

# ***Columbia City Arts Commission Meeting Minutes***

October 3, 2023

## **I. Call to order**

Commission Chair Romano called to order the regular meeting of the Columbia City Arts Commission (CCAC) at 5:02 p.m. on Tuesday, October 3, 2023, in the Common Council Chambers of Columbia City Hall, Columbia City, Indiana.

## **II. Roll call**

The following persons were present: Greg Hockemeyer (member), Kay Fleck (member), April Frazier (member), Doug Egolf (member), Becky Walter (member, by telephone), Jennifer Romano (member), and Renata Robinson (guest). Mike Thomas (member) and Chip Hill (staff) were not present.

## **III. Approval of minutes from the last meeting**

Kay Fleck moved to approve the September 5, 2023, minutes, as presented, seconded by April Frazier, and approved by voice vote.

## **IV. Open issues**

- Expenditures – April Frazier presented the members with a list and documentation (attached hereto and incorporated herein) of expenditures from past events for reimbursement as follows:
  - “Front Porch Weavers” gift certificates for **\$100 payable to Becky Walter;**
  - Jennifer Craft gift certificates in the amount of \$100 and supplies for \$84.45, for a total reimbursement of **\$184.45 payable to Jennifer Craft;**
  - Lee Rodman gift certificates for \$100 and supplies in the amount of \$40.63, for a total reimbursement of **\$140.63 payable to Lee Rodman;**
  - Zack No Good supplies reimbursement of **\$95.61 payable to Zak No Good;**
  - Deborah Miller gift certificates for \$100 and supplies in the amount of \$26.34, for a total reimbursement of **\$126.34 payable to Deborah Miller;**
  - Amy Johnston gift certificates for \$100 and supplies in the amount of \$84.80, for a total reimbursement of **\$184.80 payable to Amy Johnston;**
  - Tour flyer printing in the amount of **\$234.00 payable to Espich Printing;**
  - Miscellaneous supplies and postal expenses in the total amount of **\$121.53 payable to April Frazier;**

- Doug Egolf gift certificates for \$100 and supplies in the amount of \$100.00, for a total reimbursement of **\$200.00 payable to Doug Egolf**;
- Jennifer Romano gift certificates for \$100 and supplies in the amount of \$100, for a total reimbursement of **\$200.00 payable to Jennifer Romano**;
- Miscellaneous supplies for Summer events in the amount of **\$173.54 payable to Jennifer Romano**.
- Greg Hockemeyer moved to approve payment of the expenses, seconded by Kay Fleck and approved by voice vote with members Romano, Egolf, Walter, and Frazier abstaining.
- Artist Studio Tour Recap – The Commission shared personal observations and antidotes including:
  - Folks came from far and wide
  - Lots of traffic
  - Artists sold items
  - Artists asked about seeing other artist’s studios and works
  - Artists asked about future events.
- Jennifer Romano moved to conduct the event again next year on September 7, 2024, seconded by Becky Walter and passed by voice vote.
- Doug Egolf shared the status of the existing murals and hopes to memorialize another local celebrity with the talents of Zak No Good.
- Jennifer Romano clarified that she was unable to arrange collaboration with CC Connect for an October 19, 2023, event.

## V. New business

- Commission member engaged in brainstorming about future events, including:
  - Artist Studio Tour 2024
  - A story-telling event
  - Support of Whitley Arts Partnership
  - Immersive (visual + performing art) time capsule event in alleys
  - Other “alley activation” events
  - Ladies Night event out
  - Art Market after the Christmas Parade
  - Curated destination group tours
  - Indiana Arts Commission Lifelong Arts grants to use for Woodlands event for seniors.

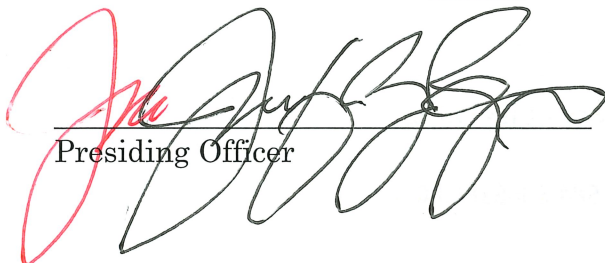
## VI. Adjournment

Greg Hockemeyer moved to adjourn, seconded by April Frazier and passed by voice vote at 5:51 p.m.

