

**BOARD OF WORKS
TUESDAY, NOVEMBER 14, 2023
5:00 PM**

Mayor Ryan Daniel – Present
Clerk Treasurer Rosie Coyle – Present
Attorney Marcia McNagny – Present
Walter Crowder – Present
Nicole Penrod – Present

The Columbia City Board of Works met in regular session with all members present, Mayor Daniel presiding.

MINUTES Mayor Daniel noted a spelling correction to Alina, Youth Council member. Motion was made by Mayor Daniel to approve the Board of Works minutes from October 10, 2023 with the noted change, Nicole Penrod seconded the motion, all voted aye.

ENCROACHMENT AGREEMENT: 654 N. LONG RIDGE ROAD – MARTA PASQUALINI, BO DAVIS Bo Davis and Marta Pasqualini of 654 N. Long Ridge Road were present to explain they were looking to put in a semi private fence in their backyard.

Mayor Daniel questioned if there were any utilities there. Chip Hill did not believe there was. Mayor Daniel explained that if for some reason the City would need to get back there, we would try to give advanced notice so the fence could be taken down but if we have to take it down due to an emergency situation, we would try to do it as gently as possible and would be up to the homeowner to put back up. Mr. Davis and Mrs. Pasqualini understood.

Motion was made by Mayor Daniel to approve the encroachment agreement for 654 N. Long Ridge Road as presented, Nicole Penrod seconded the motion, all vote aye.

ENCROACHMENT AGREEMENT: 119 N. 200 E. – ESPICH PRINTING Mark Espich of 119 N. 200 E. for Espich Printing was present to explain he would like to put a sign up in the middle turn around. He advised it would be 3 x 4 ft but no taller than 6 ft off the ground. He noted it would be similar to the one that is in front of Eagle Glen; white rectangular with two white legs coming down.

Mayor Daniel questioned the visibility for people pulling out of the parking lot. After reviewing the drawing, it was determined the sign would not affect visibility.

Walt Crowder questioned if there was a requirement to submit plans to the Planning Commission. Mr. Espich advised he already has a permit in with the Planning Commission for the sign.

Motion was made by Mayor Daniel to approve the encroachment agreement for 119 N. 200 E. as presented, Nicole Penrod seconded the motion, all voted aye.

EMPLOYMENT TRAINING AGREEMENT: BOGNER Mayor Daniel reminded the Board that our police officers have to stay with us for three years after hire before they are cleared of this agreement. He noted that protects our investment of sending them through the Academy, and doing everything we need to do from a training perspective.

Motion was made by Mayor Daniel to approve the training agreement with Mr. Bogner as presented, Nicole Penrod seconded the motion, all voted aye.

SOLID WASTE AMENDMENT AGREEMENT 2024-2027 Mayor Daniel reminded the Board they approved an extension with Waste Management a couple years ago and the contract was going to be expiring June of 2024. He reported the Trash Committee met and requested Waste Management submit costs to do another contact extension. He noted they did a cost comparison with others, as well he reached out to many of his fellow

Mayors to see what their cities were paying. He reported the Waste Management extension turned out to be beneficial for us compared to what other cities are paying.

Mayor Daniel shared there was an increase in the cost, but felt it was a really fair deal, as did the Committee. He explained right now we charge our residents \$11.00 per household and the City is charged \$9.60 per household. He advised to keep in mind the difference between what the City is charged and what we charge our residents pays for junk pickup. He pointed out that over the next three years, Waste Management is going to be raising our costs to \$11.56; next year would be \$10.49, the year after that \$11.01 and the year after that \$11.56. He noted, obviously, if our citizens are paying \$11.00 and we are paying out \$11.56, then we are in an upside-down situation so there will be a minor trash increase that will have to happen.

Nicole Penrod questioned #3 of the contract regarding the annual clean up. She pointed out that for '24-'25 it references \$117.22/hr., for '25-'26 it references \$123.08/hr. and for '26-'27 it references \$117.22/hr. Mayor Daniel was unsure how they did not catch that. Attorney McNagny felt we needed to contact them to make sure it was correct.

Walt Crowder shared if the question of where to take hypodermic needles comes up, the only place that takes them locally is the Recycle Center. He advised you have to have one of the red containers.

Mayor Daniel advised they would table this agreement until the next meeting, and he would get back with them on the cost breakdown.

