

BOARD OF WORKS
TUESDAY, SEPTEMBER 8, 2020
5:00 PM

Mayor Ryan Daniel – Present
Clerk Treasurer Rosie Coyle – Present
Attorney Marcia McNagny – Present
Walter Crowder – Present
Nicole Penrod – Present

The Columbia City Board of Works met in regular session with all members present, Mayor Daniel presiding.

MINUTES Motion was made by Mayor Daniel to approve an overview of the August 25, 2020 meeting as presented, Nicole Penrod seconded the motion, all voted aye.

FIREWORKS – SEPTEMBER 26 Mayor Daniel explained the City was planning to have fireworks at Morsches Park on September 26 to make up for the Independence Day fireworks. He noted, when we have fireworks at the Park, typically other people like to also shoot off fireworks. He advised rather than play the legal/not legal game, the ordinance allows for the Board of Works to set aside special dates for consumer grade fireworks. He shared he was fine if the Board wanted to just allow it for the 26th or was also fine to allow all weekend.

Walt Crowder felt the intention was to focus on that day and if they would start early or go late it would change the focus from some perspective. Nicole Penrod felt since it was a special day to allow them just that day.

Motion was made by Mayor Daniel to allow consumer grade fireworks to be shot off in the City of Columbia City from 5 pm – 11 pm on September 26, Nicole Penrod seconded the motion, all voted aye.

APPLICATION FOR APPROVAL TO LOCATE UTILITY IMPROVEMENTS IN CITY RIGHT-OF-WAY – 379 W. PLAZA DR. Mayor Daniel noted this was for ProFed Credit Union.

Motion was made by Mayor Daniel to approve the application for approval to locate utility improvements within the City's right-of-way for BSM Group for Indiana Fiber Network as presented for 379 W. Plaza Dr., Columbia City and elsewhere, Walt Crowder seconded the motion, all voted aye.

PETITION TO VACATE ALLEY – ST. PAUL OF THE CROSS Rosie Coyle shared this had been presented once before but then got stopped. Mayor Daniel confirmed no residents would be impacted. Chip Hill advised there would not and added the Street Department would save money by not having to plow. Rosie Coyle thought with the first round there was a problem with the legal description but now had it straightened out. Chip Hill did not foresee any problem with it.

Motion was made by Nicole Penrod to approve the petition to vacate the east/west alley between the two properties owned by the Catholic Church between Chauncey Street and the west alley, Walt Crowder seconded the motion, all voted aye.

TRAFFIC SIGNAL MAINTENANCE AGREEMENT Shawn Lickey explained they would basically be approving the language in the agreement. He advised it came to his attention last year when the Electric Department had to spend about \$60,000 on the traffic signal at Line and North Streets that we were not doing proper testing and maintenance on the traffic signals. He shared we had a previous contractor who was not fulfilling their duties for the inspections so contacted Shambaugh & Sons who has been doing a great job. He advised he would like to sign the agreement with Shambaugh so

we would be covered. He noted that Attorney McNagny has reviewed the agreement and was comfortable with where they were at with it. He recommended approving the agreement.

Nicole Penrod questioned which lights this would be for. Shawn Lickey reported the City of Columbia City owns 3 lights; Line and North, Line and Van Buren and Chauncey and Van Buren.

Walt Crowder questioned if this was a year by year contact. Shawn Lickey advised it was a 3 year contract but could opt out at any time. He reported there would be a 5% increase each year. Mayor Daniel confirmed it would be an automatic renewal. Shawn Lickey advised it would.

Motion was made by Mayor Daniel to approve the traffic signal maintenance agreement with Shambaugh & Son, LLP that is dated July 22, 2020, Nicole Penrod seconded the motion, all voted aye.

PAY REQUEST #3: JAMES JACKSON CO. - \$50,400.00 Rosie Coyle requested to postpone approval until we receive signed paperwork from Mike Cook.

GENE CHILDERS UPDATE Gene Childers was present to give an update on his Main Street property. Mayor Daniel questioned what they could expect to be done by the next Board meeting. Gene Childers advised he was going to get the roof done and siding up.

SIGN REQUEST: 207 W. VAN BUREN Julie Hurd with Artisan Creamery was present to discuss a sign request. She explained it would be a fiberglass ice cream cone and would be hung on the building above the door.

Walt Crowder questioned if it was lighted. Mrs. Hurd advised it was not.

Motion was made by Nicole Penrod to approve the sign request for 207 W. Van Buren Street, Walt Crowder seconded the motion, all voted aye.

BILLS AND PAYROLL Motion was made by Nicole Penrod to pay accounts payable vouchers in the amount of \$736,668.00, Walt Crowder seconded the motion, all voted aye.

Motion was made by Nicole Penrod to pay all pay types except overtime in the amount of \$219,712.15 plus overtime in the amount \$5,257.26, Walt Crowder seconded the motion, all voted aye.

DEPARTMENT REPORTS **Mark Green** – pool closed for the season, JFL starting. **Tom LaRue** – high school class up and running, inspections on hold for now, continuing with training, pump testing September 21 & 22, air conditioning issues. **Scott Leatherman** – Update on new officers Crabtree and DeBus, increase in traffic accidents due to the change in our traffic pattern. **Shawn Lickey** – maintenance on country lines, meeting with AEP regarding demarcation point, held interviews, update on Columbia Shores project and setting transformer for ProFed.

DOWNTOWN STREET LIGHTS Rosie Coyle questioned Shawn Lickey if something needed to be done with the decorative downtown street lights. Shawn Lickey advised he has had 10 lights ordered since February; he received notification that 5 were sent last week and the other 5 are to be shipped in October.

STORMWATER – GATOR Chip Hill shared that Chief Leatherman was able to find a John Deere Gator for the storm water department. He advised it was viable but has some issues. Chief Leatherman reported he found a couple more Gators they can pull parts off of.

Mayor Daniel questioned what the Gator would be used for. Mike Shoda advised they would use it to spray weeds and clean catch basins.

Having no further business to come before the Board the meeting was adjourned.

Mayor Ryan Daniel

Attest:

Clerk Treasurer Rosie Coyle