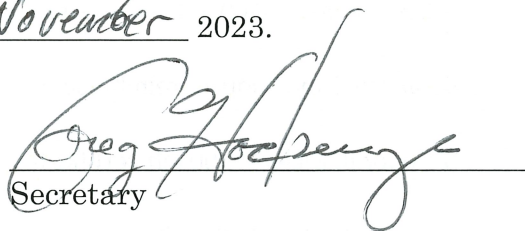
NEXT REGULAR MEETING:            NOVEMBER 7, 2023 @ 5:00 P.M.

OCTOBER 3, 2023, MEETING MINUTES APPROVED BY THE MEMBERSHIP

THIS 7<sup>E</sup> DAY OF November 2023.



Presiding Officer



Secretary

**Remaining Studio Art Tour Invoices, 10/3/2023**

- 1 Front Porch Weavers gift certificates , Becky Walter , \$100
- 2 Jennifer Craft, \$100 gift certificates, \$84.45 supplies=\$184.45
- 3 Lee Rodman- \$100 gift certificates, \$40.63 supplies=\$140.63
- 4 Zak No Good-supplies reimbursement \$95.61
- 5 Deborah Miller- \$100 gift certificates, supplies \$26.34=\$126.34
- 6 Amy Johnston- \$100 gift certificates, supplies \$84.80=\$184.80
- 7 Espich Printing- tour fliers, \$234.00
- 8 April Frazier, postal fees, ACE, Dollar Tree, Amazon- \$121.53
- 9 Doug Egolf- \$100 gift certificates, \$100 Supplies= \$200
- 10 Jennifer Romano- \$100 gift certicates, \$100 supplies \$200

~~11 Nick Henney- \$3000- videographer~~

11. Jennifer Romano - Supplies for events  
\$ 173.54/xx



**RECEIPT**

No. 842484

DATE 9/9/23

FROM Front Porch Studios \$ 100

Weavers

DOLLARS

FOR RENT

FOR

2 - \$50 gift certificates

ACCT.	
PAID	
DUE	

- CASH
- CHECK
- MONEY ORDER
- CREDIT CARD

FROM \_\_\_\_\_ TO \_\_\_\_\_

BY Atreyo

A-1152  
T-4161

**THE ART  
of**



ISSUED TO  
Columbia City Arts Commission  
c/o City of Columbia City

THE ART OF EGOLF  
Douglas E. Egolf  
408 North Oak Street  
Columbia City, IN 46725

---

DESCRIPTION	QTY	TOTAL
Artist Stipend for assorted art supplies & materials associated with the 2023 Whitley County Studio Art Tour	1	\$100
TOTAL		\$100

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TOTAL AMOUNT \$100

AMOUNT DUE \$100

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**THE ART  
of**



ISSUED TO  
Columbia City Arts Commission  
c/o City of Columbia City

THE ART OF EGOLF  
Douglas E. Egolf  
408 North Oak Street  
Columbia City, IN 46725

---

DESCRIPTION	QTY	TOTAL
\$50 Gift Card	1	\$50
\$50 Gift Card	1	\$50
TOTAL		\$100

---

---

TOTAL AMOUNT      \$100

AMOUNT DUE      \$100

---



ISSUED TO

Columbia City Arts Commission  
c/o City of Columbia City

INDIGO STUDIO

944 West Ryan Road  
Columbia City, IN 46725

DESCRIPTION	QTY	TOTAL
5 pack acid free bevel cut matts	1	\$11.99
Magazine Racks to hold prints	2	\$37.30
10 pack precut matts 5x7	1	\$9.99
Stainless steel hooks/clips	1	\$11.99
8x10 black matt kit	1	\$26.99
11x14 precut matt kit - 25 pc	1	\$31.99
S-hooks for hanging art	1	\$6.99
<b>TOTAL SPENT</b>		<b>\$137.24</b>
<b>ALLOWABLE ARTIST STIPEND FOR EVENT REIMBURSEMENT</b>		<b>\$100.00</b>

