

**BOARD OF WORKS**  
**TUESDAY, NOVEMBER 28, 2023**  
**5:00 PM**

Mayor Ryan Daniel – Present  
Clerk Treasurer Rosie Coyle – Present  
Attorney Marcia McNagny – Absent  
Walter Crowder – Present  
Nicole Penrod – Present

The Columbia City Board of Works met in regular session with all members present, Mayor Daniel called the Board of Works and Safety meeting to order at 5:00 pm.

**MINUTES** Mayor Daniel made a motion to approve the meeting minutes from November 14, 2023 as presented, Nicole Penrod seconded the motion, all voted aye.

**SOLID WASTE AMENDMENT AGREEMENT 2024-2027** Mayor Daniel noted at the last meeting Nicole Penrod brought up the change in the community clean up prices and the error there. He advised they went back to them and they did make an adjustment.

Hearing no further comments or questions, Mayor Daniel made a motion to approve the fourth amendment to solid waste, yard waste, recycling collection and disposal agreement as presented. He noted that recycling was not part of this, but this has been the standard agreement used in the past. Nicole Penrod second the motion, all voted aye.

**STREET/PARKING CLOSING FOR W.C. COMMUNITY CHRISTMAS CELEBRATION** Mayor Daniel noted the request was for December 1st and 2nd from 6:00 to 8:00 pm and appears to be the same as always.

Mayor Daniel made a motion to approve the parking space closure along the South side of the Courthouse square for the Whitley County Community Christmas celebration as presented. Nicole Penrod second the motion, all voted aye.

**FINAL PAY REQUEST - APPLICATION #5: CSO-19 IMPROVEMENT PROJECT \$12,165.00** Mike Cook explained this was the retainage on the project. He recommended we pay \$12,165.00 to Everest Excavating and that would close out the project completely.

Hearing no further comments or questions, Mayor Daniel made a motion to approve pay application #5 for the CSO-19 improvement project in the amount of \$12,165.00 as presented. Walt Crowder second the motion, all voted aye.

**BILLS** Nicole Penrod made a motion to pay all accounts payable in the amount of \$800,876.18 from the allowance of accounts payable vouchers dated November 28, 2023, for check payments. Walt Crowder second the motion, all voted aye.

Nicole Penrod made a motion that we pay all accounts payable in the amount of \$466,297.56 from the allowance of accounts payable vouchers dated November 28, 2023, for EFT payments. Walt Crowder second the motion, all voted aye.

Nicole Penrod made a motion to pay the November 2023 meter deposits and credits in the amount of \$2,507.03. Mayor Daniel second the motion, all voted aye.

**PAYROLL** Nicole Penrod made a motion to pay all pay types except overtime in the amount of \$273,238.68 plus overtime in the amount of \$4,776.05 for a total of \$278,014.73 from the pay file ending November 11, 2023. Walt Crowder second motion, all voted aye.

**DEPARTMENT REPORTS** Terry Wherry – building new server for Spillman, SOS will be running fiber for the sign at the Eagle Park office, terminating fiber at the water

department for a couple of the wells as well as will be looking to see if they can locate and fix a break in our fiber. **Shawn Lickey** – putting up Christmas decorations, they have officially converted the North substation to 69 kv and will move to the West substation then work their way around town, getting quotes to replace 15 year old trencher and requested permission to do specs and get bids for a new bucket truck and tree trimming truck – The Board of Works approved moving forward with all 3. **Tom LaRue** – update on hiring process, finally have truck specs and ready to go out for bid, Truck 101 out of service due to recall and Truck 102 is back up and running. **Chip Hill** – update on 100 South sewer line, getting ready to bid Eagle Park, moving forward with Westgate, and getting ready to bid the trail. **Mike Shoda** - helping Chip at Eagle Park, trying to keep everything from freezing up. **Gary Parrett** – lighted Christmas parade went well, doing a pre-planning meeting this week for our new mass notification system and hope to kick that off in January, training and qualification on new pistols, gearing up for the Community Christmas around the courthouse, Officer Thomas preparing for patrolling for presents event at Paige’s Crossing on December 16<sup>th</sup>. **Mike Cook** - received new pump and base bracket for 600 East, UV system is shut down for winter, need to meet with Attorney McNagny on the pumps he ordered last November, headworks pumps need replaced and should have quote for the next Board of Works meeting, ordered needle resistant gloves for he and his staff as they are seeing more and more needles when they are working at the stations. Mayor Daniel reported for Kelly Cearbaugh.

**YOUTH COUNCIL** Olivia More was present to talk about Youth Council activities.

**MAYOR REPORT** Mayor Daniel shared there were a lot of things being worked on right now. He reported Chip and he met with our new retail consultant who was here in person to look over the market, look over different properties, meet with and get contacts for developers. He felt he was overly complimentary about our community and the opportunities that we have. He advised he has lunch with the Mayor coming up on Friday and next week would be at Mayor’s school.

Having no further business to discuss, Mayor Daniel called the meeting adjourned.

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Mayor Ryan Daniel

Attest:

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Clerk Treasurer Rosie Coyle