

**WHITLEY COUNTY ORDINANCE # 2022-07**  
**COLUMBIA CITY ORDINANCE # 2022-21**

**A JOINT ORDINANCE AMENDING THE SCHEDULE OF FEES AND CHARGES FOR THE COLUMBIA CITY/WHITLEY COUNTY JOINT PLANNING AND BUILDING DEPARTMENT**

**WHEREAS**, the Columbia City/Whitley County Joint Planning and Building Department ("Joint Department") was established by Joint Ordinance 991-93, adopted December 27, 1993; and

**WHEREAS**, Section VIII of said Joint Ordinance 991-93 provides that a uniform schedule of fees and charges for permits, applications, petitions, inspections, and other planning and/or inspection matters ("Fee Schedule") shall be adopted by the City of Columbia City Common Council ("City Council") and Whitley County Board of Commissioners ("Commissioners"); and

**WHEREAS**, the Fee Schedule has been amended from time to time, with the most recent amendment having taken effect July 16, 2016; and

**WHEREAS**, the Joint Department recognizes that the Fee Schedule no longer adequately defrays the costs of the department and has compiled a proposed amended Fee Schedule; and

**WHEREAS**, the Joint Planning and Building Department Advisory Board approved the proposed amended Fee Schedule on May 4, 2022; and

**WHEREAS**, the Whitley County Fee Committee approved the proposed amended Fee Schedule on MAY 31, 2022; and

**WHEREAS**, the Commissioners and City Council together deem it in the best interest of the community that such amendment be enacted;

**NOW, THEREFORE, BE IT ORDAINED** by the Common Council of the City of Columbia City, Indiana, and the Board of Commissioners of Whitley County, Indiana, as follows:

- Section 1. That the uniform Fee Schedule for the Columbia City/Whitley County Joint Planning and Building Department shall be amended to read as stated in Exhibit "A", attached hereto.
- Section 2. That this Ordinance shall be in full force and effect from and after its passage, after the proper publication, and after the occurrence of all other actions required by law.

[Remainder of page intentionally left blank]

APPROVED by the Board of Commissioners for Whitley County, Indiana, on this 6 day of June, 2022.

Chad Banks  
Chad Banks

Theresa Baysinger  
Theresa Baysinger

George Schrupf  
George Schrupf

ATTEST:

Tiffany Deakins  
Tiffany Deakins  
Whitley County Auditor

PASSED AND ADOPTED by the Common Council for the City of Columbia City, Indiana, on this 28 day of June, 2022.

Walter Crowder  
Walter Crowder

Jennifer Middleton  
Jennifer Middleton

Jennifer Romano  
Jennifer Romano

Tad Varga  
Tad Varga

Dan Weigold  
Dan Weigold

ATTEST:

Rosie Coyle  
Rosie Coyle  
Columbia City Clerk-Treasurer

APPROVED this 28 day of June, 2022.

Ryan Daniel  
Ryan Daniel, Mayor  
City of Columbia City, Indiana

<u>Planning/Zoning Applications</u>	<u>Fee</u>	<u>Notes</u>
<i>Plan Commission filings</i>		
Zone map amendment (rezoning), up to 120 acres	\$360	
Zone map amendment (rezoning), 120+ acres	\$360 + \$2/acre over 120	
Subdivision primary plat and replats, 1-4 lots	\$180	
Subdivision primary plat and replats, 5+ lots	\$240 + \$10/lot	
Modifications to approved primary plats	\$180 + \$10/lot	
Subdivision technical review	No fee	
Subdivision secondary plat, administrative	No fee	
Subdivision secondary plat, if not administrative	\$180	
Plat vacation	\$180	
Modifications (e.g. covenants)	\$150	
Comprehensive Plan amendments	\$600	
Planned Unit Development, Primary PUD	\$500 + \$2/acre	
Planned Unit Development, Detailed PUD	\$360	
<i>Executive Committee filings</i>		
Development Plan	\$360	
Development Plan, amendment to approved Plan	\$180	
Development Plan, CBD setback review only	\$100	
<i>Board of Zoning Appeals filings</i>		
Development standards variance	\$240/\$360 residential/commercial	
Land use variance	\$360	
Special exception	\$240	
Special exception, fences or signs only	\$100	
Appeals of administrative decisions	\$180	
<i>Documents</i>		
Annual Report	\$5	
Comprehensive Plan	\$20	
Zoning Ordinance	\$20	
Subdivision Ordinance	\$20 (City), \$3 (others)	
Copies, black & white	10¢ per page	Letter/legal size
Copies, color	25¢ per page	Letter/legal size
CDs/DVDs	\$5	
Zoning certification letter	\$75	
<i>Other fees</i>		
Notice mailings, signs, advertisements, USBs, etc.	Actual cost + 2%	
Special PC meeting (initiated by petitioner)	\$480	Does not include filing fee
Special BZA meeting (initiated by petitioner)	\$300	Does not include filing fee
Planning/building services to other jurisdictions	\$6,000	Annual fee

*Petition/document fees are rounded up to the nearest 5¢*