*Thank You*

TOTAL AMOUNT	\$100
AMOUNT DUE	\$100



ISSUED TO

Columbia City Arts Commission  
c/o City of Columbia City

INDIGO STUDIO  
944 West Ryan Road  
Columbia City, IN 46725

DESCRIPTION	QTY	TOTAL
\$50 Gift Card	1	\$50
\$50 Gift Card	1	\$50
TOTAL		\$100

*Thank You*

TOTAL AMOUNT \$100

AMOUNT DUE \$100

2361 W E  
Columbia

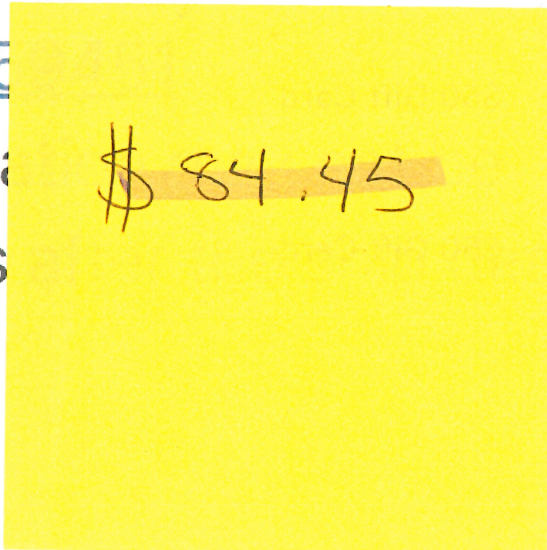
**RECEIPT** No.842481  
DATE 9/9/23  
FROM Jennifer Craft \$ 100  
DOLLARS  
 FOR RENT  
 FOR 2 \$50 gift certificates  
ACCT.  CASH  
 CHECK cards FROM \_\_\_\_\_ TO \_\_\_\_\_  
PAID  MONEY ORDER BY A. Frazer  
DUE  CREDIT CARD A-1152 T-4161

Your order  
12:05:39

Click here to track your order :

[940551120620945435](https://www.940551120620945435.com)

NOTE: Tracking information  
available until 24 hours



Details:

Qty	Name	Each	Total
2	8x10 Somerset Velvet Giclee Print	9.87	19.74
3	9x12 Somerset Velvet Giclee Print	11.73	35.19
Subtotal:			54.93



Order date

Aug 22, 2023

Order #

113-8712242-7658652

Order total

\$29.52 (1 item)

Cancel items



## Shipment details

FREE Prime Delivery

**Not yet shipped**

Delivery Estimate

**Friday, August 25, 2023 by 10pm**



**STARHOO Wooden  
Easel Stand for  
Wedding Sign Poster  
Picture...**

**\$29.99**

Qty: 1

Sold By: Starhoo

Track shipment



VIEW OUR EXCLUSIVE  
Essentials

Hobby Lobby

My Ad

Search

\$12.02 away from free

**RECEIPT** No. 842482

DATE: 9/9/23

FROM: Lee Rodman \$ 100-

DOLLARS

FOR RENT  FOR  2- \$50 gift certificates

ACCT. PAID DUE

CASH  
 CHECK cards  
 MONEY ORDER  
 CREDIT CARD

FROM TO BY: AJ Grayson

A-1152 T-4161

Checkout

and be sure

your cart number: 433294

### Order Summary

Order Total \$37.98

Shipping \$0.00

**Total: \$37.98**

Amount due at checkout

Standard Shipping:  ~~\$10.95~~

Free Shipping Discount:  Shipping

Standard Shipping:

Surcharge:  tax \$2.05

**Total: \$10.95**

**Total: \$48.93**

PAID

\$48.93

Checkout

Need help? [Contact us](#) and be sure to reference

cart number: 433294

### My Cart (1 items)

Master's Touch Grandeur (C)  
Blank Canvas



Dimensions: 24" x 30"  
SKU: 122358

\$18.99

- 2 +



### Recently Viewed



Zak No Good



\$5.19



PURCHASE RECEIPT FROM  
**RE SALE OUTLET**  
 3970 CORRIDOR DRIVE  
 WARSAW IN 46882  
 09/01/2023 11:25:41 AM  
 CASHIER CASHIER  
 ALL SALES ARE FINAL  
**\$13.50**  
 ITEM NAME  
 ART (58) 1 AT \$0.84  
 PRICE REFLECTS DISCOUNT OF \$0.00  
 ART (58) 5 AT \$2.70 3 AT \$0.90  
 PRICE REFLECTS DISCOUNT OF \$1.50  
 ART (58) 1 AT \$3.60 3 AT \$3.50  
 PRICE REFLECTS DISCOUNT OF \$0.40  
 PRICE REFLECTS DISCOUNT OF \$1.00

