

**BOARD OF WORKS
TUESDAY, NOVEMBER 22, 2022
5:00 PM**

Mayor Ryan Daniel – Present
Clerk Treasurer Rosie Coyle – Present
Attorney Marcia McNagny – Present
Walter Crowder – Present
Nicole Penrod – Present

The Columbia City Board of Works met in regular session with all members present, Mayor Daniel presiding.

MINUTES Mayor Daniel noted a grammatical error under the request to hire an electric employee.

Motion was made by Nicole Penrod to approve an overview of the October 25, 2022, meeting minutes with the noted change, Walt Crowder seconded the motion, Nicole Penrod and Walt Crowder voted aye, Mayor Daniel abstained.

CURB CUT REQUESTS – LONGFELLOW BLVD. Mayor Daniel advised these were all for NIPSCO for new gas line installation. Motion was made by Mayor Daniel to approve 257, 256 & 223 W. Longfellow Blvd. curb cut requests as presented, Nicole Penrod seconded the motion, all voted aye.

CURB CUT REQUESTS – S. COTTONWOOD & S. VALLEY RIVER DR. Motion was made by Mayor Daniel to approve 684 S. Cottonwood and 600 S. Valley River Dr. curb cut requests as presented, Walt Crowder seconded the motion, all voted aye.

CURB CUT REQUEST - 551 E. BUSINESS 30 Mayor Daniel thought this was where the new A. Shively building will be built. Motion was made by Nicole Penrod to approve the curb cut at 551 E. Business 30 as presented, Walt Crowder seconded the motion, all voted aye.

CURB CUT REQUEST – 114 N. PARK DR. Mayor Daniel noted this cut was for Wigent Excavating to connect a sanitary sewer to our line. He advised he talked with Kelly Cearbaugh, and he was fine with the request.

Motion was made by Mayor Daniel to approve 114 N. Park Drive as presented, Walt Crowder seconded the motion, all voted aye.

CURB CUT REQUEST - REDDICK AVE Mayor Daniel advised he was approached by SURF regarding this. He shared they were trying to make additional connections to give more redundancy in the lines. He thought the work had already been done so this would be retroactive approval.

Motion was made by Mayor Daniel to approve the permit to cut into curbs, streets or alleys on Reddick Avenue as presented, Walt Crowder seconded the motion, all voted aye.

CURB CUT REQUEST – PINECREST DR. Mayor Daniel noted this was also a fiber cut for SURF to service the Pinecrest Apartments.

Motion was made by Mayor Daniel to approve the permit to cut into curbs, streets or alleys on Pinecrest Drive as presented, Walt Crowder seconded the motion, all voted aye.

CURB CUT REQUEST – W. BUSINESS 30 Mayor Daniel noted this was for the 2 houses being built on West Business 30 by Bridgeport Homes.

Motion was made by Mayor Daniel to approve the curb cut request for 866 & 884 W. Business 30 as presented, Nicole Penrod seconded the motion, all voted aye.

STREET CLOSING PERMIT – OLD SETTLERS DAY Mayor Daniel reviewed the request for June 18 through June 25. He advised they had conversation with Chad Whetstone, OSD President, about getting the trailers out in a timely manner.

Motion was made by Mayor Daniel to approve the Old Settlers Day festival street closing request as presented, Nicole Penrod seconded the motion, all voted aye.

STREET CLOSING PERMIT – OLD SETTLERS DAY KIDDIE PEDAL TRACTOR PULL & RC DRAG RACES Mayor Daniel noted the request was for June 21 and June 23, 2023. He advised on the 21st they were requesting the south half of the 100 block of S. Chauncey St. and the 23rd they were requesting the 200 block of S. Chauncey.

Motion was made by Mayor Daniel to approve the street closing request for the OSD kiddie pedal tractor pull on the 21st of June 2023 and RC drag races on the 23rd of June 2023, with a note that they notify neighbors who would be impacted during that timeframe, Nicole Penrod seconded the motion, all voted aye.

STREET CLOSING REQUEST - WHITLEY COUNTY LIGHTED CHRISTMAS PARADE Jennifer Romano was present to discuss the street closing request. She advised the request was for the usual time and route.

Motion was made by Mayor Daniel to approve the lighted Christmas parade as presented, Nicole Penrod seconded the motion, all voted aye.

STREET CLOSING REQUEST - COMMUNITY CHRISTMAS CELEBRATION Mayor Daniel thought the request to be as usual. He noted their request to use the plugs on the south side of the courthouse and needed further clarification on that. Rosie Coyle advised she would find out when she talks to them.

Motion was made by Mayor Daniel to approve the Whitley County Community Celebration as presented, Nicole Penrod seconded the motion, all voted aye.

BILL STOUSE – ONE WAY ACCESS TO PROPERTY OFF OF GARLAND AVENUE Bill Stouse explained he has been working with the current property owner of the former Advanced Auto building for a couple of years soliciting trying to put in a Hot Head Burrito on the north side. He shared the current owner has been reluctant and has not wanted to put money

into subdividing the building. He advised they have now executed a purchase agreement with the contingency that he is able to put in a pickup window for prepaid digital orders on the north side of the building. He noted they were proposing to extend the asphalt to Garland Avenue so cars can pull through and referenced the map provided to the Board.

Mr. Stouse explained they essentially would like to subdivide the building into potentially 3 parcels with Hot Head having 2300 square foot on the north side.

Mayor Daniel expressed concern for the number of cuts already on the property. Mr. Stouse advised he has given thought regarding that. He shared access wise, from his perspective, it would be better to keep access off Earl and close the south access on Garland but looking at it in regard to parking it would probably make better sense to close the entrance on Earl Avenue. Mayor Daniel advised he would be fine with that; his preference was not to have 4 different cuts on that property. Walt Crowder questioned if they would keep the "island" at the corner of Earl and Garland. Mr. Stouse advised he would keep the corner in place.

