

**BOARD OF WORKS
TUESDAY, MAY 10, 2022
5:00 PM**

Mayor Ryan Daniel – Present
Clerk Treasurer Rosie Coyle – Present
Attorney Marcia McNagny – Present
Walter Crowder – Present
Nicole Penrod – Present

The Columbia City Board of Works met in regular session with all members present, Mayor Daniel presiding.

MINUTES Motion was made by Mayor Daniel to approve an overview of the April 26, 2022, meeting minutes with the spelling correction as noted, Nicole Penrod seconded the motion, Mayor Daniel and Nicole Penrod voted aye, Walt Crowder abstained.

80/20 – REQUEST FOR ADDITIONAL SEWAGE ADJUSTMENT Brian Garn with 80/20 was present to discuss an issue with their water usage. He explained they found that a valve on their fire pump failed, which in the event of a fire will kick on and draw water from their pond to supply any open sprinkler. He shared the solenoid valve failed, stayed on and basically helped fill their pond. He advised they were not disputing they used the water, but the biggest thing was the water was not discharged for waste treatment.

Mayor Daniel confirmed they have already had one adjustment. Rosie Coyle advised that was correct and needed Board approval for additional adjustments.

Walt Crowder questioned if there was an alarm when the system kicks on. Mr. Garn advised only if the fire pump kicks on, not for the City water piece. He shared they were checking into putting some type of flow meter on it in the event this would happen again.

Walt Crowder questioned what the final amount was. Rosie Coyle advised their bill would be adjusted back down to 165,000 gallons.

Motion was made by Mayor Daniel to approve the request from 80/20 and revert the sewer usage bill that is due in May back to the 165 average on the sewer side, Nicole Penrod seconded the motion, all voted aye.

STREET CLOSING – MEMORIAL DAY 10K Mayor Daniel discussed the route. Chief Parrett advised he did not have an issue assisting at the crossing points. Mayor Daniel shared a little concern for crossing over to Towerview Drive but trust that they will have the proper protection.

Motion was made by Walt Crowder to approve the 10K run for Memorial Day as presented, Nicole Penrod seconded the motion, all voted aye.

UTILITY COMPREHENSIVE PLAN – BAKER TILLY Mayor Daniel shared one of the things that we have gotten a lot of comments on over the past 10 years has been that every time we go to raise a utility rate we've waited until the last minute and slam our customers with a high increase, which is really hard to plan for and adjust to. He shared one of the ideas was to come up with a 3-5 year comprehensive rate plan; work with the department heads to figure out what their needs are going to be over the next couple years, plan ahead and then give some kind of potential rate schedule looking forward. He noted it would not necessarily mean there would be an increase, but it just means looking ahead to see what the needs may be and put those into actual dollars. He advised he asked Baker Tilly to put together the plan for the scope of work.

Nicole Penrod confirmed they would look everything over but we would not necessarily have a rate increase every year. Mayor Daniel advised not necessarily. He explained they would look at what the financial balances were across the board for all of our utilities, look at our obligations when it comes to bonding, look at our potential obligations in what projects need to be done in the next 3-5 years and then ensure there was a schedule to support that. He shared it would at least give us a path forward.

Nicole Penrod felt it was a good idea, rather than looking back and realizing we were running behind. Walt Crowder agreed and felt it would help the public plan better as well.

Motion was made by Mayor Daniel to approve the engagement letter dated July 16, 2021, with Baker Tilly for the Comprehensive Rate Plan, Nicole Penrod seconded the motion, all voted aye.

APPLICATION TO LOCATE UTILITIES IN RIGHT OF WAY – LUMEN Mayor Daniel explained this came to us between the last meeting and today. He shared he did approve the request based on conversations held internally but requested the Board retroactively approve.

Motion was made by Nicole Penrod to approve the application to locate utility improvements within the City Right of Way retroactively for Lumen Technologies, Walt Crowder seconded the motion, all voted aye.

