

**BOARD OF WORKS
TUESDAY, JULY 25, 2023
5:00 PM**

Mayor Ryan Daniel – Present
Clerk Treasurer Rosie Coyle – Present
Attorney Marcia McNagny – Present
Walter Crowder – Present
Nicole Penrod – Present

The Columbia City Board of Works met in regular session with all members present, Mayor Daniel presiding.

MINUTES Mayor Daniel submitted corrections to the previous meeting minutes. Motion was made by Mayor Daniel to approve an overview of the July 11, 2023, meeting minutes as corrected, Mayor Daniel and Nicole Penrod voted aye, Walt Crowder abstained.

BID OPENING – FORCE MAIN REPLACEMENT Rosie Coyle advised there was only one bid submitted. She opened and read the bid from S & S Directional Boring with a total bid amount of \$1,687,573.00.

Mayor Daniel advised the bid would be taken under advisement until the next meeting,

ROAD CLOSURE REQUEST – VAN BUREN FLATS Neal Stangland was present to discuss the request to block off parking stalls on the north side of Van Buren Street for the installation of a rooftop heating/cooling unit. Mr. Stangland advised the closure would be for 1 hour or less.

Motion was made by Mayor Daniel to approve the street closing permit request as presented, Nicoel Penrod seconded the motion, all voted aye.

AMENDMENT #3 – 100 S. SEWER EXTENSION – WESSLER Chip Hill explained this would be for inspection services for an increase of \$150,700.00. Mayor Daniel confirmed this would roll into the total cost of the project. Chip Hill advised it would.

Mayor Daniel explained this project was a County Redevelopment Commission and City partnership project. He advised there was an interlocal agreement that will be considered at the Council meeting.

Motion was made by Walt Crowder to approve Amendment #3 to the agreement between the City of Columbia City and Wessler for the 100 S. Sewer Extension Project, Mayor Dnaiel seconded the motion, all voted aye.

RETROACTIVE EMERGENCY STREET CUT PERMIT – 815 VALLEY RIVER DR. – BSM GROUP Chip Hill explained they had a damaged cable down that needed repaired; however, advised the work had not been done yet.

Motion was made by Mayor Daniel to approve the permit to cut into curbs, streets or alleys for QC Communications for 815 Valley River Drive as presented, Nicole Penrod seconded the motion, all voted aye.

STREET CUT PERMIT AMENDMENT Rosie Coyle explained they were trying to eliminate the number of street cut permits having to come to the Board of Works. She advised she reached out to other communities to see what they do. She shared Chip Hill and Kelly Cearbaugh helped to create a new form that would work for each of them, as well as added a fee. She noted there were certain types of work that would still have to come to the Board of Works for approval.

Mayor Daniel explained it was their thought to divert the non-hard infrastructure permits through our Community Development Director and the hard infrastructure permits through Kelly Cearbaugh and Board of Works. He added, in order to compensate for time and material for when we get those permits, a fee was created for non-pavement of \$40 and for concrete, asphalt and curb cuts to be \$100. He noted other communities were charging significantly more; we were the outlier for not currently charging a fee.

Motion was made by Nicole Penrod to approve the right of way/street cut/sidewalk cut permit application and process for obtaining the right of way/street cut/sidewalk cut permit, Walt Crowder seconded the motion, all voted aye.

BILLS Motion was made by Nicole Penrod to pay all accounts payable in the amount of \$820,740.25 from the allowance of accounts payable vouchers dated 07/25/2023 for check payments, Mayor Daniel seconded the motion, all voted aye.

Motion was made by Nicole Penrod to pay all accounts payable vouchers in the amount of \$91,485.074 from the allowance of accounts payable vouchers dated 07/25/2023 for EFT payments, Walt Crowder seconded the motion, all voted aye.

Motion was made by Nicole Penrod to pay all accounts payable vouchers in the amount of \$3,008.38 for meter deposits and credits for July 2023 from the allowance of accounts payable vouchers dated 07/25/2023, Walt Crowder seconded the motion, all voted aye.

PAYROLL Motion was made by Nicole Penrod to pay all paytypes except overtime in the amount of \$292,808.67 plus overtime in the amount of \$8,875.17 for the payfile ending 7/14/2023, Walt Crowder seconded the motion, all voted aye.

DEPARTMENT REPORTS **Eden Oddou** - preparing for Mayor's Roundtable, movie at pool on Saturday, finished scanning files. **Chip Hill** – Community Crossings grant submitted for the Westgate project, pre-bid meeting for 100 S. next week. **Shawn Lickey** – update on AEP conversion project, update on service to the new Bowen Center, FedEx truck pulled down pole by Mary Raber – praised his employees for their good work, losing Eli Stangland to AEP and requested permission to fill his position – Board approved. **Mike Cook** – update on CSO19 project, praises to his employees for the good work they are doing. **Mike Shoda** – received permit for SR 205 project – will need engineer for the project as directed by INDOT, working on catch basin at Blue River Drive. **Matt Heiden** – preparing for football and soccer season, \$400

in candy stolen from concession's trailer, received keys to the new park office, installed fence at the corner of Vine and Walnut. **Tom LaRue** – Jacob Johnson started employment on July 15, 4-H went without incident. **Kelly Cearbaugh** – update on 50/50 sidewalk project, preconstruction meeting for Community Crossings street paving project projected to start August 14, Three River's Barricade will be striping center lines, turn lanes, etc., Van Am Seal will be doing downtown parking and crosswalk striping, Coesse sewer installation projected to start sometime this fall.

Having no further business to discuss, Mayor Daniel called the meeting adjourned.

Mayor Ryan Daniel

Attest:

Clerk Treasurer Rosie Coyle