

**BOARD OF WORKS
TUESDAY, JULY 11, 2023
5:00 PM**

Mayor Ryan Daniel – Present
Clerk Treasurer Rosie Coyle – Present
Attorney Marcia McNagny – Present
Walter Crowder – Absent
Nicole Penrod – Present

The Columbia City Board of Works met in regular session with all members except Walt Crowder present, Mayor Daniel presiding.

MINUTES Motion was made by Mayor Daniel to approve an overview of the June 27, 2023, meeting minutes as presented, Nicole Penrod seconded the motion, all voted aye.

STREET CUT PERMIT – W. BUSINESS 30 & TRAIL RIDGE APARTMENTS – SURF

Motion was made by Mayor Daniel to approve the permit to cut into curbs, streets or alley for SURF Internet for the Trail Ridge Apartment complex, Nicole Penrod seconded the motion, all voted aye.

STREET CUT PERMIT – LINCOLNWAY FROM CONNEXION TO EMANCIPATION

Motion was made by Mayor Daniel to approve the permit to cut into curbs, streets, or alley for NIPSCO at Lincolnway from Connexion to Emancipation as presented, Nicole Penrod seconded the motion.

Mayor Daniel noted the length of the project was projected longer than what we allow. Kelly Cearbaugh thought that was based on road repair as well.

Upon the motion, all voted aye.

STREET CUT PERMIT – PARK FROM LINCOLNWAY TO SHINNEMAN Motion was made by Mayor Daniel to approve the permit to cut into curbs, streets, or alley for NIPSCO at Park Street from Lincolnway to Shinneman as presented, Nicole Penrod seconded the motion.

STREET CLOSING PERMIT: 4-H PARADE Mayor Daniel thought the permit request was the same as in the past. Gary Parrett advised that was correct.

Motion was made by Nicole Penrod to approve the street closing permit for the Whitley County 4-H Fair for Tuesday, July 18 from 5:30 pm – 6:30 pm, Mayor Daniel seconded the motion, all voted aye.

TRICK OR TREAT Mayor Daniel noted in the past we have tried to do Trick or Treat in the City on the Saturday prior to Halloween from 5 pm – 8 pm.

Motion was made by Mayor Daniel to set Trick or Treat hours for October 28 from 5 pm – 8 pm, Nicole Penrod seconded the motion, all voted aye.

BILLS Motion was made by Nicole Penrod to pay all accounts payable in the amount of \$1,310,587.63 from the allowance of accounts payable vouchers dated 07/11/2023 for check payments, Mayor Daniel seconded the motion, all voted aye.

Motion was made by Nicole Penrod to pay all accounts payable vouchers in the amount of \$187,882.33 from the allowance of accounts payable vouchers dated 07/11/2023 for EFT payments, Mayor Daniel seconded the motion, all voted aye.

PAYROLL Motion was made by Nicole Penrod to pay all paytypes except overtime in the amount of \$266,232.54 plus overtime in the amount of \$12,951.66 for the payfile ending 06/30/2023, Mayor Daniel seconded the motion, all voted aye.

Motion was made by Nicole Penrod to pay all paytypes except overtime in the amount of \$9,425.00 for 3rd Quarter Clothing Allowance for the payfile ending 07/07/2023, Mayor Daniel seconded the motion, all voted aye.

Motion was made by Nicole Penrod to pay all paytypes except overtime in the amount of \$1002.00 for the City's HSA Share for Christopher Anderson payfile ending 07/10/2023, Mayor Daniel seconded the motion, all voted aye.

DEPARTMENT REPORTS **Chip Hill** – Westgate meeting went well, started working on the grant. **Mike Cook** – SDI force main cleaned, CSO-19 walk through tomorrow, pre-bid meeting scheduled for July 13. **Tom LaRue** – Van Am Seal redoing the fire museum parking lot, new firefighter Jacob Johnson starts July 14, repairs complete on Truck 105. **Mike Shoda** – plant inspection by IDEM coming up. **Matt Heiden** – wrapped up baseball and softball, July 3rd celebration went well, lowered bailer load at the pool, preparing for football and soccer, getting RTV replacement from accident earlier this year. **Gary Parrett** – Tim Clark and Brandon Young have been approved, received resignation letters from Officer Metzger and Officer Myers, update on hiring process, requested permission to fill the 2 open positions – Board approved. **Kelly Cearbaugh** – 2 guys received CDL, regrating alleys and spraying for dust control.

REQUEST FOR LEAVE OF ABSENCE WITHOUT PAY Mayor Daniel advised he had a request for leave of absence without pay. He shared an employee in the Street Department who, prior to being hired, already had a family vacation planned. He advised he would be taking personal time but leaves a gap of 10 hours.

Motion was made by Mayor Daniel to approve the request for leave of absence without pay for the Street employee for 10 hours, Nicole Penrod seconded the motion, all voted aye.

MAYOR REPORT Mayor Daniel shared a department report for Electric Superintendent Shawn Lickey. He reported OCRA was having their Regional Conference at ISMS and he would be giving a welcome speech. He advised they were preparing for the next round of

Community Crossings grant money for the Westgate project. He shared he would be talking on WOWO from the 4-H fair on Friday evening. He reported the Governor has appointed him to serve on the FIRST Task Force upon the recommendation of AIM. He will be attending the Indiana Conference of Mayor's next week.

Having no further business to discuss, Mayor Daniel called the meeting adjourned.

Mayor Ryan Daniel

Attest:

Clerk Treasurer Rosie Coyle