

**BOARD OF WORKS**  
**TUESDAY, JUNE 23, 2020**  
**5:00 P.M.**

Mayor Ryan Daniel – Present  
Clerk Treasurer Rosie Coyle – Present  
Attorney Marcia McNagny – Present  
Walter Crowder – Present  
Nicole Penrod – Present

The Columbia City Board of Works met in regular session with all members present, Mayor Daniel presiding.

**MINUTES** Motion was made by Nicole Penrod to approve an overview of the June 9, 2020 meeting minutes as presented, Walt Crowder seconded the motion, all voted aye.

**BID AWARD – COMMUNITY CROSSING** Kelly Cearbaugh advised all of the bid tabs were reviewed and recommended going with Brooks Construction for the amount of \$956,965.00.

Rosie Coyle noted the bid was about \$100,000.00 under the project estimate.

Mayor Daniel questioned if it was anticipated that additional streets would be added. Kelly Cearbaugh advised they did not anticipate any at this point.

Motion was made by Mayor Daniel to approve the Notice of Award for the 2020 Community Crossings Street, Curb & Ramp Repair Project with contract price of \$956,965.00 as presented, Nicole Penrod seconded the motion, all voted aye.

Motion was made by Mayor Daniel to approve the agreement between owner and contractor, Columbia City and Brooks Construction, for the project with DES #2001399 as presented, Nicole Penrod seconded the motion, all voted aye.

**EASEMENT ENCROACHMENT AGREEMENT – 239 N WESTCHESTER DRIVE** Cara Starkey was present to explain they would like to put up a 4 ft. privacy fence around their property. She shared to meet the association rules the fence needed to fall in the easement.

Chip Hill advised there were no utility concerns.

Motion was made by Nicole Penrod to approve the easement encroachment agreement for 239 N. Westchester Drive, Walt Crowder seconded the motion, all voted aye.

**EASEMENT ENCROACHMENT AGREEMENT – 205 E. SWIHART** Dwayne Knott was present to explain their plans for the property. He advised there were 2 parcels there and were looking to have the one parcel rezoned from residential to business. He shared they would like to fence in the south, east and west sides; there would be a gate on west end adjacent to the curb cut off of Waters Street. He advised there possibly might be another entrance off of Coesse or South Whitley Street. He noted the area would be storage for trucks, trailers and recycle bins.

Mayor Daniel confirmed this property was currently vacant. Mr. Knott advised that was correct.

Walt Crowder noted they would be surrounded by other entities. Mr. Knott explained the railroad was to the north, Rawleigh Automotive was to the west, a number of residences to the south and to the east there was a small building. Walt Crowder questioned if the fence would be transparent that you could see through or something to hide what was being stored there. Mr. Knott advised if the Board wanted the fence to be screened they would. Mayor Daniel confirmed you could not really see through the mesh fencing. Mr. Knott advised that was correct and noted there were different degrees of mesh; they were looking at the 80-90%. Walt Crowder questioned if the fence could also serve as a sound barrier. Mr. Knott advised it could, between the mesh fencing and everything that would be stored inside, he felt it would knock down a lot of noise from the railroad.

Mayor Daniel expressed a concern for the look, especially being an entry way into the City, but was assured it would be made as aesthetically pleasing as possible.

Walt Crowder questioned if the bins and trucks would all be empty. Mr. Knott advised they would be empty but in the event they pick something up and was too late to get to the landfill or processing area it would stay on the truck then the truck would go out first thing in the morning.

Walt Crowder questioned what the business hours were that would be an impact to the area. Mr. Knott explained they unfortunately have 3 trucks that go out at 5:00 a.m. but no activity again until 8:00 a.m. and then are usually done by 5:00 p.m. Walt Crowder questioned if the sound at 5:00 a.m. was tolerable. Mr. Knott advised it would be quieter than a garbage truck running the area picking up trash. Mayor Daniel questioned if they have had any pushback from the residents in the area. Mr. Knott advised he has not been contacted by anyone.

Motion was made by Mayor Daniel to approve the encroachment agreement request for 205 E. Swihart Street as presented pending the rezone by the Plan Commission, Nicole Penrod seconded the motion.

Mayor Daniel noted he did prefer the mesh screening. Mr. Knott questioned if there was a color preference. Mayor Daniel suggested as long as it was not neon green.

Upon the motion, all voted aye.

**PAY REQUEST NO. 1: PHOSPHORUS REMOVAL PROJECT: JAMES S. JACKSON CO, LLC \$7,200.00** Mike Cook advised he reviewed the request and recommended approval of Pay Request #1 to James S. Jackson.

Motion was made by Mayor Daniel to approve Pay Application #1 for the phosphorous removal project in the amount of \$7,200.00, Nicole Penrod seconded the motion, all voted aye.

**PAY REQUEST NO. 9: CSO MITIGATION PROJECT: R. E. CROSBY \$340,530.93** Mike Cook advised he, as well as the engineers, reviewed the request and recommended approval to R.E. Crosby.

Motion was made by Mayor Daniel to pay Contractors Application for Payment for #19119-09 in the amount of \$340,530.93 as presented, Nicole Penrod seconded the motion, all voted aye.

**FINAL PAY REQUEST #910819: DUNIGAN BROTHERS RETAINAGE - \$36,181.54** Mike Cook explained this was the retainage for Dunigan Brothers for Contract B. He advised Contract A was still open and waiting on a control panel.

Motion was made by Mayor Daniel to pay Invoice 91089 in the amount of \$36,181.54 as presented, Walt Crowder seconded the motion, all voted aye.

**CHAPMAN'S BREWING COMPANY – OUTDOOR SEATING** Sara Belcher with Chapman's Brewing was present to request approval to put tables and chairs on the sidewalk in front of 118 W. Van Buren St. She explained they were looking at bistro style tables and chairs.

Walt Crowder questioned if there would be trash containers out there. Mr. Belcher advised the staff would be monitoring trash and would bring inside to throw away but could have trash containers there if the Board wanted.

Motion was made by Mayor Daniel to approve Chapman's request for outdoor seating as requested, Nicole Penrod seconded the motion, all voted aye.

**BILLS AND PAYROLL** Motion was made by Nicole Penrod to pay the bills in the amount of \$1,286,189.36, Mayor Daniel seconded the motion, all voted aye.

Motion was made by Nicole Penrod to pay all pay types except overtime in the amount of \$236,825.20 and overtime in the amount of \$680.92, Walt Crowder seconded the motion, all voted aye.

**POLICE DEPARTMENT – REQUEST TO HIRE POLICE OFFICERS** Scott Leatherman requested permission to hire 2 replacements for Officers Chapman and Insley who will be retiring from the department in June and July.

Motion was made by Walt Crowder to support the request to start the interview process for 2 officers to fill the vacancies in the police department, Nicole Penrod seconded the motion, all voted aye.

**700 E. FORCE MAIN CLEANING** Mike Cook explained when they do the cleaning of the force main at 700 East it was not the best set up and not the safest. He advised he talked with Paul Elling about reconstructing it to be like what they have on 300 East. He reported Paul provided a rough cost estimate of about \$40,000.00 and would like to research the idea further.

Walt Crowder advised he was all for safety and suggested moving forward with getting quotes. Mayor Daniel and Nicole Penrod were in agreement.

Having no further business to come before the Board the meeting was adjourned.

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Mayor Ryan Daniel

Attest:

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Clerk Treasurer Rosie Coyle