meijer

\$2.99

DOLLAR TREE

Stores 8275  
3701 Commerce Drive  
Warsaw IN 46880-313

DESCRIPTION

HANDED SAMPLE U/ THE BK EX  
 POSTERBOARD WHITE 1/P  
 POSTERBOARD WHITE 1/P  
 POSTERBOARD WHITE 1/P  
 POSTERBOARD WHITE 1/P  
 POSTERBOARD WHITE 1/P  
 POSTERBOARD WHITE 1/P  
 POSTERBOARD WHITE 1/P  
 POSTERBOARD WHITE 1/P

\$6.69



\$5.98

HOBBY LOBBY

3701 S. Main St. #4-110

TOTAL

51.27

# INVOICE

## From

Deborah Robinson Miller

5215 N State Road 9  
Columbia City, IN 46725

## To

CC Arts Commission

Columbia City, IN

Invoice # 0000001

Invoice Date 09/08/2023

Due Date 09/08/2023

Item	Description	Unit Price	Quantity	Amount
Product	Avery business cards for laser printer	26.34	1.00	26.34
Service	\$50 coupons	50.00	2.00	100.00

New Line

## Notes

Thank you

**Subtotal** 126.34

**Total** 126.34

**Amount Paid** 0.00

**Balance Due** \$126.34

From: **Avery Store** avery@tem.avery.com  
Subject: Order #102569520 Confirmed  
Date: August 26, 2023 at 3:30 PM  
To: deborahsrobinsonmiller@gmail.com



ORDER: #102569520  
PLACED: Aug 26, 2023

# Thanks for Your Purchase!

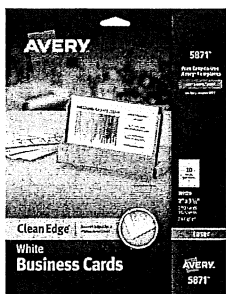
Hi Deborah. Your order is being processed. You will receive a confirmation email when your order ships.

[VIEW ORDER](#)

## Order Summary

**Shipment 1 of 1 via "Flat Rate - Economy"**

Estimated Delivery Date: Aug 31, 2023



**Avery Clean Edge Business Cards for Laser  
Printers, Two-Side Printable 5871, Pack of 200**

**\$19.66**

Qty: 1

*Total on  
back side  
\$26.34*



107 Hoosier Drive  
 Columbia City, IN 46725  
 Phone 260-248-2446  
 Fax 260-248-8001

11:02:53 AM 8/18/23  
 #00052003

05 30 x 0.69 Color Copy 20.70  
 Payment - CR CARD (ref #1) 22.15  
 -----  
 Sub-Total: 20.70  
 State 1.45  
 Total: 22.15  
 Tended: 22.15  
 Change: 0.00

Amy Johnston  
 5251 W 450 S  
 ALBION, IN 46701-9483  
 United States

**Order Summary**

Items: \$7.99  
 Shipping & Handling: \$0.00  
 Total Before Tax: \$7.99  
 Estimated Tax \$0.56  
 Collected:  
**Order Total \$8.55**

**DOLLAR TREE**

Store# 6102 (260) 212 6001  
 510 West Plaza Drive  
 Columbia City IN 46725

DESCRIPTION	QTY	PRICE	TOTAL
BLK/GOLD WIRE SQUARE BASKET	1	1.25	1.25
BLK/GOLD WIRE SQUARE BASKET	1	1.25	1.25
HUNTS KETCHUP 2OZ	1	1.25	1.25
LED T-LIGHT WHITE 3 PK URTCL	1	1.25	1.25
FRAME BLACK ANGLED TRAD 4X6	1	1.25	1.25
FRAME BLACK ANGLED TRAD 4X6	1	1.25	1.25
FRAME BLACK ANGLED TRAD 4X6	1	1.25	1.25
TEDDY BEAR CHOC CHIP 10PK 1Z	1	1.25	1.25
ANIMAL CRACKER 12PK 8.8Z	1	1.25	1.25
RESEAL BAG 4X3IN 2OCT	1	1.25	1.25
WOOD CLIP BOARD 9X12IN	1	1.25	1.25
WOOD CLIP BOARD 9X12IN	1	1.25	1.25
ACTIVITY PAINT TRAY W LID	1	1.25	1.25
ACTIVITY PAINT TRAY W LID	1	1.25	1.25
Sub Total			\$17.50
SALES TAX			\$0.96
GENERAL EXEMPT MERC			\$0.00
Total			\$18.46
Debit			\$18.46
*****1709	Approved		
Purchase	Chip		
Auth/Trace Number: 610174/024690			
Chip Card AID: A0000000042203			

