

BOARD OF WORKS
TUESDAY, JUNE 27, 2023
5:00 PM

Mayor Ryan Daniel – Present
Clerk Treasurer Rosie Coyle – Present
Attorney Marcia McNagny – Present
Walter Crowder – Present
Nicole Penrod – Present

The Columbia City Board of Works met in regular session with all members present, Mayor Daniel presiding.

MINUTES Motion was made by Nicole Penrod to approve an overview of the June 13, 2023, meeting minutes as presented, Walt Crowder seconded the motion, all voted aye.

LANCE SMITH – SEWER Rosie Coyle advised this issue was cancelled.

STREET CUT PERMIT – 601 N MAIN STREET Kristin Spangle was present to request a curb cut permit off Walker Way for 601 N. Main Street. She advised this was her residence as well as will have 2 seasonal businesses there. She explained the driveway on Main Street is literally 24” from Walker Way so it is very confusing for people traveling South on Main Street. She shared her suggested solution was to have a one-way entrance off Walker Way and exit onto Main Street.

Walt Crowder felt the concept was great but noted Walker Way already had established turn lanes and was not sure how congested that would make things. Ms. Spangle advised she would put a yield sign at the Main Street exit.

Nicole Penrod questioned what businesses she would have there and how much traffic they may generate. Ms. Spangle shared in the winter she would have candle making classes so that would be minimal. Nicole Penrod mentioned making the exit right turn only. Ms. Spangle advised she was not opposed to that. She shared in the summer she would have a hard ice cream shoppe there. She felt, based on liability and insurance, it would probably be best to make the exit right turn only. Mayor Daniel agreed and felt that would make the most sense.

Mayor Daniel felt because the cut would be far enough back from Main Street, especially if the exit is designated as right turn only, he was much more comfortable with it. Walt Crowder concurred. Ms. Spangle advised she was there all day so was familiar with the traffic volume there, especially around 5:00 pm.

Mayor Daniel questioned, in terms of the sidewalk there, if they would dip it down so it was even with the asphalt driveway. Ms. Spangle understood they would be cutting out that section of sidewalk and repour it so that the asphalt goes up to the sidewalk. Mayor Daniel clarified the sidewalk would remain at the same height it currently was. Ms. Spangle advised that was correct; they would be putting in a 12” culvert.

Walt Crowder questioned the jurisdiction of the right-of-way there. Mayor Daniel questioned Kelly Cearbaugh where INDOT's right of way ended. Kelly Cearbaugh was not sure but felt it would be way back from their right-of-way. Mayor Daniel felt they may have to work through the logistics of that.

Walt Crowder questioned if there would be a curve to the exit drive, coaching people to turn right onto Main Street. Ms. Spangle advised her quote only deals with the other side but could put signs all down the driveway indicating "right turn only". Additional discussion followed on ways in which to encourage people to turn right onto Main Street.

Motion was made by Mayor Daniel to approve the permit to cut into curbs, streets or alleys for 601 N. Main Street with the caveat that between Gary Parrett, Kelly Cearbaugh and INDOT we figure out a way to strongly encourage right turn only at Main Street, Nicole Penrod seconded the motion, all voted aye.

STREET CUT PERMIT – 251 W. LONGFELLOW BLVD. – NIPSCO Motion was made by Mayor Daniel to approve the permit to cut into curbs, streets or alleys for 251 W. Longfellow as presented, Walt Crowder seconded the motion, all voted aye.

STREET CUT PERMIT – VALLEY RIVER DR. & PEBBLE CREEK – SURF Mayor Daniel advised this was for SURF Internet. He shared this was something they have been working on internally with the developer to get internet to the Timber's Edge subdivision.

Motion was made by Mayor Daniel to approve the permit to cut into curbs, streets or alleys for Valley River Dr. & Pebble Creek Run from SURF Internet as presented, Nicole Penrod seconded the motion, all voted aye.

AMENDMENT #2 – WESSLER ENGINEERING – 100 S. SEWER EXTENSION Chip Hill reported all changes from the last meeting should have been made. Attorney McNaghy advised she was good with the changes.

Motion was made by Mayor Daniel to approve Amendment #2 with Wessler Engineering for the 100 S. sewer extension as presented for an increase of \$24,450.00, Nicole Penrod seconded the motion, all voted aye.

PAY APPLICATION #3 – MIDWESTERN ENGINEERS CSO-19 PROJECT Mike Cook reported the application has been reviewed and recommended approval in the amount of \$69,706.25.

Mayor Daniel questioned if the total contract amount remaining was all retainage or was there still work to be done. Mike Cook advised there was still work to be done; they still need to do seeding and install light poles.

Motion was made by Mayor Daniel to approve Pay Request #3 in the amount of \$69,706.25, Walt Crowder seconded the motion, all voted aye.

