

**BOARD OF WORKS
TUESDAY, SEPTEMBER 26, 2023
5:00 PM**

Mayor Ryan Daniel – Present
Clerk Treasurer Rosie Coyle – Present
Attorney Marcia McNagny – Absent
Walter Crowder – Present
Nicole Penrod – Present

The Columbia City Board of Works met in regular session with all members present, Mayor Daniel presiding.

MINUTES Motion was made by Nicole Penrod to approve an overview of the September 12, 2023, meeting minutes as presented, Walt Crowder seconded the motion, all voted aye.

STREET CLOSING REQUEST – OLD SETTLERS Mayor Daniel advised the request was for 2024; the 16th through the 23rd. He shared they were requesting basically per past practice and noted some of our department heads turned in concerns from past years. He reported they would be meeting around April of next year to talk through things as they normally do.

Motion was made by Mayor Daniel to approve the Old Settler's Day festival street closing permit as presented, Nicole Penrod seconded the motion.

Mayor Daniel referenced Chief Parrett's notes on the permit regarding closing the streets at 11 AM on Sunday and preferred evening. Chief Parrett did not think we had ever closed the streets at 11 AM. He noted they were closed at 6 PM last year and thought that even brought up a few issues with some downtown businesses. Nicole Penrod confirmed the festival started on Tuesday. Mayor Daniel advised it officially starts on Tuesday. He explained that multiple years ago we started allowing them to come in on Sunday because then they could take Monday to set up. He added the challenge, he believed if remembering correctly, was they come in but then are still setting up on Monday night. He noted it was one of those things where we close downtown off for an additional day but they are not utilizing that time. He offered to have conversations with them when they meet to see if they could maneuver that a little bit. Chief Parrett felt the biggest hurdle was they close down the streets and then nothing is happening for hours or days and the business owners are questioning that.

Mayor Daniel amended his motion to state that we would approve the street closing permit but that the start time for the street closure may be different than what is presented on the request after working with the Old Settlers Committee, Nicole Penrod seconded the motion, all voted aye.

STREET CLOSING REQUEST – KIDDIE TRACTOR PULL & RC DRAG RACE

Mayor Daniel reported he was told by the Old Settlers Committee members that this actually went fairly well for the first time. He noted they were requesting the 200 block of South Chauncey for the RC drag race and the South half of the 100 block of South Chauncey for the Kiddie tractor pull. He confirmed the South half of the 100 block of South Chauncey would already be closed. Chief Parrett advised that was correct.

Walt Crowder questioned if the tractor pull itself was on the asphalt or in the grass of the courthouse. Mayor Daniel believed it was on the asphalt.

Motion was made by Mayor Daniel to approve the street closing permit as presented, Nicole Penrod seconded the motion, all voted aye.

STREET CLOSING REQUEST – VETERAN'S MARATHON Mayor Daniel noted this was scheduled for November 11, 2023. He explained pre-race usually begins around

6:30 AM but they have asked for 4:00 AM to 4:00 PM on November 11th. He shared this is pretty standard from the past.

Chief Parrett advised he had a conversation with Joanne and they were changing the 5K route. He advised she was going to get him a new map.

Motion was made by Mayor Daniel to approve the Veterans Day Marathon street closing permit as requested, Walt Crowder seconded the motion, all voted aye.

UPDATE ON CHILDERS – SOUTH MAIN STREET Eugene Childers was present to give an update on the clean up of his property on South Main Street. He reported the only thing they had left was to move some pier poles and other stuff to the farm.

Mayor Daniel questioned Chief Parrett about what he was seeing. Chief Parrett advised Mr. Childers still had an RV there that he was going to check with the BMV to see if there were valid plates for. He reported on a concern brought up from B & J about the South half of the building roof. He advised he talked to Gene about it and he was going to get that repaired. Mayor Daniel confirmed it was the brick building. Mr. Childers noted there was a brick building and the old block building, and they were referring to the block building.

Mayor Daniel was not sure we really needed any additional action. He shared Gene has shown he made a good faith effort that he promised he would do. He confirmed the ticket was pending his cleanup. Rosie Coyle advised that was correct. Mayor Daniel thanked Mr. Childers for his progress.

EAGLE PARK PHASE I - ENGINEERING REBID SERVICES Mayor Daniel reminded the Board that Eagle Park was bid earlier this year but came back \$1,000,000 over our expected price and so decided to sit on it for a moment. He shared the feedback they received from bidders that chose not to bid was that #1, it was a bad time of year because they already had their plates full and second of all, there were some variable cost pieces there that they were not 100% sure of. He explained they went back to the drawing board and pulled out the stormwater infrastructure piece, which our stormwater/water department is now going to handle that portion. He advised a lot of the cost overruns on the bid had to do with the stormwater and the underground work but feel we can handle that in-house.

Mayor Daniel advised this was an amendment to our contract that changes out some of the rebidding process. He shared he has asked them to start doing some mockups of what the amphitheater could look like as Readi 2.0 was getting ready to come out from a State funding standpoint. He shared he would like to at least be ready to potentially move forward with that project or putting that project in the hopper to maybe get funding for, as well as for some of the staffing for the stormwater work.