260-244-4060 Mgr: KRISTI  
 402 W PLAZA DR  
 COLUMBIA CITY IN 46725

STW 01425	OPN 000284	TEN 01	TRM 02501
TABLECLOTH	002833278693	3.96	X
TABLECLOTH	002833278693	3.96	X
E6000 4PK	007681851031	3.97	X
HH SHL BAG K	071881344672	7.97	X
TIN SIGN	001631835197	4.24	X
BRAD PAD 5	314895006635	4.24	X
ART CRAFT	314895006645	4.97	X
	SUBTOTAL	33.31	
	TAX 1 7.000	2.33	
	TOTAL	35.64	
	DEBIT TEND	35.64	
	CHANGE DUE	0.00	
LEFT DEBIT			
35.64	TOTAL PURCHASE		





# RECEIPT

No. 842483

DATE 9/9/03

FROM Amy Johnston \$ 100

DOLLARS

FOR RENT  
 FOR 2 - \$50 gift certificates

ACCT.		<input type="radio"/> CASH
		<input checked="" type="radio"/> CHECK <u>cards</u>
PAID		<input type="radio"/> MONEY ORDER
DUE		<input type="radio"/> CREDIT CARD

FROM \_\_\_\_\_ TO \_\_\_\_\_

BY A. Frazer

A-1152  
T-4161

Print & Copy, LLC, U.S.A.



# ESPICH PRINTING

107 Hoosier Drive, Columbia City, IN 46725  
(260) 248-2446 • fax (260) 248-8001  
sales@espichprinting.com

## INVOICE

# **69551**

DATE

P.O.# 9/7/23

Jennifer Romano  
Columbia City Arts Commission

April Frazier  
Columbia City Arts Commission

QUANTITY	DESCRIPTION	TOTAL
300	TOUR FLYERS. Full color, 2 sided on 20# paper	234.00
Sales Rep: GOVERNMENT Please pay from this invoice.		Sub Total 234.00
Thank you!		Tax
Wanted: Tue 9/12 TOUR FLYERS		Shipping
		Total 234.00
		Amount Due 234.00

### WE ALSO OFFER...

FULL COLOR COPIES  
HIGH SPEED COPIES  
FORM DESIGN  
TYPESETTING  
NUMBERING

FOLDING  
LAMINATING  
VINYL LETTERING  
BANNERS  
SIGNS







COLUMBIA CITY  
115 N CHAUNCEY ST  
COLUMBIA CITY, IN 46725-9998  
(800)275-8777

08/12/2023 11:45 AM

Product	Qty	Unit Price	Price
First-Class Mail® Large Envelope Columbia City, IN 46725 Weight: 0 lb 5.90 oz Estimated Delivery Date Mon 08/14/2023	1		\$2.55
First-Class Mail® Large Envelope Columbia City, IN 46725 Weight: 0 lb 5.90 oz Estimated Delivery Date Mon 08/14/2023	1		\$2.55
First-Class Mail® Large Envelope Columbia City, IN 46725 Weight: 0 lb 4.70 oz Estimated Delivery Date Mon 08/14/2023	1		\$2.31
First-Class Mail® Large Envelope Columbia City, IN 46725 Weight: 0 lb 5.30 oz Estimated Delivery Date Mon 08/14/2023	1		\$2.55

Grand Total: \$9.96

Credit Card Remit \$9.96  
Card Name: MasterCard  
Account #: XXXXXXXXXXXX2452  
Approval #: 2LAGZX  
Transaction #: 591  
AID: A0000000042203 Chip  
AL: DEBIT  
PIN: Not Required



