

**BOARD OF WORKS
TUESDAY, SEPTEMBER 14, 2021
5:00 PM**

Mayor Ryan Daniel – Present
Clerk Treasurer Rosie Coyle – Present
Attorney Marcia McNagny – Present
Walter Crowder – Present
Nicole Penrod – Present

The Columbia City Board of Works met in regular session with all members present, Mayor Daniel presiding.

MINUTES Motion was made by Nicole Penrod to approve an overview of the August 24, 2021, meeting minutes as presented, Walt Crowder seconded the motion, all voted aye.

STREET CLOSING REQUEST – HOMECOMING PARADE Motion was made by Mayor Daniel to approve the Columbia City High School homecoming parade for Friday, September 17 as presented, Nicole Penrod seconded the motion, all voted aye.

STREET CLOSING REQUEST – HAUNTED JAIL Chief Parrett advised he did not have any concerns as long as they had the proper barricades up. Kelly Cearbaugh pointed out that they did not indicate they needed barricades on the form. Rosie Coyle thought they had purchased their own barricades but would ask them about it.

Motion was made by Nicole Penrod to approve the request for the street closing for the Haunted Jail for all dates listed for September, October, and November from 6 pm – 1 am, Walt Crowder seconded the motion, all voted aye.

STREET CLOSING REQUEST – BLOCK PARTY - RYAN ROAD Motion was made by Mayor Daniel to approve the neighborhood block party as presented, Nicole Penrod seconded the motion, all voted aye.

WARRANTY – CAMBRIDGE CROSSING PHASE III – PUBLIC STREETS Motion was made by Mayor Daniel to approve the construction warranty timeframe for Cambridge Crossing Phase III from Wayne Asphalt for the public streets with an acceptance date of September 14 and a warranty end date one year from today, Nicole Penrod seconded the motion, all voted aye.

WARRANTY – CAMBRIDGE CROSSING PHASE III – UTILITIES Motion was made by Nicole Penrod to accept the construction warranty timeframe from Wigent Excavating for the sanity sewer main, water mains, fire hydrants and associated fittings and stormwater collection with an acceptance date of September 14 and warranty end date one year from today, Mayor Daniel seconded the motion, all voted aye.

LOCATE IMPROVEMENTS IN RIGHT OF WAY; W. PLAZA DRIVE Motion was made by Mayor Daniel to approve the application for approval to locate utilities improvements within

the City's right of way for BSM Groups for QC Communications as presented, Nicole Penrod seconded the motion, all voted aye.

STREET CUT PERMIT – 515 N. LINE STREET – REMOVE GAS SERVICE Motion was made by Walt Crowder to approve the permit as presented, Nicole Penrod seconded the motion, all voted aye.

FACILITIES AGREEMENT: AEP Shawn Lickey explained the agreement for the upgrade and conversion to 69 kV. He shared we would also be re-establishing our demarcation point with AEP. He explained we own a transmission loop around Columbia City and take ownership just outside of our south substation on Raber Road. He advised we would like to move that demarcation point 2 poles to the east. He shared this agreement basically states that we will do our part to make sure we were 69 kV compatible and move the demarcation point. He asked the Board to give Mayor Daniel the authority to sign the agreement.

Shawn Lickey explained AEP would be rebuilding every line from Fort Wayne to Columbia City at some point. He advised in doing that they will go from a standard wood pole structure to a steel structure which allows to spread the structures out further.

Motion was made by Nicole Penrod to approve the facilities agreement and grant Mayor Daniel signatory power, Walt Crowder seconded the motion, all voted aye.

SWITCH BID PURCHASE Shawn Lickey requested approval for the by-pass switch that will be mounted on the outside of the substation so if there would ever be an issue with the substation, they could close these in, and it would automatically pick up the load off the substation. He reviewed the 3 quotes that were submitted. He shared he made calls to several companies who have these switch gears, He explained the Cleveland/Price switch was a little higher but for what we would be getting, it was a great switch and was highly recommended. He recommended moving forward with the Cleveland/ Price quote.

Motion was made by Mayor Daniel to approve Shawn Lickey's recommendation and approve the Cleveland/Price quote for the load break switch for a total amount of \$29,834.00, Nicole Penrod seconded the motion, all voted aye.

BILLS AND PAYROLL Motion was made by Nicole Penrod to pay all accounts payable vouchers dated September 14, 2021, in the amount of \$1,198,482.79, Walt Crowder seconded the motion, all voted aye.

Motion was made by Nicole Penrod to pay all paytypes except overtime in the amount of \$226,388.36 plus overtime in the amount of \$4,276.89 for payfile ending 08/27/21, Mayor Daniel seconded the motion, all voted aye.

DEPARTMENT REPORTS **Chip Hill** – Training at Ball State, Plan Commission approved several things including a stand-alone Starbucks. **Shawn Lickey** – update on Westgate and North Main Street lighting project. **Terry Wherry** – Windows 11 will be coming out in October. **Gary Parrett** – training, intern riding with Officer Ayers, preparing for homecoming parade, updating policies and SOP's for police and dispatch. **Kelly Cearbaugh** – pouring

concrete at the new fire training facility, update on the sidewalk replacement at City Hall, trimming limbs in alleys, requested permission to start hiring process to fill open position – Board granted approval. **Mike Shoda** – Well 7 went down because of a check valve; the plan was to refurbish after the first of the year. He advised he would like to move forward with the repairs at this time and also install a VFD and mag meter on it. He received a quote from Peerless for the amount of \$105,000.00. Motion was made by Mayor Daniel to move forward with the needed repairs and add VFD to Well #7, Nicole Penrod seconded the motion, all voted aye. **Tom LaRue** – have all approvals to place training facility, permission from Board for volunteer fireman to use 1913 antique truck for his wedding on October 9; Rosie Coyle advised she would like to check with insurance, the Board gave approval pending Rosie’s approval. **Mark Green** – meeting with Martin Riley regarding future intentions of the parks, football games have started, soccer will be starting this weekend, looking to hire full time position at the Aquatics Center, Mother/Son party in question at this time, have a turkey buzzard problem at the park and have contacted the DNR for assistance. **Mike Cook** – LTCP meeting and final inspection, vault set at 700 E., Culligan set units to demo for 2 weeks that would do reverse osmosis which could save money on their water usage at the plant, rebuilding roof on shelter over the Dystor.

YOUTH COUNCIL Amelia Story was present to give an update on what the Youth Council has been doing.

CITY HALL FLAGPOLE Alex Houston, a member of the Boy Scouts, was present to discuss the possibility of taking the flag pole out front of City Hall and use as a project they want to do in the Nolt Cemetery.

Mayor Daniel explained as we work to prepare for the ice melt system on the City Hall sidewalks, there was a time capsule with a flagpole that will need to be relocated. He shared the flagpole has not been working for a while and advised it was going to be moved and gotten rid of. He questioned if the Board would have an issue with giving the pole to Alex for his Nolt Cemetery flag project. The Board agreed.

Having no further business to discuss the meeting was adjourned.

Mayor Ryan Daniel

Attest:

Clerk Treasurer Rosie Coyle