

**BOARD OF WORKS  
TUESDAY, MARCH 24, 2020  
5:00 PM**

Mayor Ryan Daniel – Present  
Clerk Treasurer Rosie Coyle – Present  
Attorney Marcia McNagny – Present  
Walter Crowder – Present  
Nicole Penrod – Present

The Columbia City Board of Works met in regular session with all members present, Mayor Daniel presiding.

**MINUTES** Motion was made by Walt Crowder to approve an overview of the March 10, 2020 meeting minutes as presented, Nicole Penrod seconded the motion, all voted aye.

**BID OPENING: PHOSPHORUS REMOVAL PROJECT** Rosie Coyle opened and read bids for the phosphorus removal project. Bids were received from James Jackson Co., LLC for total bid amount of \$565,500.00, Cornerstone Stewards Inc. for total bid amount of \$621,000.00 and Crosby Construction for total bid amount of \$634,000.00.

Mayor Daniel advised the bids would be taken under advisement and awarded at the next meeting.

**RESOLUTION 2020-12: WAIVING CERTAIN PROCEDURES DURING DISASTER EMERGENCY** Motion was made by Nicole Penrod to read Resolution 2020-12 by title only, Walt Crowder seconded the motion, all voted aye. Clerk Treasurer Rosie Coyle read Resolution 2020-12 stating, Before the Board of Works for the City of Columbia City, State of Indiana a resolution waiving certain procedures and formalities during disaster emergency pursuant to IC 10-14-3-17.

Mayor Daniel explained because of the state of emergency we were currently in; this was a way in which we can continue working effectively without having lots of meetings. He advised this was a short term thing and would become null and void at the expiration of the declared public health emergency.

Nicole Penrod questioned what communication would be allowed between the Board of Works. Mayor Daniel explained the Open Door Law would still continue but there was some ability for the Board to do video chat type meetings. He shared it does allow, if the Board cannot meet because of health reasons, the Mayor the authority to approve contracts, etc. He advised he would be pushing off anything and everything possible until we were through this. He shared he had no interest in approving any kind of major contracts that would put the City in any large financial precarious situations but in cases where we have to act quickly this would give him the authority to do so.

Walt Crowder concurred with the request and asked, if a decision had to be made, that the Mayor share information with the Board of what the situation was. Mayor Daniel advised he absolutely would.

Motion was made by Nicole Penrod to approve Resolution 2020-12 as first and final reading, Walt Crowder seconded the motion, all voted aye.

**ALLEY CLOSING REQUEST: SWIHART PROPERTIES – 119-113 S. MAIN STREET** Rosie Coyle explained this was for the alley between Bloom's and what use to be Rubies & Whimsy. She advised they were doing the remodeling and would

like to put a dumpster in there. Mayor Daniel noted it was a long period of time to ask to be closed and questioned if it would be intermittent or closed the entire time. Rosie Coyle advised it would be the entire time. She advised Chief Leatherman noted they needed signs and barricades at both ends.

Walt Crowder questioned if it was a roll off dumpster. Rosie Coyle advised it was. Walt Crowder suggested it was moveable if needed. Rosie Coyle advised it could be. Walt Crowder suggested in time of need they could hook a truck or tractor to it if there was an emergency. Mayor Daniel expressed concern for it being there during the Old Settlers parade. He understood there were not a lot of places they could put it and felt the biggest question was if the Board wanted to allow the dumpster for that extended of a time period. Rosie Coyle suggested if Old Settlers was still going to happen maybe it would be possible to put the dumpster in Bloom's parking area. Walt Crowder suggested moving it temporarily for the festival and then put it back; he felt would be worth asking.

Motion was made by Mayor Daniel to approve the alley closing request with the caveat that for the week of Old Settlers the dumpster needs to be removed to allow for ingress/egress, Nicole Penrod seconded the motion, all voted aye.

**RESOLUTION 2020-16: WAIVER OF CLAIMS AND DEPOSITS** Motion was made by Nicole Penrod to read Resolution 2020-16 by title only, Walt Crowder seconded the motion, all voted aye. Clerk Treasurer Rosie Coyle read Resolution 2020-16 before the Board of Works for the City of Columbia City, State of Indiana, a resolution regarding the timely deposit of funds and the approval of claims.

Mayor Daniel explained this changes the deposit schedule and approval for payment of claims. Rosie Coyle explained this was a directive from the State Board of Accounts. She advised normally deposits have to be done on a daily basis but because the banks may be closed during this, the SBA has allowed for deposits to be made 2 times per week. She added for the claims it gives the Mayor the authority to sign but then would have to bring them to the Board when able to meet again for signatures.

Motion was made by Mayor Daniel to approve Resolution 2020-16 as presented, Nicole Penrod seconded the motion, all voted aye.

**BILLS AND PAYROLL** Motion was made by Nicole Penrod to pay the bills totaling \$1,250,260.64, all pay types except overtime totaling \$234,799.67 and overtime pay of \$5,518.64, Mayor Daniel seconded the motion, all voted aye.

**RESTAURANT PICKUP ONLY PARKING SPOTS** Mayor Daniel shared Leslie Blakely with Columbia City Connect has requested, because restaurants are not able to have dine-in, to designate a parking spot or two in front of the restaurants for pickup only on take-out orders.

Nicole Penrod shared they experienced that in Birmingham and felt it worked really well.

Mayor Daniel felt it was a fair request in trying to help the restaurants.

Walt Crowder felt we were all supportive to our restaurants and need or work together. He thought there were a lot of options and they were just trying to be creative.

Mayor Daniel suggested if the Board was ok with it, he would work with Leslie directly to look at the situations individually and if the restaurants want a spot or two they would work with them. The Board was in agreement.

Having no further business to discuss, upon the motion of Walt Crowder and second by Nicole Penrod the meeting was adjourned.

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Mayor Ryan Daniel

Attest:

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Clerk Treasurer Rosie Coyle