

**BOARD OF WORKS
TUESDAY, OCTOBER 11, 2022
5:00 PM**

Mayor Ryan Daniel – Present
Clerk Treasurer Rosie Coyle – Present
Attorney Marcia McNagny – Present
Walter Crowder – Present
Nicole Penrod – Present

The Columbia City Board of Works met in regular session with all members present, Mayor Daniel presiding.

MINUTES Motion was made by Mayor Daniel to approve an overview of the September 27, 2022, meeting minutes as presented, Nicole Penrod seconded the motion, all voted aye.

ENCROACHMENT AGREEMENT – 1055 W. GREEN MEADOW RUN Rick Dennison was present regarding his encroachment request. Mayor Daniel reviewed the type of fencing that would be used. He confirmed they would be going into a drainage easement. Mr. Dennison advised that was correct.

Motion was made by Mayor Daniel to approve the encroachment agreement for 1055 W. Green Meadow Run as presented, Walt Crowder seconded the motion, all voted aye.

Mayor Daniel explained the process for removal if we need to access the easement area.

ENCROACHMENT AGREEMENT – 721 N. LONG RIDGE ROAD Donnell Christopher was present regarding his encroachment request. Mayor Daniel reviewed the type of fencing that would be used. He confirmed they back up to a wetland area. Mr. Christopher advised that was correct.

Motion was made by Mayor Daniel to approve the encroachment agreement for 721 N. Long Ridge Road as presented, Nicole Penrod seconded the motion, all voted aye.

CURB CUT REQUEST – 404 E. CHICAGO STREET Mayor Daniel noted Kelly Cearbaugh was getting clarification on some of the measurements.

Motion was made by Nicole Penrod to approve the permit to cut into curbs, streets or alleys for 404 E. Chicago Street as presented, Walt Crowder seconded the motion, all voted aye.

APPLICATION TO LOCATE UTILITY IMPROVEMENTS IN RIGHT OF WAY – MEDIACOM – 125 EAGLE GLEN Mayor Daniel thought this was to run service to the pro-shop.

Motion was made by Nicole Penrod to approve the application to locate utility improvements within City right-of-way at 125 Eagle Glen for BSM Group on behalf of Mediacom, Walt Crowder seconded the motion, all voted aye.

APPLICATION TO LOCATE UTILITY IMPROVEMENTS IN RIGHT OF WAY – BRIGHTSPEED – 222 TOWERVIEW DRIVE Rosie Coyle noted she had not received their payment yet, but they were aware they could not begin work until that was received.

Motion was made by Mayor Daniel to approve the application to locate utility improvements within City's right-of-way for Brightspeed with the caveat that they pay

their service fee before permission is granted, Nicole Penrod seconded the motion, all voted aye.

STREET CLOSING – HOLMES & CO. Mayor Daniel noted this was to bring in an oversized load as they have done in the past. He advised Chief Parrett would put up no parking signs rather than close the street.

Motion was made by Mayor Daniel to approve the street closing permit for Holmes & Co. as presented with the caveat that it would be no parking rather than full street closure, Nicole Penrod seconded the motion, all voted aye.

NORTHERN HEIGHTS WATER MAIN EXTENSION ENGINEERING AGREEMENT

Chip Hill reported they put out RFP's to 5 different firms with ERI having the high score. He explained they want to run a water main to Northern Heights Elementary School as they are having water issues there. He advised this would just be for the engineering study for the amount of \$228,800.00.

Mayor Daniel shared the school approached the City about the idea of extending a water main to their property at Northern Heights. He explained they have some arsenic issues and have to treat the water daily, if not multiple times a day. He advised that equipment was starting to age and so they approached him about partnering with the City; that partnership has not been worked out yet. He noted there has been discussion about the opportunities of expanding our water system to gather more customers. He shared the point of this agreement was to figure out how to get water to Northern Heights.

Mayor Daniel confirmed this was not to exceed \$228,800.00. Attorney McNagny questioned that and advised she only saw 'lump sum' throughout. She advised it would be up to the Board to approve the agreement without it saying 'not to exceed'.

Mike Shoda did not think with this extension it would require a water tower. He advised they would put in a booster station but would be above ground. Mayor Daniel shared there has been discussion with the school corporation that if there was a need for a water tower, they would be willing to work with us on a piece of land to make that happen. Mike Shoda noted they eventually would need a water tower if water was expanded further.

Attorney McNagny pointed out that sometimes with Engineering you never know what their liability was based on, but were limited by what they were compensated. She also noted a sentence that appeared to be missing the word 'and' under Attachment A, #1 (a). Mayor Daniel agreed 'and' should be added.

Motion was made by Mayor Daniel to approve the agreement for Engineering Services with Engineering Resources, Inc. for the Northern Heights water main extension project as presented, Walt Crowder seconded the motion, all voted aye.

PROPOSAL FOR PROFESSIONAL SERVICES – NORTHERN HEIGHTS –

WESSLER Chip Hill advised they were going after State Revolving Loan funds for the Northern Heights water project. He explained part of the requirements were that we do a request for professional engineering services, but we cannot request from the same firm doing the plans, so needed to look at other firms. He advised the cost for Wessler to come in and do a high-level engineering review was \$38,600.00. Mayor Daniel explained this was a bit of dual tract process, understanding the need of Northern Heights as well as the timeline for SRF.

