

**BOARD OF WORKS  
TUESDAY, JANUARY 24, 2023  
5:00 PM**

Mayor Ryan Daniel – Present  
Clerk Treasurer Rosie Coyle – Present  
Attorney Marcia McNagny – Present  
Walter Crowder – Present  
Nicole Penrod – Present

The Columbia City Board of Works met in regular session with all members present, Mayor Daniel presiding.

**MINUTES** Mayor Daniel noted a spelling error in one of the headings. Motion was made by Mayor Daniel to approve an overview of the January 10, 2023, meeting minutes as corrected, Nicole Penrod seconded the motion, all voted aye.

**BID OPENING: COMMUNITY CROSSINGS – STREET REPAIRS 2023** Rosie Coyle opened and read bids received from Wayne Asphalt for a total bid price of \$436,449.40, Niblock for a total bid amount of \$353,280.90, Pulver Asphalt with a total bid price of \$432,802.50, Brooks Construction with a total bid price of \$408,153.00, API Construction with a total bid price of \$369,896.35 and E & B Paving with a total bid price of \$376,310.50.

Mayor Daniel advised the bids would be taken under advisement and awarded at the next meeting.

It was questioned what the Engineer's estimate was. Mark Jesse advised it was about \$800,000.00, so the bids all came in way low.

**STREET CUT PERMIT: 114 N. PARK DRIVE** Mayor Daniel noted this was a vacant lot and thought they were putting a duplex on the property.

Motion was made by Mayor Daniel to approve the permit to cut into curbs, streets or alleys for 114 N. Park Drive as presented, Walt Crowder seconded the motion, all voted aye.

**STREET CUT PERMIT: 881 SUMMIT DRIVE** Motion was made by Mayor Daniel to approve the permit to cut into curbs, streets or alleys for 881 Summit Drive as presented, Nicole Penrod seconded the motion, all voted aye.

**AGREEMENT WITH HUMANE SHELTER** Mayor Daniel noted we have had a long-term agreement with the Shelter acting as our animal control agency effectively. He advised it appears that the contract is for the same amount it has been for many, many years. He felt it would be valuable to have Abby from the Shelter come and present to the Board of Works what they are doing, more than just the letter.

Attorney McNagny reviewed the agreement and advised it appeared the only change was to the dates.

Motion was made by Mayor Daniel to approve the agreement between the Humane Society of Whitley County and the City of Columbia City as presented, Nicole Penrod seconded the motion, all voted aye.

**BILLS** Motion was made by Nicole Penrod to pay accounts payable vouchers in the amount of \$1,172,500.43 from the allowance of accounts payable vouchers dated 01/24/2023, Walt Crowder seconded the motion, all voted aye.

**PAYROLL** Motion was made by Nicole Penrod to pay all paytypes except overtime in the amount of \$4,000.00 for the HSA City Share for new employees for the payfile ending 01/20/2023, Walt Crowder seconded the motion, all voted aye.

Motion was made by Nicole Penrod to pay all paytypes except overtime in the amount of \$567.30 for OPO wages for the payfile ending 01/09/2023, Walt Crowder seconded the motion, all voted aye.

Motion was made by Nicole Penrod to pay all paytypes except overtime in the amount of \$271,020.49 plus overtime \$5,630.35 for the payfile ending 01/13/2023, Walt Crowder seconded the motion, all voted aye.

Motion was made by Nicole Penrod to pay all paytypes except overtime for service awards in the amount of \$6,462.25 for the payfile ending 01/27/2023, Walt Crowder seconded the motion, all voted aye.

**FISCAL PLAN FOR ANNEXATION – CONNIE DYE** Mayor Daniel reported Connie Dye was requesting annexation into the City for her piece of property. Chip Hill gave a quick overview of what was included in the Fiscal Plan. Walt Crowder confirmed this had been approved by the Plan Commission. Chip Hill advised nothing has been done with Planning, they still have to bring a plat to them; they were still in the planning phase. He advised this was to annex in the 85 acres of farmland. Mayor Daniel noted the Fiscal Plan really just takes into account what was currently there; what happens in the future still has many steps to go.

**DEPARTMENT REPORTS** **Chip Hill** – moving along on the 100 S & 300 E sewer project, electric department cutting down trees for Tree Board, behind on the Blue River Trail extension due to surveyor having family issues. **Terry Wherry** – network upgrade, installed new microphone in Council room, parts ordered for MSF wi-fi. **Shawn Lickey** – assisted Noble County Highway Department in removing trees, update on North substation project, completed pole attachment agreement audit, meeting with KC Jones regarding their usage and working with them during a transition period on their billing rates. **Mike Cook** – level sensors and flow meters calibrated, working on SDI annual report and 2022 EPA sludge report. **Mike Shoda** – valve installed on Madison Street and another to be installed next week on Whitley Street. **Tom LaRue** – mechanic found some leaks on the engine and has ordered parts to repair, sending new volunteers to local Firefighter I & II class starting in March, Trent Stamper taking Inspector I

class. **Kelly Cearbaugh** – equipment repairs, preparing for snow. **Mark Green** – rebuilding overlook at the pond in Morsches Park, building concrete barricades around the park to keep traffic from certain areas, Father/Daughter tickets on sale, working on Eagle Park plans, online registration for baseball and softball.

**MAYOR REPORT** Mayor Daniel reported for Gary Parrett as he was doing testing for the potential new police officers; their intern was doing a good job, updating policies, repairs in dispatch and working on SOP's. He reported he and Chip had a meeting to talk about the next steps for Westgate, they participated in a planning session with the school corporation and had a Mayors/Commissioners caucus last Wednesday. He advised he would be absent at both meetings in February.

Having no further business to come before the Board, Mayor Daniel called the meeting adjourned.

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Mayor Ryan Daniel

Attest:

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Clerk Treasurer Rosie Coyle