CHANGE ORDER #8: \$23,507.51 RE CROSBY – PHASE IIB CSO MITIGATION Mike Cook advised he reviewed the change order and everything was correct. He recommended paying Change Order 8 in the amount of \$23,507.51.

Mayor Daniel shared we were still under the original contract price and any money in the original loan that we do not use would be rolled back into pay off the loan.

Motion was made by Mayor Daniel to approve Change Order #8 for Engineer's Project #16-907-01 with R.E. Crosby, Nicole Penrod seconded the motion, all voted aye.

STREET CUT PERMIT – 753 N. NORFOLK COVE – NIPSCO Motion was made by Nicole Penrod to approve the application for permit to cut into curbs, streets and alleys at 753 N. Norfolk Cove, Walt Crowder seconded the motion, all voted aye.

FORCE MAIN REPLACEMENT ENGINEERING AGREEMENT – DONOHUE Mike Cook explained this was the agreement for the Jefferson and Main Street force main project. He advised he went through the agreement and it follows in line with the RFQ. He noted none of the proposals included construction oversight so will need to look at that at the end. He shared the final amount was \$9,000 less than when they originally met.

Attorney McNagny advised she reviewed the agreement but noted they talked about subs quite a bit and questioned if there would be many of those out there. Mike Cook advised the only things they would use subs for was Geotech and surveying because they did not have either of those services in-house.

Motion was made by Mayor Daniel to approve the Engineering Services Agreement with Donohue & Associates in a lump sum not to exceed amount of \$85,100.00 as presented, Nicole Penrod seconded the motion, all voted aye.

BILLS Motion was made by Nicole Penrod to pay all accounts payable from the allowance of accounts payable vouchers dated May 10, 2022, in the amount of \$635,978.10, Mayor Daniel seconded the motion, all voted aye.

PAYROLL 04/08/2022 Motion was made by Nicole Penrod to pay all paytypes except overtime in the amount of \$255,959.83 plus overtime in the amount of \$17,772.12 for the payfile ending 04/22/2022, Walt Crowder seconded the motion, all voted aye.

FIRST FRIDAY STREET CLOSING Mayor Daniel noted First Friday was changed because of weather from May 6 to May 13 and requested approval of the additional street closing.

Motion was made by Walt Crowder to approve the street closing for First Friday, Nicole Penrod seconded the motion, all voted aye.

DEPARTMENT REPORTS **Mark Green** – baseball & softball games happening, restriping parking lots, preparing aquatics center, staff training for aquatics center, swim team parent meeting, training day for lifeguards on May 26, mowing. **Kelly Cearbaugh** – working on City Hall sidewalks, grating alleys, VanAm painted downtown crosswalks, update on West Van Buren sewer project. **Mike Cook** – meeting with IDEM inspector on a plan for the EQ Basin and violations, met with Mark Sullivan with Midwestern Engineering on repairing the EQ Basin outfall and design changes to the sampler, requested permission to also have them do an assessment of the EQ Basin to see if it is sized correctly – Board approved. Upgrading SCADA system radios. **Gary Parrett** – Officer Cook completed firearms training, update on hiring process, held department meeting, update on new dispatchers. **Shawn Lickey** – update on the tree board tree removal project, numerous service upgrades, requested permission to start hiring process to fill open position – Board was in agreement to proceed, update on Main Street lighting project. **Terry Wherry** – looking into replacing firewall, update on public Wi-Fi project. **Chip Hill** – flowers planted in Ohki Alley, update on Westgate project, bike racks to be installed downtown.

MAYOR REPORT Mayor Daniel reported the Utility Advisory Board met with no formal action at this time but were supportive of the Comprehensive Rate Plan.

Having no further business to come before the Board, Mayor Daniel called the meeting adjourned.

Mayor Ryan Daniel

Attest:

Clerk Treasurer Rosie Coyle