Motion was made by Mayor Daniel to approve the proposal for professional services for the preliminary engineering report with Wessler Engineering as presented, Nicole Penrod seconded the motion, all voted aye.

PROPOSAL FOR PROFESSIONAL SERVICES – 100 SOUTH - WESSLER

Chip Hill reported the Whitley County Redevelopment Commission came to us and asked if we would look into providing sewer to a property east of Sailrite on 100 South. He advised they have a spec building on site waiting to be built but there is no sewer there. He shared they anticipate development on further east to 300 E.

Chip Hill advised the proposal, in the amount of \$144,300.00, was to engineer a sewer main that would run east of Sailrite down to 300 E. and under US 30. Mayor Daniel shared he and the County Redevelopment Commission have had conversations about how a construction project would work and anticipated an agreement coming to the Board soon.

Walt Crowder questioned if it would be part of the Regional Sewer District. Mayor Daniel shared it would not; it would be on our system. Nathan Bilger, Planning Director, advised it would be part of the Regional Sewer District area. Mayor Daniel felt, if that was the case, the Sewer District could pay for the project. Nathan Bilger shared there was a small technicality that needed to be ironed out. Mayor Daniel advised the point of the matter was, the City was planning to potentially serve that area.

Motion was made by Mayor Daniel to approve the 100 S. sewer extension proposal for professional services with Wessler Engineering as presented, Nicole Penrod seconded the motion, all voted aye.

ELECTRIC TRUCK PURCHASE Mayor Daniel reported vehicles, in general, were in scarce supply; Shawn Lickey has been working for about a year to find a replacement for our locating truck. He advised Enterprise has informed us that it would be another year before they would have a truck and may not even be what we want. He explained, in the meantime, while our current truck was being worked on at City Ford, they found a truck exactly what they were looking for. He advised City Ford worked up a quote and was holding the vehicle until the Board could consider it. He reported the purchase price, with the trade allowance, was \$25,830.25. He advised Shawn reached out to other dealers and could not find anything.

Motion was made by Nicole Penrod to approve the purchase of the 2022 Ford F150 at City Ford in the amount of \$25,830.25, Walt Crowder seconded the motion, all voted aye.

STREET CLOSING PERMIT – LITTLE PUMPKINS ON PARADE Rosie Coyle advised she clarified with the Chamber Director that they were just requesting the parking stalls along Chauncey and Van Buren Streets to allow for the trunk-or-treaters.

Motion was made by Nicole Penrod to approve the street closing permit for Whitley Chamber Little Pumpkins on Parade for Friday, October 28 from 5 – 7 pm, Walt Crowder seconded the motion, all voted aye.

EMPLOYMENT TRAINING AGREEMENT – NICHOLAS THOMAS Motion was made by Mayor Daniel to approve the Employment Training Agreement with Nicholas Thomas as presented, Walt Crowder seconded the motion, all voted aye.

EMPLOYMENT TRAINING AGREEMENT – MITCHELL CAMPBELL Motion was made by Mayor Daniel to approve the Employment Training Agreement with Mitchell Campbell as presented, Nicole Penrod seconded the motion, all voted aye.

BILLS Motion was made by Nicole Penrod to pay all accounts payable in the amount of \$926,233.93 from the allowance of accounts payable vouchers dated October 11, 2022, Mayor Daniel seconded the motion, all voted aye.

PAYROLL Motion was made by Nicole Penrod to pay all paytypes except overtime in the amount of \$241,678.47 plus overtime in the amount of \$3,881.07 for the payfile ending September 23, 2022, Walt Crowder seconded the motion, all voted aye.

Motion was made by Nicole Penrod to pay all paytypes except overtime in the amount of \$9,625.00 for 4th quarter clothing allowance for the payfile ending October 3, 2022, Walt Crowder seconded the motion, all voted aye.

YOUTH COUNCIL Alina Houser was present representing the Youth Council and reported on their activities.

DEPARTMENT REPORTS **Mike Cook** – started biomonitoring, update on force main project, working on solution to Chauncey & Ellsworth storm sewer odor. **Tom LaRue** – update on truck repairs. **Mike Shoda** – hooking up new services, working on Eagle Park storm drains. **Mark Green** – received DNR grant to help with the first phase of Eagle Park, starting take down fence at Eagle Park, selling tickets for Mother/Son event, ice rink opens December 2, updating Park website. **Chip Hill** – Westgate complete, attending Economic Development course in Louisville.

MAYOR REPORT Mayor Daniel reported he, Chip Hill and Shawn Lickey met with City Ford/Chevrolet to discuss potential partnership for electric charging stations. He advised he had Youth Council and US 30 Coalition meetings coming up and Westgate ribbon cutting on Monday, October 17 at 6 pm. He reported he would be out of the office starting October 21 and out for the following week.

Having no further business to come before the Board, Mayor Daniel called the meeting adjourned.

Mayor Ryan Daniel

Attest:

Clerk Treasurer Rosie Coyle