Mayor Daniel explained we have the \$29,500 set aside in this year's budget as well as next year's budget for the Eagle Park improvements. He shared he has been getting a lot of questions lately about when Eagle Park was going to be done and so this kind of moves us forward in rebidding that project.

Motion was made by Mayor Daniel to approve the Eagle Park Phase I rebid services in an additional contract amount of \$29,500, Nicole Penrod seconded the motion, all voted aye.

COMMUNITY CROSSINGS – CHANGE ORDER #1 Mayor Daniel noted change order #1 was with Niblock for some different quantity issues after they did the actual project. He pointed out the overview that shows the incorrect versus actual quantities.

Motion was made by Mayor Daniel to approve the change order #1 with Niblock in the increased amount of \$19,156.13 as presented, Walt Crowder seconded the motion, all voted aye.

COMMUNITY CROSSINGS – PAY REQUEST #1 Motion was made by Mayor Daniel to approve pay request #1 for the 2022 Community Crossing street and curb ramp repair project as presented, Nicole Penrod seconded the motion, all voted aye.

COMMUNITY CROSSINGS – CERTIFICATE OF SUBSTANTIAL COMPLETION Motion was made by Mayor Daniel to approve the Certificate of Substantial Completion for the 2022 Community Crossing street and curb ramp repair projects, Nicole Penrod seconded the motion, all voted aye.

Rosie Coyle reported we had a contract with A & Z for \$10,000 for this and they only ended up using \$2,000 so we have \$8,000 left to help fund that.

BILLS Motion was made by Nicole Penrod to pay all accounts payable in the amount of \$1,168,475.88 from the allowance of accounts payable vouchers for check dated September 26, 2023, Mayor Daniel seconded the motion, all voted aye.

Motion was made by Nicole Penrod to pay all accounts payable vouchers in the amount of \$331,157.36 from the allowance of accounts payable vouchers for EFT payments dated September 26, 2023, Mayor Daniel seconded the motion, all voted aye.

Motion was made by Nicole Penrod to pay all accounts payable for meter deposits and credits for September in the amount of \$3,376.98 from the allowance of accounts payable vouchers dated September 26, 2023, Mayor Daniel seconded the motion, all voted aye.

PAYROLL Motion was made by Nicole Penrod to pay types except overtime in the amount of \$246,031.74 plus overtime in the amount of \$8,229.85 for the payroll ending September 8, 2023, Mayor Daniel seconded the motion, all voted aye.

DEPARTMENT REPORTS Gary Parrett - hosted training of which 6 of our guys attended, asked permission to offer conditional offer of employment to Casey Hershberger and Ryan Emery per passing the PERF testing; Board was supportive. He reported Gina Conroy was going to Chicago next week to teach a class on Records and Advanced Records for the Motorola Midwest User group, received two cars from Copsgear that have been assigned to officers, doing some testing for the County Fire Departments on their 800 pagers as the County does not have the capabilities to do the testing at this time. **Tom LaRue** - completed pump testing on Monday with Truck 102 failing again so is marked out of service but the rescue tools were still available. Chris, Trent and he will be attending training in Fort Wayne. Trent starts his Fire Inspection 2 certification this month and after that he will have all the training needed to take over for Chris once Chris retires in 2025. One of the pack tracker screens was broken and finally got it back. Update on the IROL sprinkler system agreement and ordinance. Request from Warsaw Fire Department to sign an MOU for mutual aid and will be coming before the Board. **Mike Cook** – completed SDI force main third quarter inspections and force main has been cleaned. Preconstruction meeting for the Main and Jefferson Force Main. Thanked Kelly's department for helping to clean all the liftstations. Pretreatment has been setting flow meters to compare flow to reporting. **Mike Shoda** - hydrants painted at Eagle Glen and have moved to Deer Chase. Sought assistance from Tony Zickgraf on how to bypass the aeration tower for when they clean and paint it. **Matt Heiden** – concrete blocks around vault at splash pad. Art classes to paint concrete walls. Drained the pool to clean and repair paint. Rotary donated \$1500 for the purchase of concrete benches that Noah Hilty makes to put back at the pond. **Terry Wherry** - Baseline is to be in this week to cut the fiber into the North and NW substations so we can move forward with getting the booster station on the fiber network. Equipment has been installed in the new Park office and were just waiting for them to get the fiber hooked up and Cisco units set up.

100 SOUTH PROJECT Nathan Bilger, Planning Director, shared they had the preconstruction meeting on the 100 S. 300 E. sewer project this morning. He advised the timeline is weather dependent as well as a couple outstanding easements still needing to be acquired. He shared that much of it might be done yet this fall, or after the snow in the

early part of next year. He advised the timeline was still around July but may need to be shifted.

EXTRATERRITORIAL JURISDICTION Mayor Daniel shared the City Planning Commission went to the County Planning Commission asking for expansion of the extraterritorial jurisdiction. He thought it was the City Planning Commission's thought that they had worked with County Planning Commission in good faith to figure out where to expand that to but at the County Planning Commission meeting this past week, they voted 7 to 1 to give an unfavorable recommendation. He shared the City Planning Commission and he have decided to pull it from the Commissioners agenda for an unknown time.

Having no further business to discuss, Mayor Daniel called the meeting adjourned.

Mayor Ryan Daniel

Attest:

Clerk Treasurer Rosie Coyle