

RESOLUTION NO. 2020-16

BEFORE THE BOARD OF WORKS FOR THE CITY OF COLUMBIA CITY
STATE OF INDIANA

A RESOLUTION REGARDING THE TIMELY DEPOSIT OF FUNDS
AND THE APPROVAL OF CLAIMS

WHEREAS, on March 6, 2020, the Governor of Indiana declared a public health emergency for Coronavirus Disease 2019 Outbreak ("COVID-19") pursuant to I.C. 10-14-3-12; and

WHEREAS, I.C. 10-14-3-17 gives the City of Columbia City the authority to waive procedure and formalities otherwise required by law as a result of the disaster emergency declaration; and

WHEREAS, I.C. 5-13-6-1 governs the procedure for the deposit of public funds and such procedure is still in effect during this time of emergency. However, the Indiana State Board of Accounts will not take audit exception if the Board of Works for the City of Columbia City, Indiana, approves the frequency for deposit of public funds to be limited to two (2) times per week; and

WHEREAS, I.C. 5-11-10 governs the claim approval process and such process is still in effect during this time of emergency. However, the Indiana State Board of Accounts will not take audit exception if the Board of Works for the City of Columbia City, Indiana, uses accepted procedures.

NOW, THEREFORE, BE IT RESOLVED by the Board of Works for the City of Columbia City, Indiana, that the Board of Works for the City of Columbia City, Indiana, hereby approves the deposit of public funds to be limited to two (2) times per week, specifically being on Tuesday and Thursday of each week. The public funds not deposited during the week on the specifically scheduled days shall be secured and proper internal controls shall be in place, as always, to safeguard the assets of the City.

IT IS FURTHER RESOLVED by the Board of Works for the City of Columbia City, Indiana, that the use of the following procedures for the approval of claims is hereby approved:

- (1) The Board of Works hereby designates Ryan L. Daniel to approve claims for payment in advance of Board of Works' allowance. The Board of Works shall allow such claims at its first meeting after the Public Health Emergency has ended.
- (2) The Board of Works hereby approves the Clerk Treasurer to pay certain claims during the Public Health Emergency as set forth in the minutes of the Board of Works meeting on March 24, 2020. The Board of Works shall allow such claims at its first meeting after the Public Health Emergency has ended.

IT IS FURTHER RESOLVED by the Board of Works for the City of Columbia City, Indiana, that this Resolution is null and void upon the expiration of the declared public health emergency or any subsequent declared national emergency related to COVID-19.

SO RESOLVED on this 24 day of March, 2020.


BOARD OF WORKS OF THE CITY OF
COLUMBIA CITY, INDIANA, BY:



Walter C. Crowder

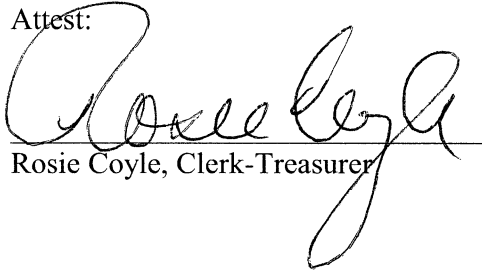


Nicole Penrod



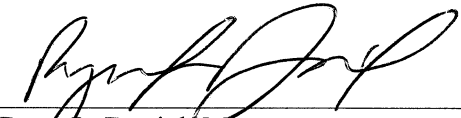
Ryan L. Daniel

Attest:



Rosie Coyle, Clerk-Treasurer

Approved this 24 day of March, 2020.



Ryan L. Daniel, Mayor
City of Columbia City