

**BOARD OF WORKS  
TUESDAY, SEPTEMBER 24, 2019  
5:00 PM**

Mayor Ryan Daniel – Present  
Clerk Treasurer Rosie Coyle – Present  
Attorney Marcia McNagny – Absent  
Walter Crowder – Present  
Daniel Weigold – Present

The Columbia City Board of Works met in regular session with all members present, Mayor Daniel presiding.

**MINTUES** Mayor Daniel questioned the spelling of Rachael's name under the Giving Gardens discussion. Rosie Coyle advised she would check.

Motion was made by Mayor Daniel to approve an overview of the September 3, 2019 meeting minutes with the pending spelling correction, Dan Weigold seconded the motion, all voted aye.

**WHEELER MECHANICAL (GREG WHEELER) - 116 W. VAN BUREN STREET** Greg Wheeler distributed pictures of the building and the exhaust system. He explained they exhaust air out but needed to run another duct down to bring air back into the building. He advised it would be on the same side but to the south of the existing duct and would try to do it with just one duct.

Mayor Daniel questioned where the intake would be. Mr. Wheeler advised it would be on the roof. He shared the biggest issue is to get a crane to facilitate putting the equipment on the roof.

Motion was made by Mayor Daniel to approve the alley closing request, Dan Weigold seconded the motion, all voted aye.

**ENCROACHMENT AGREEMENT – 205 CAMBRIDGE DRIVE** Mayor Daniel tabled the issue until someone could be present to discuss the request.

**STREET CLOSING: HAUNTED JAIL** Mayor Daniel reviewed the request. He expressed a concern that they submit the request after the event has started. He advised there were certain timelines they need to meet and would appreciate getting the request submitted at the beginning of September, not right before they were going to open. He also noted on school nights they would be open from 7 – 9 pm and Friday and Saturday from 9 – 11 pm; he was curious as to why they needed the street closed until 1 am.

Motion was made by Mayor Daniel to approve the Haunted Jail street closing permit for September 24 – November 10 from 5:30 pm but change to midnight and that next year the application needs to be submitted by September 1.

Dan Weigold questioned why they needed to close at 5:30 pm if it doesn't open until 7 pm. Mayor Daniel was not sure if it was a scenario where they have people lining up.

Dan Weigold seconded the motion, all voted aye.

**PERMIT APPLICATION: TOWERVIEW & 875 E BUSINESS 30** Rosie Coyle reported Kelly Cearbaugh checked into this and did not have a problem with it.

Motion was made by Walt Crowder to accept the curb cut permit as presented for Centurylink for 875 E Business 30 and Towerview Drive, Dan Weigold seconded the motion, all voted aye.

**LOCATE UTILITY IMPROVEMENTS IN RIGHT OF WAY – 1600 E**

**BROOKSIDE TRAIL** Rosie Coyle advised she had not heard from anyone on this.

Motion was made by Dan Weigold to approve the utility improvements within the City's right of way for QC Communications and Mediacom for 1600 E Brookside Trail as presented, Walt Crowder seconded the motion, all voted aye.

**MOU – DRAINAGE BOARD** Mayor Daniel explained with the SDI sewer project there were some challenges along the way that they worked out with Brandon Forrester and the County Attorney. He shared they tried to come to some type of an agreement as to how to address drains going forward. He explained in the original permit it stated we needed to go under the drains, but that did not happen so they worked to come up with a compromise. He felt they have gotten the agreement to a place that attorneys on both sides were happy with and the Drainage Board has signed off on it. He advised he would appreciate Board of Works approval.

Sharon Geiger owner of 1220 Raber Road was present to discuss the flooding that happens when it rains. She was not sure if the overflow was full of gel but every time it rains it creates a pond there; she asked for suggestions. Mayor Daniel advised they have had discussions with Brandon Forrester as well as internal communications with our inspector. He explained the new drain that was there was flowing freely so did not have consequential evidence to show that it was boring gel that backed up into the drains. He shared, as he understood, it was still draining but takes a while to go down. He asked Sharon to send him an email to him regarding the issue so he can take it back to the channels.

