

**BOARD OF WORKS
TUESDAY, MARCH 9, 2021
5:00 PM**

Mayor Ryan Daniel – Present
Clerk Treasurer Rosie Coyle – Present
Attorney Marcia McNagny – Present
Walter Crowder – Present
Nicole Penrod – Present

The Columbia City Board of Works met in regular session with all members present, Mayor Daniel presiding.

MINUTES Motion was made by Mayor Daniel to approve an overview of the February 23, 2021 meeting minutes as presented, Nicole Penrod seconded the motion, all voted aye

QUOTES FOR PIG LAUNCH STATION MODIFICATIONS: 700 E. LIFTSTATION

Rosie Coyle opened and read the one quote received from Everest Excavating for the amount of \$90,850.00.

Mike Cook noted there were 3 requests sent out but 2 of the companies dropped out.

Mayor Daniel advised the quote would be taken under advisement until the next meeting.

CHRIS LILLY – STREET CLOSING PERMIT – FARMERS MARKET Chris Lilly was present to discuss the street closing request to start May 8. He shared their intentions were to space their vendors as they did prior to COVID.

Fire Chief Tom LaRue discussed the form that was signed regarding tents and also the live entertainment that is sometimes at the Farmers Market. He explained depending, it could take them into an entertainment permit required scenario. He shared if people are corralled at all it would require this. Mr. Lilly advised it is usually just an individual or two that setup in the gazebo. He recalled a couple occasions where someone was set up on the corner of Market & Chauncey and played acoustically. Chief LaRue confirmed they do not get into a 400 square foot tent. Mr. Lilly advised they do not; the largest tent they allow are 10 x 10 and they have to be anchored.

Motion was made by Walt Crowder to approve the street closing request as presented, Nicole Penrod seconded the motion, all voted aye.

STREET CLOSING REQUEST – OLD SETTLERS FESTIVAL Mayor Daniel advised the request was for June 20 at 11 pm through Sunday morning June 27 at 6 am. Motion was made by Mayor Daniel to approve the Old Settlers Days request as presented, Nicole Penrod seconded the motion, all voted aye.

OLD SETTLERS PARADE – SCHOOL PARKING LOT Mayor Daniel shared there was a formal request regarding the use of the old high school parking lot for the lining up of the Old Settlers Day parade. He advised he would like to put this request in front of the Park Board.

BILLS Motion was made by Nicole Penrod to pay all accounts payable vouchers dated March 9, 2021 in the amount of \$790,428.39, Mayor Daniel seconded the motion, all voted aye.

PAYROLL Motion was made by Nicole Penrod to pay all paytypes except overtime for the payfile ending 02/26/21 in the amount of \$217,485.32 plus overtime in the amount of \$9,567.77, Walt Crowder seconded the motion, all voted aye.

RIGHT OF WAY REQUEST – QC COMMUNICATIONS – 379 W PLAZA DRIVE Mayor Daniel explained this was for Mediacom for boring along Plaza Drive to the new ProFed building.

Motion was made by Mayor Daniel to approve the application for approval to locate utility line on city right of way for QC Communications for Mediacom as presented, Walt Crowder seconded the motion, all voted aye.

CERTIFICATE OF SUBSTANTIAL COMPLETION – JAMES S. JACKSON – PHOSPHOROUS REMOVAL Mike Cook reported the project was complete and everything was functioning as it should. He advised there were a few things on the punch list that Jackson was aware of and there was retainage held back until those items were complete. Mike recommended signing the substantial completion.

Motion was made by Mayor Daniel to approve the certificate of substantial completion for James S. Jackson Company, LLC in regards to the Water Pollution Control Facility phosphorous removal project, Walt Crowder seconded the motion, all voted aye.

SOLID WASTE COLLECTION SERVICES CONTRACT Mayor Daniel noted the agreement was last signed in 2017 but our contract goes until June 30, 2021. He suggested having the Trash Committee meet to determine what to do. He shared Advanced Disposal was bought out by Waste Management however we have not seen a dramatic change in our services.

CEMETERY MOWING AGREEMENT Rosie Coyle advised the mowing agreement runs through this season and suggested bidding the project in late fall. Mayor Daniel suggested planning for September or October.

FIRE DEPARTMENT – TRAILER PURCHASE Tom LaRue reported he sent an email with pictures of a trailer that was at the Regional Training Facility in Fort Wayne. He advised due to lack of use they were looking to get rid of the trailer. He shared they would sign the title over to us if we would do the repairs on it which was replacing the deck boards and putting new tires on it. He advised they would really like to have an MOU that states they could borrow the trailer if needed to move something or for training. He asked the Board of Works permission to take advantage of the offer.

Nicole Penrod questioned if they were giving it to us or cost money. Chief LaRue advised they would be giving it to us but we would have to pay to fix it.

Mayor Daniel questioned how we would be utilizing the trailer and where it would be stored. Chief LaRue advised it could be kept at the Fire Museum. He shared they were all the time picking up training props and have been borrowing trailers to do so.

Mayor Daniel advised in general he was supportive of it and requested Chief LaRue to work with Attorney McNagny on the MOU.

Motion was made by Nicole Penrod to accept the trailer from District 3 Training Council for use by the Fire Department, Mayor Daniel seconded the motion, all voted aye.

DEPARTMENT REPORTS **Shawn Lickey** – requested permission to fill position that was open due to retirement of Ryan Barnett. Board of Works granted permission. **Mike Cook** – update on hiring process, concerns of losing employees due to starting wages.

Having no further business to discuss the meeting was adjourned.

Mayor Ryan Daniel

Attest:

Clerk Treasurer Rosie Coyle