

**BOARD OF WORKS  
TUESDAY, MARCH 23, 2021  
5:00 PM**

Mayor Ryan Daniel – Present  
Clerk Treasurer Rosie Coyle – Present  
Attorney Marcia McNagny – Present  
Walter Crowder – Present  
Nicole Penrod – Present

The Columbia City Board of Works met in regular session with all members present, Mayor Daniel presiding.

**MINUTES** Motion was made by Walt Crowder to approve an overview of the March 9, 2021 meeting minutes with spelling correction, Nicole Penrod seconded the motion, all voted aye.

**PAY REQUEST 17: CSO MITIGATION – ROBERT E. CROSBY \$1,005,277.90** Mike Cook advised everything was in order and recommended approval of the amount listed.

Mayor Daniel confirmed this included a portion of the retainage. Mike Cook thought it did. Mayor Daniel wanted to make sure we were still holding back the appropriate amount of retainage for the punch list.

Motion was made by Mayor Daniel to approve the pay request for R. E. Crosby #19119-17 in the amount of \$1,005,277.90 Walt Crowder seconded the motion.

Walt Crowder questioned if this would be the next to final pay. Mike Cook advised there would be a couple more, we still had punch list items to be taken care of. He shared final completion was scheduled for May 5.

Upon the motion, all voted aye.

**BID AWARD: PIG LAUNCH MODIFICATIONS – EVEREST EXCAVATING** Mike Cook explained the project. He advised the Engineers reviewed the bid documents and recommended awarding the project to Everest Excavating for \$90,850.00.

Motion was made by Mayor Daniel to award the pig launch modifications for CR 700 E liftstation to Everest Excavating in the amount of \$90,850.00 as presented, Nicole Penrod seconded the motion, all voted aye.

Motion was made by Walt Crowder to approve the agreement with Everest Excavating for Project #13790, Nicole Penrod seconded the motion, all voted aye.

**APPLICATION TO LOCATE UTILITY IMPROVEMENTS WITHIN CITY RIGHT OF WAY – 706 PINECREST DRIVE** Motion was made by Nicole Penrod to approve the

application to locate utility improvements within City right of way by BSM Group for QC Communications at 706 Pinecrest Drive, Mayor Daniel seconded the motion, all voted aye.

**STREET CLOSING REQUEST – 113 E VAN BUREN STREET** Mayor Daniel noted this was for tuck-pointing of brick and painting to be done March 29 – April 9. He advised it was to close the sidewalk in front of and alley beside 113 E. Van Buren Street.

Motion was made by Walt Crowder to approve the closing request, Nicole Penrod seconded the motion, all voted aye.

**BILLS AND PAYROLL** Motion was made by Nicole Penrod to pay all accounts payable vouchers dated March 3, 2021 in the amount of \$1,731,516.64, Walt Crowder seconded the motion, all voted aye.

Motion was made by Nicole Penrod to pay all pay types except overtime in the amount of \$227,174.52 plus overtime of \$4,284.44 from pay file ending 03/12/2021, Mayor Daniel seconded the motion, all voted aye.

**EXCHANGE SERVER UPGRADE** Terry Wherry reported our Microsoft Exchange server was on its last leg and advised we would be moving to Office 365, which is in the cloud. He shared he would also be updating our Office products as they were the 2010 version which is outdated and no longer supported by Microsoft. He advised he was in the process of converting and moving data and building new servers to handle the Exchange 365. He hoped to have it done in a couple weeks. He noted this move was cheaper, maintenance was better and maintenance is free.

Walt Crowder questioned if the cloud would be the primary data source. Terry Wherry advised the exchange server would sit in the cloud at Microsoft then we would have a small maintenance server that he will be able to make changes, add and delete people, create groups, etc.

**GATEWAY LIFTSTATION PUMP PURCHASE** Mike Cook reported one of the pumps for the Gateway liftstation was out for repairs. He shared that liftstation was the only station on all the industrial lines out there that he does not have a spare pump for and requested to purchase one. He advised it would be a specialty pump so would be a significant amount of money. He shared he talked with Rosie Coyle and she advised they have the funds available. He reported with freight the cost comes in at about \$47,000.00 and would be 18-24 weeks for delivery.

The Board was in agreement to move forward with the purchase.

**DEPARTMENT REPORTS** **Mike Cook** – getting quotes to replace loader tractor, conditional employment offer pending drug screen, update on Long Term Control Plan with final completion in May, SCADA system installation on Ellsworth Street, UV system up and running. **Mark Green** – pickleball courts ready, update on Morsches Park bathroom renovations, Baseball and Softball uniforms ordered and schedules sent out. **Shawn Lickey** – beginning hiring process to fill open Lineman position, started on Tree Board work, changing the front door entry lock at

MSF, looking at pole trailers for replacement of current one, appointed to the IMEA Legislative Committee, repairs to north substation.

Having no further business to discuss the meeting was adjourned.

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Mayor Ryan Daniel

Attest:

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Clerk Treasurer Rosie Coyle