Nicole Penrod confirmed they were not talking about a drive through where they order and drive around to pick up. Mr. Stouse advised they were not, just a pickup for prepaid online orders. Walt Crowder questioned if they would have dine in option. Mr. Stouse advised they would have dining room space but anticipate doing more through Door dash, etc. and the pickup window.

Mayor Daniel questioned Nathan Bilger what he needed from the Board. Nathan Bilger advised, for right now, essentially a blessing so that the BZA knows the variance requests can proceed forward.

Walt Crowder questioned if there was a certain path for product delivery trucks. Mr. Stouse advised that was going to be their biggest challenge in how that takes place. Additional discussion took place.

Mr. Stouse explained, as far as the subdivision of the building, it was their intention to keep the remaining 4000 square feet open until they were able to find additional tenants. Mayor Daniel questioned what type of tenants they were looking for. Mr. Stouse advised he was open to anything.

Motion was made by Mayor Daniel to approve the new cut off of Garland Avenue on the north side of the future Hot Head Burritos building with the caveat that one of the other two cuts on that corner gets eliminated.

Mr. Stouse questioned if there was a preference as to which cut is removed. Mayor Daniel advised he did not have a preference.

Nicole Penrod seconded the motion, all voted aye.

WESTGATE ROADWAY RECONSTRUCTION PROJECT – CHANGE ORDER #2

Chip Hill noted there was a decrease in the change order because of savings on inspections. He noted the change order needed to be approved before the other items. Mayor Daniel advised there was a slight increase in the overall cost, even though there were savings as Chip noted. He

explained the additional would come from the CEDIT sidewalk money that was left over from this year.

Motion was made by Mayor Daniel to approve Change Order #2 for the Westgate Subdivision Roadway Reconstruction with designation #2101365 as presented, Walt Crowder seconded the motion, all voted aye.

WESTGATE ROADWAY RECONSTRUCTION PROJECT – PAY APPLICATION #4

Motion was made by Mayor Daniel to approve pay application #4 for the Westgate Subdivision Roadway Reconstruction in the amount of \$360,778.45 for project designation #2101365 as presented, Nicole Penrod seconded the motion, all voted aye.

WESTGATE ROADWAY RECONSTRUCTION PROJECT – PAY APPLICATION #5 – RELEASE OF RETAINAGE

Mayor Daniel confirmed the project was complete and there was no need to reserve the retainage for any other purpose. Chip Hill advised that was correct.

Motion was made by Mayor Daniel to approve the retainage release request in the amount of \$57,817.25 for the Westgate Subdivision Roadway Reconstruction for designation #2101365 as presented, Nicole Penrod seconded the motion, all voted aye.

WESTGATE ROADWAY RECONSTRUCTION PROJECT – CERTIFICATE OF SUBSTANTIAL COMPLETION & WARRANTY

Motion was made by Mayor Daniel to approve the certificate of substantial completion for the Westgate Subdivision Roadway Reconstruction Phase I designation #2101365 with a one-year warranty period beginning on October 14, 2022, Nicole Penrod seconded the motion, all voted aye.

CONFLICT OF INTEREST DISCLOSURE STATEMENT Mayor Daniel advised this was for Thor Hodges, part owner of Hodges Property Management, who does mowing for the City.

Motion was made by Mayor Daniel to approve the uniform conflict of interest disclosure statement for Thor Hodges as presented, Walt Crowder seconded the motion, all voted aye.

BILLS Motion was made by Nicole Penrod to pay from the accounts payable register of October 22 the amount of \$2,480.43 to Jones Chemicals, Inc., Mayor Daniel seconded the motion, all voted aye.

Motion was made by Nicole Penrod to pay all accounts payable in the amount of \$782,419.58 from the allowance of accounts payable vouchers dated November 8, 2022, Mayor Daniel seconded the motion, all voted aye.

PAYROLL Motion was made by Nicole Penrod to pay all paytypes except overtime in the amount of \$246,124.77 plus overtime in the amount of \$8,246.83 for the payfile ending October 21, 2022, Walt Crowder seconded the motion, all voted aye.

BILLS Motion was made by Nicole Penrod to pay all accounts payable in the amount of \$806,572.88 from the allowance of accounts payable vouchers dated November 22, 2022, Mayor Daniel seconded the motion, all voted aye.

PAYROLL Motion was made by Nicole Penrod to pay all paytypes except overtime in the amount of \$234,870.54 plus overtime in the amount of \$9,703.71 for the payfile ending November 4, 2022, Walt Crowder seconded the motion, all voted aye.

DEPARTMENT REPORTS **Tom LaRue** – issues with Truck 102, countywide training, purchasing new gas meters, looking at purchase of new truck. **Mike Shoda** – finishing water main to new Bowen Center building, hooking up homes on Cottonwood. **Gary Parrett** – Officer Porter and Officer Kelly submitted letters of resignation, Sergeant Calhoun has been moved to Detective Sergeant, Officer Cook and Officer LaRue have moved to detective positions, Officer Wooldridge has been moved to Sergeant, Officer Branecki passed drone testing and will take over the drone program, Veteran’s Marathon went well, fundraising for Patrolling for Presents, dispatchers received new headsets. **Terry Wherry** – looking into cameras for Eagle Park. **Chip Hill** – meeting on Northern Heights water main extension as well as the 100 & 300 North sewer extension.

REQUEST TO HIRE POLICE OFFICER Gary Parrett requested permission to begin the hiring process to fill an open position. Board of Works approved.

Having no further business to come before the Board, Mayor Daniel called the meeting adjourned.

Mayor Ryan Daniel

Attest:

Clerk Treasurer Rosie Coyle