

BOARD OF WORKS
TUESDAY, JANUARY 9, 2024
5:00 PM

Mayor Ryan Daniel – Present
Clerk Treasurer Rosie Coyle – Present
Attorney Marcia McNagny – Absent
Walter Crowder – Present
Nicole Penrod – Present

The Columbia City Board of Works met in regular session with all members present, Mayor Daniel called the meeting to order at 5:00 pm.

MINUTES Mayor Daniel noted Dan and Lisa, the two new Board members, were not on the Board of Works at the time of the meeting. Mayor Daniel made a motion to approve the December 28, 2023, meeting minutes as presented. There was no second to the motion due to the appointment of new members on January 1. Mayor Daniel voted aye, Dan Weigold and Lisa Smith abstained.

Mayor Daniel advised Attorney McNagny provided direction on the approval process for the minutes.

TEMPORARY SANITARY SEWER EASEMENT: 100 SOUTH Chip Hill reported these requests went through the approval process at the County level this morning but wanted to run it past the Board since it involved our easements.

Chip Hill and Mayor Daniel explained to the new Board members the specifics of the 100 S. project.

Chip Hill explained the County wanted right of way instead of just an easement for the sewer. He advised we needed temporary easement for some of the sewer lines and is what is in front of the Board for approval.

Mayor Daniel made a motion to approve the temporary sanitary sewer easement for Bradley Gooden and Kimberly Gooden. Lisa Smith seconded the motion, all voted aye.

Mayor Daniel made a motion to approve the temporary sanitary sewer easement for Jennifer Shinneman, Aaron Miller, Jason Miller, Chad Miller and Joe Miller and Joan Miller. Dan Weigold seconded the motion, all voted aye.

WASTEWATER TREATMENT RESTROOM QUOTES Mike Cook advised this project was discussed at the retreat last year. He explained their office building was built in 1989-1990 with improvements made in 2007 but nothing was done to the restroom facilities. He reported this would be an upgrade to make it more feasible for the number of employees they have.

Mike Cook reported they contacted 7 companies and only ended up with two bids. He noted Wake Contracting was the only one to give an itemized bill. He advised Strebis was the low bidder at \$53,700.00 but recommended going with Wake Contracting in the amount of

\$57,614.10 as they were the most responsive.

Mayor Daniel made a motion to award the bid to Wake Contracting in a project cost total of \$57,614.10 as presented. Lisa Smith seconded the motion, all voted aye.

BILLS Lisa Smith made a motion to pay all accounts payable in the amount of \$1,172,806.22 from the allowance of accounts payable vouchers dated 1/9/24 for checks. Mayor Daniel seconded the motion, all voted aye.

Lisa Smith made a motion to pay all accounts payable in the amount of \$485,800.20 from the accounts payable vouchers dated 1/9/24 for EFT payments. Dan Weigold seconded the motion, all voted aye.

PAYROLL Lisa Smith made a motion to pay all pay types except overtime in the amount of \$258,111.09 plus overtime in the amount of \$6,776.82 for a total of \$264,887.91 for the payfile ending December 29, 2023. Dan Weigold seconded the motion, all voted aye.

Lisa Smith made a motion to pay all accounts payable in the amount of \$194,000.00 for the payfile dated 1/1/2024 for HSA. Dan Weigold seconded the motion, all voted aye.

Lisa Smith made a motion to pay all accounts payable in the amount of \$72,750.00 dated 1/5/2024 for performance bonuses. Dan Weigold seconded the motion, all voted aye.

DEPARTMENT REPORTS **Chip Hill** – pre-bid meeting for Eagle Park to be held soon, met with ERI on the Blue River Trail extension, Westgate is out for bid. **Terry Wherry** – fiber in for repairs to the network at Morsches Park, will be doing the termination of the fiber for the Eagle Park office sign and Water Department wells.

ELECTRIC DEPARTMENT TRUCK BIDS Rosie Coyle opened and read bids for a new bucket truck. Bids were received from Utility Truck Equipment in the amount of \$262,346.00 and Altec in the amount of \$ 297,335.00.

Mayor Daniel advised the bids would be taken under advisement for tentative award at the next meeting.

DEPARMENT REPORTS CONTINUED **Shawn Lickey** - still working on Morsches Road and should be about 95% complete after today, hooking up new services. **Matt Heiden** – finishing up painting at the pavilion, moved old ticket booth down by the splash pad to store chemicals, started selling Father/Daughter dance tickets, went around to the different parks with Tom Rentschler to talk through what needed done before summer as well as some improvements. **Kelly Cearbaugh** – had jet machine and televising truck out last week to do work on some sewer main areas, update on plowing and equipment issues. **Gary Parrett** - Patrolling for Presents was a big success, County-wide training at the high school, several dispatchers signed up for training. **Mike Shoda** - looking at starting project on SR 205, preparing for snow and freezing temperatures. **Mike Cook** – update on sludge hauling, coating parts for secondary pumps. **Tom LaRue** – update on hiring process, preparing for the extreme temperatures next week, State air pack training course coming in, candy give away went well.

YOUTH COUNCIL Karmen Brown was present to share the activities of the Youth Council.

Having no further business to discuss, Mayor Daniel called the meeting adjourned.

Mayor Ryan Daniel

Attest:

Clerk Treasurer Rosie Coyle