Motion was made by Mayor Daniel to approve the MOU between the City and the Drainage Board as presented, Walt Crowder seconded the motion, all voted aye.

**COLUMBIA CITY CONNECT AGREEMENT** Mayor Daniel explained Columbia City Connect came to the City for support of the new Executive Director. He explained there would be 3 years' worth of commitment to contribute to Columbia City Connect that would not only go to support the Executive Director position but also to support the programmatic piece that Columbia City Connect would be putting forward. He advised Columbia City Connect was a combination of the DBA and the Main Street Organization. He explained one piece of the agreement discusses permitting fees and giving the Board of Works the ability to waive permitting fees for food trucks and other things in the future. He shared the reason they put it that way was because, if the City was contributing to Columbia City Connect and then they were paying us money back for the fees, it did not really get us anywhere.

Leslie Blakely, Executive Director for Columbia City Connect, was present to further discuss the food trucks. She explained the information they were receiving from individuals, either at the once a month food truck lunch or on First Friday's, was that it is an opportunity for them to come downtown when they may not otherwise. She knew there had been conversations that the food trucks may take away from other restaurants in the area but what they were hearing is that they were actually attracting individuals to the downtown area which was good.

Mayor Daniel reviewed some of the other provisions in the agreement. He felt the reason the City would support Columbia City Connect monetarily was we need the 'go-between' between City businesses, the downtown businesses and the City. He advised having a main point of contact would be beneficial for the City. He added by having a Main Street type organization that is certified through OCRA, as Columbia City Connect is, it would give the ability to be eligible for grants. He shared CCC would continue to fund at least one movie on the square per calendar year. He advised not only would Leslie meet quarterly with him and Chip about the progress of the CCC, twice a year, she would come to City Council and talk about what is happening.

Leslie Blakely questioned the presentation for approval of waiving the fees and if they could present a list early in the year of all events planned for the year or if they would need to come monthly. Mayor Daniel felt one option would be to present a full list.

Walt Crowder questioned if there was a relationship with the Chamber of Commerce. Leslie Blakely advised they would be working with the Chamber on coordinating events a little bit better than they have in the past.

Motion was made by Walt Crowder to approve the MOU between the City and Columbia City Connect, Dan Weigold seconded the motion, all voted aye.

Mayor Daniel noted the City was not the only funding partner. He thought the Community Foundation was involved among other private companies. He advised Leslie Blakely would have the responsibility of fundraising each year for the CCC.

**EMPLOYMENT TRAINING AGREEMENT – RYAN DENBO** Scott

Leatherman explained the agreement. Walt Crowder questioned if the repayment was prorated or flat fee. Chief Leatherman advised it was a flat fee.

Motion was made by Mayor Daniel to approve the employment training agreement with Ryan Denbo, Dan Weigold seconded the motion, all voted aye.

**BILLS AND PAYROLL** Motion was made by Dan Weigold to pay the bills as presented in the amount of \$1,932,316.21, Mayor Daniel seconded the motion, all voted aye.

Motion was made by Dan Weigold to pay Allowance Docket for pay file ending 09/13/2019 in the amount of \$218,584.43 and overtime of \$7,428.97, Mayor Daniel seconded the motion, all voted aye.

Motion was made by Dan Weigold to pay Allowance Docket for pay file ending 08/30/2019 in the amount of \$200,738.62 and overtime of \$6,399.49, Mayor Daniel seconded the motion, all voted aye.

**WWTP – BLOWER AND PIPING REPLACEMENT** Mike Cook requested permission to investigate putting in new blowers. He shared the issues they have been having with them. He advised he would also look into replacing the piping in the bottom of the aeration tank. He noted this was part of his 5 year plan.

Walt Crowder questioned a ballpark figure on costs. Mike Cook was not sure but guessed \$200,000.00 per blower easily.

**DOGS AT DOWNTOWN EVENTS** Walt Crowder noted the Board received a letter regarding dogs at events and suggested the Ordinance Committee review the ordinance.

Having no further business to discuss the meeting was adjourned.

---

Mayor Ryan Daniel

Attest:

---

Clerk Treasurer Rosie Coyle

