

**BOARD OF WORKS**  
**TUESDAY, JANUARY 11, 2022**  
**5:00 PM**

Mayor Ryan Daniel – Present  
Clerk Treasurer Rosie Coyle – Present  
Attorney Marcia McNagny – Present  
Walter Crowder – Present  
Nicole Penrod – Present

The Columbia City Board of Works met in regular session with all members present, Mayor Daniel presiding.

**MINUTES** Motion was made by Nicole Penrod to approve an overview of the December 28, 2021, meeting minutes as presented, Walt Crowder seconded the motion, all voted aye.

**BID AWARD – NORTH SUBSTATION UPGRADE** Shawn Lickey gave a presentation on the substation upgrade project.

Shawn Lickey reported Spectrum Engineering reviewed the bids and made a recommendation to award the bid to Kent Power in the amount of \$741,660.00.

Walt Crowder questioned if this was a multi-phase project. Shawn Lickey explained this project had two different types of work; transmission and distribution. He advised since winter and summer were our highest demand times, they were planning to do part of the work in the fall and the rest of the work in the spring.

Motion was made by Mayor Daniel to go with Spectrum Engineering's recommendation for the north substation upgrade with Kent Power for the amount of \$741,660.00 as presented, Nicole Penrod seconded the motion.

Walt Crowder questioned if there was any value to make it not to exceed. Shawn Lickey explained the quotes were only good for about 3 days from now. He advised his fear was that we go out and get quotes, award them and by the time they deliver the price is adjusted; this has happened to us before. He felt if it was more than that or pricing needs adjusted then they can come back to us for approval. He advised we needed to move forward with the project as it needs to be done before the 69 kv conversion with AEP.

Nicole Penrod confirmed the Board would basically accept the bid but if it goes above that number they would come back to the Board. Shawn Lickey advised that is what he would like to do, if it was going to be significantly higher than this amount.

Mayor Daniel suggested the Board approve the bid at the \$741,660.00 and give Shawn approval to go over the bid amount up to \$10,000 but if it was more than that he would need to come back to the Board.

Mayor Daniel amended his motion to approve the bid to Kent Power in the amount of \$741,660.00 for the north substation upgrade and include the ability for Shawn Lickey to go up to \$10,000 over due to inflation, etc. and anything over that would require Board approval, Nicole Penrod seconded the motion, all voted aye.

**GIVING GARDENS** Mayor Daniel reminded the Board of Giving Gardens request concerning the adjoining property that is owned by the City. He advised his concern was if the City deeds the property over to them, they plant prairie grass and then we turn around and give them an ordinance violation for their grass being too high. He shared he talked with Attorney McNagny regarding this, and she advised there were exemptions regarding educational type things and did not feel there would be a problem.

Mayor Daniel noted with the first property the City deeded to them, that they are currently on, we put in a reverter clause that if something happened, they could not sell the property, but it would revert back to the City. He shared Attorney McNagny, as well as he, suggested we put a reverter clause on the secondary property.

Walt Crowder questioned if they partner with the schools or open to the public by invitation. Mayor Daniel shared it was his understanding that Giving Gardens was their own entity and hold classes regarding nature, horticulture, gardening, etc. He felt they were really trying to infuse more of the home-grown gardening aspect and teaching kids at a young age how to do that.

Motion was made by Mayor Daniel to direct Attorney McNagny to draft paperwork to donate this property over to Giving Gardens and include a reverter in case they would cease to exist on that property, Nicole Penrod seconded the motion, all voted aye.

**PAY APPLICATION No. 20 – RE CROSBY** Rosie Coyle reported this was actually a deduct of \$34,010.85 on the project.

Motion was made by Mayor Daniel to approve Contractors Application for Payment #19119-20 in the amount of -\$34,010.85, Nicole Penrod seconded the motion.

Walt Crowder questioned where the money goes back to. Rosie Coyle thought this was all through USDA and was figured into our bond amount. Mayor Daniel shared any leftover money from our loan was put back into the loan to reduce the amount of our loan.

Upon the motion, all voted aye.

**BILLS AND PAYROLL** Motion was made by Nicole Penrod to pay all accounts payable in the amount of \$1,653,838.26 from the accounts payable vouchers dated 01/11/2022, Walt Crowder seconded the motion, all voted aye.

Motion was made by Nicole Penrod to pay all paytypes except overtime in the amount of \$230,995.52 plus overtime of \$13,658.06 for the payfile ending 12/31/2021, Walt Crowder seconded the motion, all voted aye.

Motion was made by Nicole Penrod to pay all paytypes except overtime in the amount of \$8,800 for the 1<sup>st</sup> quarter clothing allowance for the payfile ending 01/07/2022, Walt Crowder seconded the motion, all voted aye.

Motion was made by Nicole Penrod to pay all paytypes except overtime in the amount of \$70,500 for the 2021 performance bonuses for the payfile ending 01/07/2022, Walt Crowder seconded the motion, all voted aye.

**DEPARTMENT REPORTS** **Tom LaRue** – first burn taking place at training facility on Friday. **Kelly Cearbaugh** – hauled snow from downtown, training on televising equipment. **Mike Shoda** – took delivery of the Vactor truck, main break on Hill Drive. **Terry Wherry** – update on the free Wi-Fi project, Duo Mobile email project moving along. **Shawn Lickey** – working on putting together a large industrial power rate, update on North Main Street lighting project and digger derrick truck. **Chip Hill** – Westgate community meeting January 24, trail grant completed, Redevelopment Commission drafting proposals for the property at North Line and Jackson Street.

**YOUTH COUNCIL** Karmen Brown was present representing the Youth Council and reported what took place at their last meeting.

**COLUMBIA PLAZA 2<sup>ND</sup> ADDITION PLAT APPROVAL** Mayor Daniel explained this was for the Columbia Plaza Shopping Center regarding the Aldi remodel. He shared it was to replat the area into two separate lots and brought to us with unanimous approval from the Plan Commission.

Walt Crowder advised there were going to be a lot of upgrades to the parking lot.

Motion was made by Mayor Daniel to approve Columbia Plaza 2<sup>nd</sup> Addition plat as presented, Nicole Penrod seconded the motion, all voted aye.

**MAYOR REPORT** Mayor Daniel gave reports for Chief Parrett, Mark Green and Mike Cook. He reported they met with Waste Management to discuss the city-wide clean up days.

Having no further business to come before the Board the meeting was adjourned.

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Mayor Ryan Daniel

Attest:

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Clerk Treasurer Rosie Coyle