

**BOARD OF WORKS**  
**TUESDAY, APRIL 26, 2022**  
**5:00 PM**

Mayor Ryan Daniel – Present  
Clerk Treasurer Rosie Coyle – Present  
Attorney Marcia McNagny – Present  
Walter Crowder – Absent  
Nicole Penrod – Present

The Columbia City Board of Works met in regular session with all members except Walt Crowder present, Mayor Daniel presiding.

**MINUTES** Motion was made by Mayor Daniel to approve an overview of the April 12, 2022, meeting minutes as presented, Nicole Penrod seconded the motion, all voted aye.

**ENCROACHMENT AGREEMENT – 648 N. LONG RIDGE ROAD – CLIFFORD** Chip Hill advised there were no issues with the fence request as long as they call in for locates. Mayor Daniel requested Rosie Coyle inform the property owner they would be responsible for reinstallation of the fence should the utilities need to do work in the area.

Motion was made by Mayor Daniel to approve the encroachment agreement for 648 N. Long Ridge Road as presented, Nicole Penrod seconded the motion, all voted aye.

**ENCROACHMENT AGREEMENT – 202 N. CHAUNCEY ST. – SANCTUARY PROP.** Dan Yoder with Sanctuary Properties was present to discuss the encroachment request. Chip Hill advised there were no utility concerns. Mayor Daniel shared an email was sent from Planning & Building explaining the situation. He noted the multiple signs and the location of each. Mr. Yoder explained there was going to be a change in that they want to eliminate the Café sign. He advised the brick one in the corner will stay but then want to add another sign close to where the current Café sign it. Mayor Daniel shared concern for line of sight for those going southbound on Chauncey as they look eastbound on Jackson. Mr. Yoder advised they would like to put the sign a couple feet back from the sidewalk.

Nicole Penrod questioned proposed sign #2 & #3 on their map. Mr. Yoder explained they have a sign that was put on the building façade, the brick sign and then the third sign is the one they would like to put on Jackson Street. Mayor Daniel thought on their drawing that sign #2 was the café sign. Nicole Penrod confirmed sign #2 would be gone. Mr. Yoder advised that was correct; their intent in the next month of two was to eliminate the Church Café sign and put both signs on one.

Motion was made by Mayor Daniel to approve the encroachment agreement for 202 N. Chauncey Street, Sanctuary Properties, as presented, Nicole Penrod seconded the motion, all voted aye.

**STREET CLOSING PERMIT – OLD SETTLERS KIDDIE PEDAL TRACTOR PULL AND DRAG RACE**

Chad Whetstone was present to discuss the street closing request. He explained on 06/22 they would like to do a kiddie tractor pull in front of City Hall and would like to close the street around 4 pm going until about 10 pm. He went on to explain that on 6/24 they would like to have a remote control drag race in the 200 block of South Chauncey from 4 pm to about 10 pm. Mayor Daniel advised he did not have an issue with it as long as surrounding residents were notified. Rosie Coyle advised Tom LaRue and Gary Parrett had already talked through everything with Chad regarding this.

Motion was made by Mayor Daniel to approve the street closing permit for the Old Settlers Kiddie Pedal Tractor Pull and RC Drag Races with the caveat that the Old Settlers Committee notify those in the 200 block of South Chauncey, Nicole Penrod seconded the motion, all voted aye.

**STREET CLOSING PERMIT – MEMORIAL DAY PARADE** Rosie Coyle advised the request was for the same route as usual.

Motion was made by Mayor Daniel to approve the Memorial Day Parade as presented, Nicole Penrod seconded the motion, all voted aye.

**PERMIT TO CUT INTO STREET – 841 EMANCIPATION CT. – NIPSCO** Motion was made by Mayor Daniel to approve the permit to cut into curbs, streets, or alleys for 841 N. Emancipation Ct. as presented, Nicole Penrod seconded the motion, all voted aye.

**PERMIT TO CUT INTO STREET – 1175 MARTZ CT. – NIPSCO** Motion was made by Mayor Daniel to approve the permit to cut into curbs, streets, or alleys for 1175 Martz Ct. as presented, Nicole Penrod seconded the motion, all voted aye.

