

**BOARD OF WORKS**  
**TUESDAY, APRIL 25, 2023**  
**5:00 PM**

Mayor Ryan Daniel – Present  
Clerk Treasurer Rosie Coyle – Present  
Attorney Marcia McNagny – Present  
Walter Crowder – Absent  
Nicole Penrod – Present

The Columbia City Board of Works met in regular session with all members except Walt Crowder present, Mayor Daniel presiding.

**MINUTES** Motion was made by Nicole Penrod to approve an overview of the April 11, 2023, meeting minutes as presented, Mayor Daniel seconded the motion, all voted aye.

Mayor Daniel noted the Board still has the March 28 meeting minutes to approve once Walt Crowder returns.

**BOSCHET ADDITION: PLAT APPROVAL 551 E. BUSINESS 30** Motion was made by Mayor Daniel to approve the Boschet addition as presented, Nicole Penrod seconded the motion, all voted aye.

**NORTH SUBSTATION UPGRADE – KENT POWER \$385,932.01 PAY REQUEST** Shawn Lickey explained this was the overhead portion of the project. He reported he and the engineers have reviewed the invoice and recommended approval in the amount of \$385,932.01.

Motion was made by Mayor Daniel to approve invoice #2872NOR21P06-2 as presented, Nicole Penrod seconded the motion, all voted aye.

**ENGINEERING SERVICES: COLUMBIA CITY SOUTH TRAIL** Attorney McNagny advised she was able to get clarification on the warranty piece and is ok with how it is written. She shared the other portion was the ownership and use of the drawings. She explained the City would have license to use them we just cannot take ownership of the plans.

Motion was made by Mayor Daniel to approve the professional services agreement with Engineering Resources Inc., in a not to exceed amount of \$369,890.00 for the Blue River Trail South project, Nicole Penrod seconded the motion, all voted aye.

**PAY REQUEST: EVEREST EXCAVATING – CSO 19 IMPROVEMENTS** Mayor Daniel tabled this issue until the next meeting since the pay request was not submitted.

**MAIN & JEFFERSON STREET FORCE MAIN PROJECT UPDATE** Greg Garnes with Donohue & Associates was present to give an overview of the project. He explained the project was originally to replace the two force mains at both lift stations as they were way past their life. He shared those stations appeared to be designed to pump against those very old, rough force

mains so when they replace with a new plastic pipe it will be much easier to push water through, using a lot less energy. He explained there may be an issue in that the pumps will see it differently so both stations will be getting pump replacements to match the new force mains. He advised the Jefferson Street station just needs the large storm pump replaced; each station will have 2 little pumps to take care of day-to-day flow and then a big pump to take care of storm flow. He noted the little pumps at Jefferson Street were ok but at Main Street they had to replace both the little and big pumps.

Mayor Daniel questioned what the benefits to our residents would be. Kelly Cearbaugh advised they have had to repair a stretch on Jefferson Street in at least 8 different spots. Mike Cook added on Main Street he knew of at least 2 or 3 clamps on the hillside by the station. Mr. Garnes shared those cast iron lines from 1959 were way past use of life and failures will just continue to be more and more.

Mike Cook advised they would like to advertise the project for a 30-day period and then have the bid opening at the first meeting in June. Mayor Daniel felt if they could get the project completed by the end of the year, he did not have a problem going to bid.

Motion was made by Mayor Daniel to move forward with going to bid on the Main & Jefferson Street force main replacement project, Nicole Penrod seconded the motion, all voted aye.

**ENGINEERING RESOURCES – RPR AGREEMENT** Mike Cook reported he contacted Engineering Resources requesting they put together a proposal for inspection services. He shared they submitted a proposal for time and material, not to exceed \$50,372.00. He advised this contract would be good from June 2023 through December 2023. He noted they included Kraig Macke's rate for 2 months at 5 days/week as well as a couple other staff members at one month time in the case Kraig was not available. Attorney McNagny advised she did not have any concerns.

Motion was made by Mayor Daniel to approve the RPR Contract with Engineering Resources in a not to exceed \$50,372.00 that will not begin until construction, Nicole Penrod seconded the motion, all voted aye.

Greg Garnes noted in addition to the RPR services we would need Construction Administration. Mayor Daniel directed Mr. Garnes to draw up an addendum to their contract for approval.

**BILLS** Motion was made by Nicole Penrod to pay all accounts payable vouchers in the amount of \$465,181.79 from the allowance of accounts payable vouchers dated 04/25/2023 for EFT payments, Mayor Daniel seconded the motion, all voted aye.

Motion was made by Nicole Penrod to pay all accounts payable vouchers in the amount of \$1,067,388.99 from the allowance of accounts payable vouchers dated 04/25/2023 for checks, Mayor Daniel seconded the motion, all voted aye.

**PAYROLL** Motion was made by Nicole Penrod to pay all paytypes except overtime in the amount of \$235,399.89 plus overtime in the amount of \$7,498.18 for the payfile ending 04/07/2023, Mayor Daniel seconded the motion, all voted aye.

Motion was made by Nicole Penrod to pay all paytypes except overtime in the amount of \$9,750.00 for the payfile ending 04/14/2023 for the 2<sup>nd</sup> quarter clothing allowance, Mayor Daniel seconded the motion, all voted aye.

**DEPARTMENT REPORTS** **Chip Hill** – baseball and softball starting, bids were accepted for Eagle Park. **Kelly Cearbaugh** – fixed sink hole by the skating rink, working with water department on stormwater issue at Oak & Van Buren St., repairs to jet machine, street sweeping and appliance pickup. **Tom LaRue** – repairs to truck 101 & 102, dual training at burn facility, air pack testing, working to install generator, still working to get gas meters hooked up and trained on them, IamResponding app, update on hiring process. **Terry Wherry** – network outage to upgrade the servers. **Mike Shoda** – service to new jail, repairing storm lines. **Gary Parrett** – Officers Campbell & Thomas graduated from the police academy, Officer Cornejo has started, update on hiring process for police and communications, asked for approval to start another hiring process in the event they do not get 4 police candidates, Board approved.

**STREET CLOSING – SHOW & SHINE CAR SHOW** Mayor Daniel explained this was for the Show & Shine Car Show on Indiana Avenue for May 13. He did not see any concerns from department heads but one concern in the past was that they notify surrounding residents.

Motion was made by Mayor Daniel to approve the Show & Shine Car Show request with the caveat they notify residents of the event, Nicole Penrod seconded the motion, all voted aye.

Having no further business to come before the Board, Mayor Daniel called the meeting adjourned.

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Mayor Ryan Daniel

Attest:

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Clerk Treasurer Rosie Coyle