set, it calls for a 10-foot utility easement, so to put it within 10 feet of the property line, they would have to move their swing set. He shared they would like to put the fence on the other side of the swing set which would go into the easement.

Mayor Daniel questioned if there were any utility issues. Chip Hill advised there was not.

Mayor Daniel explained if approved and if for some reason the City needs to get back there for facilities, we would first notify the resident but if it is an emergency, we will gently remove the fencing and then it will be up to the resident to replace it at their cost.

Lisa Smith made a motion to approve the encroachment agreement. Mayor Daniel seconded the motion, all voted aye.

ENCROACHMENT AGREEMENT – PAUL & STEPHANIE ULRICH – 348 N. CHAUNCEY STREET Paul Ulrich of 348 N. Chauncey Street was present to explain he would like to put on a front porch.

Mayor Daniel mentioned that it looked like they would be going into the Chauncey Street easement a little bit. Mr. Ulrich advised that was correct.

Mayor Daniel confirmed there were no issues with our utilities. No issues were identified.

Mayor Daniel made a motion to approve the encroachment agreement for 348 N. Chauncey Street as presented. Lisa Smith seconded the motion, all voted aye.

Mike Shoda questioned if the water line goes into the house where the new porch would be. Mr. Ulrich advised it did. Mike Shoda asked that they get a hold of a plumber and have that line

replaced because it was probably lead. Mayor Daniel explained the reason for that is the City is now being mandated to replace all the lead lines, including up to the house. He shared in order to not have the line ripped up after a deck has been put on it may behoove them to have it replaced now. Mr. Ulrich understood. He questioned if there was a way to upgrade the diameter on those lines. Mike Shoda advised they could tap a 1" line.

STREET CLOSING REQUEST – MEMORIAL DAY PARADE Mayor Daniel noted it was for the same route, same everything as normal. Mayor Daniel made a motion to approve the Memorial Day Parade Street closing request as presented. Lisa Smith seconded the motion, all voted unanimously.

PAY REQUEST #2 – SCHENKEL CONSTRUCTION – EAGLE PARK \$77,965.55 Chip Hill explained this was for the swing supplies and down payment on the swing.

Mayor Daniel made a motion to approve the pay application for Eagle Park in the amount of \$77,965.55. Lisa Smith seconded the motion, all voted unanimously.

PAY REQUEST #1 – PULVER ASPHALT – WESTGATE \$149,835.66 Chip Hill explained this was for Pulver in the amount of \$149,835.66, for pipe structures and all that they have done so far. He advised it has been approved by our inspector and as well as Mike Shoda.

Mayor Daniel made a motion to approve the pay application for the Westgate project in the amount of \$149,835.66 as presented. Lisa Smith seconded the motion, all voted unanimously.

PAY REQUEST #2 – WAKE CONTRACTING \$15,806.50 Mike Cook explained this was for their restroom remodeling project. He recommended payment in the amount of \$15,806.50.

Mayor Daniel made a motion to approve the pay request for Wake Contracting in the amount of \$15,806.50 as presented. Lisa Smith seconded the motion, all voted unanimously.

BILLS Lisa Smith made a motion to pay all accounts payable in the amount of \$757,058.60 from the allowance of accounts payable vouchers dated May 14, 2024, for checks. Mayor Daniel seconded the motion, all voted unanimously.

Lisa Smith made a motion to pay all accounts payable in the amount of \$599,780.92 from the allowance of accounts payable vouchers dated May 14, 2024, for EFT payments. Mayor Daniel seconded the motion, all voted unanimously.

Lisa Smith made a motion to pay all accounts payable in the amount of \$2,366.23 from the allowance of accounts payable vouchers dated April 25, 2024, for meter deposits and credits. Mayor Daniel seconded the motion, all voted unanimously.

PAYROLL Lisa Smith made a motion to pay all accounts payable except overtime in the amount of \$274,891.98 plus overtime in the amount of \$8,037.08 for a total of \$282,929.06 for the pay file ending 4/19/2024. Mayor Daniel seconded the motion, all voted unanimously.

Lisa Smith made a motion to pay all accounts payable in the amount of \$1,670.00 from allowance of accounts payable vouchers dated 5/03/2024 for HSA payments. Mayor Daniel seconded the motion, all voted unanimously.

Lisa Smith made a motion to pay all accounts payable except overtime in the amount of \$277,179.81 plus overtime in the amount of \$8,805.15 for a total of \$285,984.96 for the pay file ending 5/03/2024. Mayor Daniel seconded the motion, all voted unanimously.

DEPARTMENT REPORTS **Chip Hill** - about 95% complete with Eagle Park for the City's portion, Westgate is moving slowly, waiting on a punch list for the 100 S. sewer project but are 98% done, the Bluffs of Cider Mill which is the Connie Dye property has submitted plans to the County and to myself for utility and tech review, the Test Kitchen had an open house today at 12:00 pm and another one at 6:00 pm tonight. **Matt Heiden** - pool is full and circulating but are still trying to balance some things out, the bricks will be down at Patriotic Park by the 1st week of June. **Mike Shoda** – working on several drainage issues, has several new services coming up. **Gary Parrett** – update on hiring process, had successful training at the Spillman Summit, Officer Young is in his third week at the Academy and Officer Hershberger has been signed up to go in August, positive partnerships with all three high schools in the county with the officers teaching at classes and addressing various issues, First Friday and the Farmers Market went great with the election, Officers Crabtree and Debus taught a class to the Prosecutor's Office, radar recertifications went well this week with no issues with any of our radars, Dispatch is working on their response plans, a couple dispatchers attended several trainings in the last couple weeks, doing software updates on radios and counsel's this week. **Terry Wherry** - fiber network is totally up and fixed thanks to the Electric Department being able to start splicing and bringing on the fiber, purchased equipment that sends light down fiber so we can find the breaks and get fixed quicker, finished replacing fiber to Northwest substation and hoping to get the water booster station up on the fiber network as well, Any Kids Dreamland public Wi-Fi is operational, moving public Wi-Fi to our new SURF line next Monday. **Mike Cook** - restroom project about 50% complete, waiting for the installation of their sludge flow meter, taking quotes on the replacement of the pump base at 600 East, one of his employees passed his Class 2 State exam.

MAYOR REPORT Mayor Daniel shared reports for Shawn Lickey. He noted there was a major failure with the stump grinder so is looking at getting a new one. He also shared a report for Kelly Cearbaugh.

Mayor Daniel shared he would be out of the office for both a conference as well as for Youth Council. He noted they were entering a very busy season between having budget meetings as well as midterm evaluations. He added that he would be going to a mayor's panel for the Economic Development course at Ball State. He reported that on May 20th at 8:00 am Gary Bird shared they would be placing cemetery flags on veteran's monuments.

CHILDERS – 401 S. MAIN Rosie Coyle reported she received an e-mail from Craig Wagner stating that Gene Childers was in and obtained his demolition permit for the building at 401 S. Main. She shared that he would be monitoring the site and will keep the Board posted on the progress.

Having no further business to come before the Board, Mayor Daniel called the meeting adjourned.

Mayor Ryan Daniel

Attest:

Clerk Treasurer Rosie Coyle