**LOCATE UTILITIES IN RIGHT OF WAY – ROBIN WAY** Motion was made by Mayor Daniel to approve the application for approval to locate utility improvements within City right-of-way for QC Communications at Robin Way as presented, Nicole Penrod seconded the motion, all voted aye.

**LOCATE UTILITIES IN RIGHT OF WAY – 900 W. CONNEXION WAY** Motion was made by Mayor Daniel to approve the application for approval to locate utility improvements within City right-of-way for QC Communications at 900 W. Connexion Way, Nicole Penrod seconded the motion, all voted aye.

**LOCATE UTILITIES IN RIGHT OF WAY – 335 TOWERVIEW DR.** Motion was made by Mayor Daniel to approve the application for approval to locate utility improvements within City right-of-way for Lumen Technologies at 335 Towerview Dr. as presented, Nicole Penrod seconded the motion, all voted aye.

**STREET CLOSING REQUEST – HOLMES & CO. LUMBER** Mayor Daniel explained they were basically moving a big piece of equipment down Ellsworth. Shawn Lickey noted he

had a streetlight on the SE corner of Main & Ellsworth. He requested they be informed of that so as not to hit it.

Motion was made by Mayor Daniel to approve the street closing permit request for Holmes & Co. on April 28 from 3 pm – 6 pm as presented, Nicole Penrod seconded the motion, all voted aye.

**FIRST FRIDAY ELECTRIC CONNECTIONS** Rosie Coyle advised they forgot to request to waive the temporary fees for First Fridays at the last meeting. She noted they were waived last year.

Shawn Lickey expressed concern for their line loss calculations on this. He advised there is usage on our lines that has to be accounted for federal documentation. He shared they use free power all year long and advised it negatively affects their line loss calculations for the year. He noted last year they used over \$2 in electric. Chip Hill advised as part of being on the Board they have to make a financial contribution and shared he would pay the bill this year.

Motion was made Mayor Daniel to waive the electric fees for First Friday events as presented, Nicole Penrod seconded the motion, all voted aye.

**WELL 8 REPAIRS** Mike Shoda explained they already have the VFD in Well 9. He shared after talking with them they were 4 – 6 months out before they would get the parts for Well 8. He advised they planned to do Well 8 at the end of this year anyway and requested permission to go ahead and get the parts ordered. The Board agreed to proceed with ordering.

**STREET CLOSING REQUEST – MEMORIAL 10K** Mayor Daniel advised this would be a prelude to the parade. He expressed concern because there was no map attached. Rosie Coyle suggested postponing since they had time.

**BILLS AND PAYROLL** Motion was made by Nicole Penrod to pay all accounts payable in the amount of \$937,190.66 from the allowance of cash payable vouchers dated April 26, 2022, Mayor Daniel seconded the motion, all voted aye.

Motion was made by Nicole Penrod to pay all paytypes except overtime in the amount of \$247,030.19 plus overtime in the amount of \$6,875.15 for the payfile ending 04/08/22, Mayor Daniel seconded the motion, all voted aye.

**DEPARTMENT REPORTS** **Mike Cook** – sludge hauling, update on Columbia Shores lift station project, received construction permit for Coesse sewer. **Mike Shoda** – busy with locates, update on Jefferson Street water main project. **Kelly Cearbaugh** – assisting with tree removal, preparing cemetery for mowing season, working on City Hall sidewalk. **Terry Wherry** – update on free wi-fi, Mediacom fiber cut took down Spillman and IDACS, moving computers over to Windows 11. **Shawn Lickey** – update on tree removal, putting new services in, doing locates, working on updating electric terms and conditions.

**MAYOR REPRT** Mayor Daniel reported the City was awarded a \$1.8 million grant for the trail extension to the new high school campus. He advised they were still waiting to hear something on the land and water conservation grant. He shared the Youth Council would be meeting and reminded everyone of the citywide junk pickup days. He advised they would be meeting with the Governor's staff regarding US 30 and the State of City address was scheduled for May 6.

Having no further business to discuss Mayor Daniel called the meeting adjourned.

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Mayor Ryan Daniel

Attest:

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Clerk Treasurer Rosie Coyle