STREET CLOSING REQUEST – N. OAK STREET (RETROACTIVE) Mayor Daniel confirmed this was for the newly built homes. Chip Hill advised that was correct.

Motion was made by Nicole Penrod to retroactively approve the street closing request for 368 N. Oak Street, Walt Crowder seconded the motion, all voted aye.

PARKING SPOTS FOR DUMPSTER – 206 S. LINE Mayor Daniel shared this request was for a roll off dumpster to be placed on the street in the existing parking spots there. He noted Chief LaRue's concern on visibility but personally, did not think it would impede anything but maybe the alley that comes out there. Chief Parrett advised it was pretty wide through there and suggested putting a cone behind the dumpster. Mayor Daniel shared his only concern overall was how wide the dumpster might be and how it may protrude out a little bit, which would push traffic to the middle. Chief Parrett advised he drove by there and did not believe it would be a problem.

Motion was made by Mayor Daniel to approve the street closing permit for 206 S. Line Street with the notation of cones, in front or on the North side of the dumpster, Nicole Penrod seconded the motion, all voted aye.

PAYROLL Motion was made by Nicole Penrod to pay all pay types except overtime in the amount of \$245,491.89 plus overtime in the amount of \$5,405.94, for a total of \$250,897.83, Mayor Daniel seconded the motion, all voted aye.

BILLS Motion was made by Mayor Daniel to approve the allowance of accounts payable vouchers dated October 24, 2023, in the amount of \$1,022,696.87 for check payments, Nicole Penrod seconded the motion, all voted aye.

Motion was made by Nicole Penrod to pay all accounts payable in the amount of \$341,711.37 from the allowance of accounts payable vouchers dated October 24, 2023, for EFT payments, Mayor Daniel seconded the motion, all voted aye.

Motion was made by Nicole Penrod to pay all accounts payable in the amount of \$754,432.95 from the allowance of accounts payable vouchers dated November 14, 2023, for check payments Mayor Daniel seconded the motion, all voted aye.

Motion was made by Nicole Penrod to pay all accounts payable in the amount of \$151,759.24 from the allowance of accounts payable vouchers dated November 14, 2023, Mayor Daniel seconded the motion, all voted aye.

PAYROLL Motion was made by Nicole Penrod to pay all pay types except overtime in the amount of \$261,421.03 plus overtime in the amount \$6,474.45 for a total payment of \$267,895.48 for the pay file ending October 20, 2023, Mayor Daniel seconded the motion, all voted aye.

Motion was made by Nicole Penrod to pay all pay types except overtime in the amount of \$254,003.45 plus over the amount of \$6,332.99 for a total payment of \$260,336.44 for the pay file ending November 3, 2023, Mayor Daniel seconded the motion, all voted aye.

METER DEPOSIT REFUNDS Motion was made by Nicole Penrod to pay all accounts payable in the amount of \$3,381.66 from the allowance of accounts payable voucher dated October 26, 2023, for meter deposits, Mayor Daniel seconded the motion, all voted aye.

YOUTH COUNCIL Sam Bechtold was present representing the Youth Council and reported on what the group has been doing.

DEPARTMENT REPORTS **Chip Hill** - working on the sewer line at 100 S. 300 E., getting the trail ready to bid in December. **Mike Shoda** – installed new PLC, road patching at locations they have had to make cuts. **Shawn Lickey** – AEP transition moved to December 8, changing out poles, working on Christmas decorations, 2 guys attended climbing boot camp and were 1 & 2 in their class. **Gary Parrett** – Veteran’s Marathon went well, updates on Officer Young & Officer Bogner, received new pistols, gearing up for lighted Christmas parade, Officer Thomas planning the Patrolling 4 Presents program. **Mayor Daniel** gave reports for Terry Wherry, Kelly Cearbaugh, Matt Heiden, Mike Cook and Tom LaRue.

MAYOR REPORT Mayor Daniel reminded everyone the City offices would be closed on Thanksgiving and the day after Thanksgiving. He shared Shop Small Saturday was right after that and before that on Friday night is the Lighted Christmas Parade.

Having no further business to discuss, Mayor Daniel called the meeting adjourned.

Mayor Ryan Daniel

Attest:

Clerk Treasurer Rosie Coyle