COLUMBIA CITY  
115 N CHAUNCEY ST  
COLUMBIA CITY, IN 46725-9998  
(800)275-8777

09/20/2023 01:37 PM

Product	Qty	Unit Price	Price
CO Hairstreak	22	\$1.06	\$23.32

Grand Total: \$23.32

Cash \$50.00  
Change -\$26.68

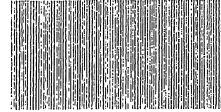
Preview your Mail  
Track your Packages

Give us feedback @ survey.walmart.com  
Thank you! ID #:7SKKMBHFGGW



WM Supercenter  
260-244-4060 Mgr. KRISTI  
402 W PLAZA DR  
COLUMBIA CITY IN 46725  
ST# 01425 OP# 009044 TE# 44 TR# 04013

# ITEMS SOLD 25  
TC# 6858 8709 8442 6382 4784



G2G APP 60Z	883990661000 F	2.98 X
BREAD	071314103360 F	2.58 N
** VOIDED ENTRY **		
BREAD	071314103360 F	
6X9 CLASP EN	505478180440	4.72 X
6X9 CLASP EN	505478180439	1.00 X
CHOC	034000140590 F	7.44 X
BAGEL	071314069190 F	3.86 0
CANDY	071720988700 F	3.98 X
TACO SHELLS	046000453950 F	2.86 0
TACO SHELLS	046000453950 F	2.86 0
TACO SHELLS	046000453950 F	2.86 0
** VOIDED ENTRY **		
TACO SHELLS	046000453950 F	
TAQUITOS	017696407080 F	5.98 0
CC 15Z ORIG	027400103070 F	3.43 0
DELI SALAMI	262323000000 F	5.09 0
PL16.9-35PK	068274669310 F	5.98 N
DICED TOMATO	072940113220 F	1.96 0
DICED TOMATO	072940113220 F	1.96 0
TOMATO SAUCE	072940116150 F	1.12 0
TOMATO SAUCE	072940116150 F	1.12 0
TOMATO SAUCE	072940116150 F	1.12 0
CS FRT PUNCH	087684001070 F	2.98 X
BAGS	078742069980	5.72 X
GV SQ SNK	078742155600	4.34 X
TWISTUP 12PK	078742209820 F	4.46 X
DR THUNDER	078742209790 F	4.46 X
RTBEER 12PK	078742209870 F	4.46 X

SUBTOTAL 89.32  
TAX1 7.0000 % 3.26  
TOTAL 92.58  
AMEX TEND 92.58  
CHANGE DUE 0.00

EFT DEBIT DECLINED TRANSACTION  
DEBIT- 2452 1 1 REF # 326200312175  
NETWORK ID. 000Q  
AID A0000000042203  
TC 0AD82EAFBFB33705  
TERMINAL # 26819603  
09/19/23 13:43:09

AMERICAN EXPRESS- 1019 I 0 APPR#840329  
92.58 TOTAL PURCHASE  
REF # 326200740431  
TRANS ID - 008343753314075  
AID A000000025010801  
TC 433C2CFABCD834CE  
TERMINAL # 26819603  
\*No Signature Required  
09/19/23 13:43:23



Become a member today  
Scan for 30-day free trial.

Low prices You Can Trust Every Day





**Hole Puncher, 12 Pack,  
8 Sheet Capacity, Silver  
Color, Paper Punch...**

**\$17.99**

Qty: 1

Sold By: The Mega Deals

Track shipment >

Buy it again >

April

Frazier

\$121.53

## Payment information

### Payment method

AMEX ending in 1019

You chose 5% Back

Tax \$1.20

\$19.25

### Billing Address

655 W BUSINESS 30

COLUMBIA CITY, IN 46725-8708



ISSUED TO

Columbia City Arts Commission  
c/o City of Columbia City

INDIGO STUDIO

944 West Ryan Road  
Columbia City, IN 46725

DESCRIPTION	QTY	TOTAL
4x6 cold press watercolor paper	3	\$21.81
12 Pack Watercolor brush pen set	1	\$12.83
Art Philosophy Watercolor set (tropicals)	1	\$27.02
Prima Watercolor set	1	\$22.94
Portable table set	1	\$88.94
TOTAL SPENT		\$173.54
ALLOWABLE ARTIST STIPEND FOR EVENT REIMBURSEMENT (\$100 X 3 SUMMER EVENTS)		[\$300.00]

*Thank You*

TOTAL AMOUNT \$173.54

AMOUNT DUE \$173.54