

**BOARD OF WORKS
TUESDAY, JULY 9, 2019
5:00 PM**

Mayor Ryan Daniel – Present
Clerk Treasurer Rosie Coyle – Present
Attorney Marcia McNagny – Present
Walter Crowder – Present
Daniel Weigold – Present

The Columbia City Board of Works met in regular session with all members present, Mayor Daniel presiding.

MINUTES Motion was made by Mayor Daniel to approve an overview of the June 25, 2019 meeting minutes as presented, Dan Weigold seconded the motion, Mayor Daniel and Dan Weigold voted aye, Walt Crowder abstained.

REQUEST TO HIRE DISPATCHER Captain Parrett reported they had a full time dispatcher resign and requested approval to begin the hiring process to replace the full time position as well as for the already approved part time position.

The Board was in agreement to proceed.

ENCROACHMENT AGREEMENT – 347 S EAGLE GLEN TRAIL Mayor Daniel noted this would be for a 6 ft. privacy fence.

Abby Weiss of 347 S. Eagle Glen Trail was present to explain what they wanted to do. She advised there were a total of a 14 ft. easement; 7 ft. on their side and 7 ft. on the neighbor's side. She explained they wanted to go 4 ft. into the easement on their side.

Motion was made by Mayor Daniel to approve the encroachment agreement at 347 S. Eagle Glen Trail as presented, Dan Weigold seconded the motion, all voted aye.

Mayor Daniel reminded Ms. Weiss that if utility work was needed in that area she would be responsible for removing and reinstalling the fence at their cost. Ms. Weiss understood.

PAY REQUEST 18130-07 – ROBERT CROSBY, INC. \$44,458.00 Paul Elling was present to explain the pay request. He advised this would be payment for almost everything except for a little bit of final restoration or demobilization. He noted there was a retainage amount being held yet and there were a few punch list items that were still happening.

Motion was made by Walt Crowder to approve \$44,458.00 in reference to the 18130-07 invoice, Dan Weigold seconded the motion, all voted aye.

PAY REQUEST 4595-07 – ENGINEERING RESOURCES Mayor Daniel confirmed this was basically for project inspection. Paul Elling advised that was correct. Motion was made by Mayor Daniel to approve Invoice 4595-07 in the amount of \$30,429.64 as presented, Dan Weigold seconded the motion, all voted aye.

CHANGE ORDER #3 – DUNIGAN BROTHERS Paul Elling explained this was a decrease and noted it was under budget by about \$27,000.00. He advised this basically zeros everything out and would be the final contract balance.

Motion was made by Mayor Daniel to approve Change Order #3 with Dunigan Brothers, Inc. as presented, Walt Crowder seconded the motion, all voted aye.

PAY REQUEST – DUNIGAN BROTHERS Paul Elling explained they have billed up to the contract amount per the change order and then requested a retainage reduction of about half, which is about \$70,000.00. He shared that he and Craig did not have any objections to that request.

Motion was made by Mayor Daniel to approve pay request for Dunigan Brothers Inc., Invoice # 910700 in the amount of \$190,298.78, Walt Crowder seconded the motion, all voted aye.

CHANGE ORDER – ROBERT CROSBY, INC. Paul Elling explained the change order. Mayor Daniel confirmed there would be an increase of \$3,798.00. Mr. Elling advised that was correct.

Motion was made by Dan Weigold to accept change order #2 in the amount of \$3,798.00 as presented, Walt Crowder seconded the motion, all voted aye.

CONTRACT STATUS – CONTINGENCY FUNDS – SRF Paul Elling shared SRF was still holding contingency funds. He reported there was about \$395,000.00 there; plus/minus what was just passed and monies set aside for various contracts, etc. He advised we would not spend all of that money and estimated, conservatively, they would be looking at about \$450,000.00. He noted it would be a month or two before the final number was set. He shared most communities were faced with the choice of either doing a PER amendment and include something else in the contract or re-amortizing the loan.

Mayor Daniel advised he and Rosie Coyle had a discussion regarding this and were leaning towards re-amortization of the loan to cut down on payments. He shared after their discussion however, he recalled improvements needed along the former sewer main route, whether it be upgrading lift stations or improving pipes. He questioned when we needed to have a decision made. Mr. Elling suggested in the next month they should have inkling and some direction shortly thereafter. Dan Weigold questioned if we had some projects we could look at. Mayor Daniel advised he did not want to lead the Board to believe there were projects waiting in the wings but knew from the initial study there were some lift stations out that way that needed to be improved. He noted it would not be on the project route. Mr. Elling felt it was loosely enough related that it would work. Mayor Daniel asked the Board to allow him and Rosie time to mull it over, talk with Mike Cook about it and try to formulate something. The Board agreed it was something worth looking at. Mr. Elling advised the trick would be fitting the project to the funds available.

BILLS AND PAYROLL Motion was made by Dan Weigold to pay the bills in the amount of \$881,595.15, Walt Crowder seconded the motion, all voted aye.

Motion was made by Dan Weigold to approve Allowance Docket for pay ending 06/21/2019 in the amount of \$232,048.91 with overtime pay amount of \$5,206.40, Mayor Daniel seconded the motion, all voted aye.

STREET DEPARTMENT – ADDITIONAL EMPLOYEE Kelly Cearbaugh shared it was discussed with the Mayor as well as at the retreat the possibility of hiring an additional employee. He advised after talking with the Mayor and Rosie Coyle about it he requested permission to pursue hiring an additional employee for his department.

Mayor Daniel advised they did budget for a new street/sewer employee and noted the last time we hired for a new position in that department was before Kelly became Superintendent. He noted we have added many more streets and responsibilities. The Board agreed it was time to pursue an additional employee and gave approval to start the process.

VAN BUREN FLATS – SEWER TAP Kelly Cearbaugh reported he talked to Mike Maggart with Niblock about the sewer tap for the Van Buren Flats project. He shared they would be coming out into Van Buren Street to tie in and would probably be a 2 day project. Mayor Daniel advised he and Kelly discussed this and are suggesting they push the driving lanes south over into the parking spaces and readjust the driving lanes with cones. Kelly Cearbaugh added if that did not work they would just have to close the road.

Kelly Cearbaugh advised Mike Maggart was going to sketch something up but thought they were going to start work before the next Board of Works meeting. Mayor Daniel noted if it falls in between meetings he would have the ability to grant an emergency request. The Board was fine with Mayor Daniel being the proxy for the Board if need be.

Having no further business to come before the Board the meeting was adjourned.

Mayor Ryan Daniel

Attest:

Clerk Treasurer Rosie Coyle