

**BOARD OF WORKS
TUESDAY, NOVEMBER 12, 2019
5:00 PM**

Mayor Ryan Daniel – Present
Clerk Treasurer Rosie Coyle – Present
Attorney Marcia McNagny – Absent
Walter Crowder – Present
Daniel Weigold – Present

The Columbia City Board of Works met in regular session with all members present, Mayor Daniel presiding.

MINUTES Motion was made by Dan Weigold to approve an overview of the October 22, 2019 meeting minutes as presented, Walt Crowder seconded the motion, all voted aye.

PERMIT TO CUT INTO STREET – ERWIN EXCAVATING Rosie Coyle advised the request was retroactive back to October 28 for McDonald's. She shared they were given emergency approval by the Mayor.

Motion was made by Mayor Daniel to approve the permit to cut into curbs, streets or alleys for Erwin Excavating, Inc. retroactively for 10/28 – 10/29, Dan Weigold seconded the motion, all voted aye.

ORDINANCE VIOLATION DENIAL: 201 N. WALNUT – VIC CUNNINGHAM
Mr. Cunningham was not present to discuss the issue.

LOCATE UTILITY IMPROVEMENTS IN CITY RIGHT-OF-WAY: COMCAST Motion was made by Mayor Daniel to approve the application to locate utility improvements within the City's right-of-way as presented by Comcast, Walt Crowder seconded the motion, all voted aye.

STREET CLOSING PERMIT: WHITLEY COUNTY CHRISTMAS PARADE Rosie Coyle advised there were no changes from last year but noted nothing was put down on whether they wanted the electricity off on the street lights. Mayor Daniel requested Jennifer get with the Electric Department if she wants the electricity off.

Motion was made by Dan Weigold to approve the street closing permit for the Whitley County Christmas Parade, Mayor Daniel seconded the motion, all voted aye.

CHANGE ORDER #4 - DUNIGAN BROTHERS Paul Elling advised he received notice from SRF that the PER amendment was going to be approved but has not received it yet. In the meantime he received a quote from Dunigan Brothers to do the work as part of the 600 East improvements. He explained the contractor agreed to the price, which was in line with his estimate; however, the price was within \$1200 of the State maximum for change orders. He discussed the work and in what order he would like to have it completed.

He explained Dunigan was ready to go but did not have SRF approval yet. He requested contingent approval of the change order giving the Mayor authority to sign once official approval is received from SRF. Walt Crowder confirmed nothing would be done until it was officially signed. Mr. Elling advised that was correct.

Motion was made by Walt Crowder to give Mayor Daniel the authority to represent the Board of Works on the pending SRF contract for \$323,630.80, Dan Weigold seconded the motion, all voted aye.

BILLS AND PAYROLL Motion was made by Dan Weigold to pay the bills in the amount of \$1,749,162.17 as presented, Mayor Daniel seconded the motion, all voted aye.

Motion was made by Dan Weigold to pay the allowance docket for payfile ending 10/25/2019 in the amount of \$205,574.68 and the overtime of \$5,551.56, Walt Crowder seconded the motion, all voted aye.

DEPARTMENT REPORTS **Scott Leatherman** – update on new vehicles, opening application process again for the police department due to unsuccessfully filling the open positions with the last hiring process. **Mike Shoda** – official notification from Cindy Coburn of her retirement and requested approval to begin the hiring process to fill her position.

Having no further business to discuss the meeting was adjourned.

Mayor Ryan Daniel

Attest:

Clerk Treasurer Rosie Coyle