LIFT STATION CONTROL PANEL REPLACEMENT PROJECT – DONOHUE & ASSOCIATES \$219,000.00 Mike Cook reported this was Phase 2 of the project they started last year to upgrade the SCADA system. He reported this would be to upgrade 3 stations with new control panels, concrete base, etc. for a total of \$219,000.00.

Mayor Daniel confirmed the difference between last year and this year would be a complete overhaul of the stations. Mike Cook advised that was correct; last year they just replaced the small panels on back that contained the radios.

Motion was made by Mayor Daniel to approve the engineering services agreement for the lift station control panel replacement project in a lump sum of \$219,000.00 as presented, Nicole Penrod seconded the motion, all voted aye.

KENT POWER Shawn Lickey explained this was the only change order for this project. He explained the initial change order was over \$50,000.00 but was able to negotiate with some of the things we have taken care of. He advised he and the engineers have reviewed the change order and felt \$14,743.00 was a fair compromise.

Motion was made by Mayor Daniel to approve the change order in a total proposed price of \$14,743.00 for the Columbia City North Substation Project Contract 6303001389, Nicole Penrod seconded the motion, all voted aye.

BILLS Motion was made by Nicole Penrod to pay all accounts payable in the amount of \$1,013,596.50 from the allowance of accounts payable vouchers dated 06/27/2023 for check payments, Mayor Daniel seconded the motion, all voted aye.

Motion was made by Nicole Penrod to pay all accounts payable vouchers in the amount of \$151,473.41 from the allowance of accounts payable vouchers dated 06/27/2023 for EFT payments, Walt Crowder seconded the motion, all voted aye.

Motion was made by Nicole Penrod to pay all accounts payable vouchers for meter deposits and credits in the amount of \$2,116.46 from the allowance of accounts payable vouchers dated 06/27/2023, Mayor Daniel seconded the motion, all voted aye.

PAYROLL Motion was made by Nicole Penrod to pay all paytypes except overtime in the amount of \$1002.00 for the HSA Contribution for Savanna Fettig payfile ending 06/23/2023, Walt Crowder seconded the motion, all voted aye.

Motion was made by Nicole Penrod to pay all paytypes except overtime in the amount of \$274,878.45 plus overtime in the amount of \$9,807.82 for the payfile ending 06/16/2023, Walt Crowder seconded the motion, all voted aye.

DEPARTMENT REPORTS **Chip Hill** – worked on STEAM project at Mary Raber, working on test kitchen. **Shawn Lickey** – electric service completed at new jail, moving street lighting boxes at Bowen Center, north substation back up and energized. **Kelly Cearbaugh** – issues

from windstorm, clean up from Old Settlers. **Mike Cook** – update on CSO-19 project, Main & Jefferson projects rebidding in process, station generators serviced with no issues, sludge hauling on hold due to high metal levels, CSO operational plan update submitted to IDEM and approved, waiting to hear back on LTCP agreed order with IDEM. **Gary Parrett** – Chris Anderson started and waiting to hear back on Tim Clark and Brandon Young, Old Settlers went well, update on current application process, reported on successful drone incident. **Matt Heiden** – received and installed pump for pool heater, hosted On-Turf baseball tournament. **Mike Shoda** – changing out meters, installed new services, issues with automated system at water plant. **Tom LaRue** – update on Truck 105, issues to address from Old Settlers, rescue pump leaking on Truck 102.

FIRE DEPARTMENT HIRING PROCESS Tom LaRue reported they held interviews with the 2 lateral candidates and both were incredibly liked. He shared he spoke with the Mayor and Rosie and in light of some retirements they were facing in the future, he requested permission to hire both candidates.

Mayor Daniel advised if the Board of Works would approve this request, it would obviously be contingent on Council approving the moving of money. He shared to get 2 laterals that come with a wealth of experience it seemed like an opportunity we should not pass up.

Nicole Penrod questioned when they would start employment. Tom LaRue advised one would start July 15 and one would start July 29.

Mayor Daniel advised, financially, he, Rosie and Tom went through the numbers and feel pretty confident of where those are.

Motion was made by Walt Crowder to support Fire Chief Tom LaRue's recommendation to hire 2 full time firemen, pending Council's approval of the finances, Nicole Penrod seconded the motion, all voted aye.

WATER DEPARTMENT HIRING REQUEST Mike Shoda advised he had an employee quit a couple weeks ago and requested permission to fill that slot. Board of Works gave approval.

MAYOR REPORT Mayor Daniel reported he and Chip Hill will be meeting with A & Z Engineering to go through the last 2 phases of Westgate. He advised that he, Rosie, Kelly Cearbaugh and Chip Hill would be meeting to discuss street cut permits. He reported he would be out of the office June 29 – July 4.

Having no further business to come before the Board, Mayor Daniel called the meeting adjourned.

Mayor Ryan Daniel

Attest:

Clerk Treasurer Rosie Coyle