

BOARD OF WORKS
TUESDAY, MARCH 12, 2024
5:00 PM

Mayor Ryan Daniel – Present
Clerk Treasurer Rosie Coyle – Present
Attorney Marcia McNagny – Present
Daniel Weigold – Present
Lisa Smith – Present

The Columbia City Board of Works met in regular session with all members present. Mayor Daniel called the meeting to order at 5:00 pm.

MINUTES Mayor Daniel noted a spelling and grammatical error under his report.

Hearing no other changes, Mayor Daniel made a motion to approve the February 27, 2024, meeting minutes as corrected. Lisa Smith seconded the motion, all voted aye.

ENCROACHMENT APPLICATION: 754 N. NORFOLK COVE: PERRY Brendan and Bayly Perry of 754 North Norfolk Cove were present to share they would like to build a fence in the easement. He explained they have an REMC electrical box in the corner but were hoping they could build around it and then go along the flat part of the yard for the rest of the duration.

Mayor Daniel questioned if there were any issues with the water infrastructure. Mike Shoda advised the water was out front. Mayor Daniel thought sewer was in front as well. He shared he could not speak for REMC but felt if they try to accommodate around the box, they should be in good shape. He stressed making sure to call in for locates.

Dan Weigold suggested they may want to check with REMC just to make sure of the location of their line. Mr. Perry advised they talked with REMC and they provided the distance from the front and from the side.

Mayor Daniel advised from the City's standpoint, he did not see a problem with the request.

Mayor Daniel made a motion to approve the encroachment agreement at 754 North Norfolk Cove as presented. Dan Weigold seconded the motion, all voted aye.

STREET CLOSING PERMIT: FIRST FRIDAY'S Niki Keister was present and advised the request was the same as 2023. Mayor Daniel questioned if they were planning to put food trucks at both ends. Niki advised they were and had done that last year.

Rosie Coyle noted we usually charge one \$40 temporary fee for the whole summer.

Dan Weigold discussed the permits involved for food trucks. Mayor Daniel shared there was a lot of conversation at their retreat about food truck permitting and the changes they were looking at making this year. He did not believe it would impact First Fridays for this year, but for next year, they were looking at, not so much for the special events as for the one offs; where the truck

comes in and is selling food on a normal Thursday or something like that.

Rosie Coyle confirmed she sent paperwork regarding the Food and Beverage Tax to provide to the food trucks. Niki Keister advised she did.

Mayor Daniel made a motion to approve the First Friday street closing permit for the dates that they prescribed, as well as waive the electric fees except for one temporary. Lisa Smith seconded the motion, all voted aye.

BID AWARD: FIRE TRUCK Mayor Daniel explained Tom LaRue requested to table this until the next meeting. Mike McGregor was present to answer any questions. He noted there were 9 changes he sent back to the dealer but was unsure how it would adjust the pricing. He advised there was no change order fee at this point; however, if a month before delivery something is changed then there would be a fee. He noted in the bid package there was a 30-day stipulation that if acceptance is after the 30 days, then they would charge an additional \$25,000. Rosie Coyle thought the next meeting would be 29 days from the date the bid was opened.

Mayor Daniel tabled this issue until the next meeting.

POLE INSPECTION AND TREATMENT PROPOSAL 2024 – OSMOSE Shawn Lickey shared it had been 11 years since they have done a project like this. He explained he has split the number of our poles in half and were going to do half this year and half next year. He advised he sent bids out to three different vendors. He reported Osmose was the cheapest and they do a different process than the company we used last time. He explained they do a visual inspection of the poles and the other company used a special piece of equipment where they would hit the pole to see if it needed changed.

Shawn Lickey reviewed the two different options that Osmose was offering; price schedule one included pole inspection and treatment of the poles to get more life out of them and price schedule two was just for pole testing. He pointed out the difference in costs, if they treat the poles the estimate is around \$77,000 - \$80,000 to do half of the poles and if we do the pole inspection only it would be right around \$33,000 - \$35,000. He advised Attorney McNagny has reviewed the contract and made a few changes. He recommended approving the contract with Osmose for price schedule 2 which covers pole inspections only for a not to exceed value of \$40,000. He explained that way if they find a few more bad poles, we will still be within the \$35,000 but if they find a lot more, we would not be on the hook for anything more than \$40,000.

Mayor Daniel questioned the percentage of our poles they would be inspecting. Shawn Lickey advised they would do 50% or a total of 1823 poles. Mayor Daniel confirmed the idea was, if they find a bad pole, they let us know and we would replace it in-house when we can get to it. Shawn Lickey advised that was correct.

Dan Weigold questioned if we would dictate the areas they would start. Shawn Lickey advised we would and would like to start South of 30. He reported the last time we did testing we did the rural areas so would like to start in town and then work our way North. He advised next year would be the rural lines and on Morsches Road they just eliminated probably 50 poles by burying those lines and on Bair Road they were replacing every single pole so next year should

come in a lot cheaper. He noted that would be a whole new contract, that way if we are not happy with their services, we do not have to retain them for the second half of the pole testing.

Mayor Daniel made a motion to approve the agreement with Osmose in a not to exceed amount of \$40,000 for pole inspection. Lisa Smith seconded the motion, all voted aye.

BILLS Lisa Smith made a motion to pay all accounts payable in the amount of \$687,120.35 from the allowance of accounts payable vouchers dated 3/12/24 for checks. Mayor Daniel seconded the motion, all voted aye.

Lisa Smith made a motion to pay all accounts payable in the amount of \$404,461.48 cents from the allowance of accounts payable vouchers dated 3/12/24 for EFT payments. Dan Weigold seconded the motion, all voted aye.

PAYROLL Lisa Smith made a motion to pay all accounts payable except overtime in the amount of \$267,038.37 plus overtime in the amount of \$13,064.06 for a total of \$280,102.43 for the payfile ending 2/23/24. Dan Weigold seconded the motion, all voted aye.

YOUTH COUNCIL Lily Joseph was present representing the Youth Council. She reported on their activities since the last meeting.

DEPARTMENT REPORTS **Shawn Lickey** - continue to change poles on Bair Road, working over at the Big G's restaurant trying to get all the overhead power lines that go to the gas station removed, Eli Stangland taking test to advance to Journeyman Lineman. **Terry Wherry** - Surf Internet lines are operational and will be moving equipment over to them to increase the speed, network outage scheduled to install a new certification in the firewall, installed new printer at the Water department and was the last one under the new contract, meeting with Spillman on the server upgrade. **Gary Parrett** - received 19 applications for hiring process with April 13th as the testing date for the physical agility and written test, will continue to take applications up to the testing date, several officers attending training, officers out doing Operation Pullover looking for seat belt and other violations, replaced tabletops in Dispatch, Shane and the shift leads will be going to a leadership training, participated in a statewide tornado warning test. **Matt Heiden** - have 521 kids signed up for baseball/ softball, opening up Dreamland bathrooms, new Administrative Assistant starting next Monday. **Mike Shoda** - continue work on South Chauncey Street, hooking up new car wash. **Mike Cook** - flow meters still not done, update on restroom project. **Mayor Daniel** gave department reports for Fire Chief Tom LaRue and Street Superintendent Kelly Cearbaugh.

Having no further business to discuss, Mayor Daniel called the meeting adjourned.

Mayor Ryan Daniel

Attest:

Clerk Treasurer Rosie Coyle