

**BOARD OF WORKS  
THURSDAY, DECEMBER 27, 2018  
5:00 PM**

Mayor Ryan Daniel – Present  
Clerk Treasurer Rosie Coyle – Present  
Attorney Marcia McNagy – Absent  
Walter Crowder – Present  
Daniel Weigold – Present

The Columbia City Board of Works met in regular session with all members present, Mayor Daniel presiding.

**MINUTES** Motion was made by Mayor Daniel to approve an overview of the December 11, 2018 meeting minutes as presented, Dan Weigold seconded the motion, all voted aye.

**CHANGE ORDER #1: DUNIGAN BROTHERS, INC.** Paul Elling was present to explain the change order. He advised it was initiated as a result of changing the alignment for the SDI force main to avoid some easement difficulties. He shared with the two changes, along with some additional fittings to make the connections, resulted in a change of \$55,335.00. He noted the contractor has accepted the cost and they believe it to be a fair cost as well. Mayor Daniel advised Jeff Walker encouraged approval as well.

Motion was made by Mayor Daniel to approve Change Order #1 for Dunigan Brothers, Inc, Dan Weigold seconded the motion, all voted aye.

**AGREEMENT FOR ASSET MANAGEMENT PLAN** Mayor Daniel explained by going through the State Revolving Loan Fund Program for the SDI project they are now requiring an asset management plan be produced. Paul Elling explained the different parts of the plan and who was preparing which part of the plan that will then be bundled together. He noted the plan did not have to be complete until the last payment but they were targeting sometime in May.

Mayor Daniel confirmed the cost for services were not to exceed \$32,000.00. Mr. Elling advised that was correct. He noted SRF was awarding a \$25,000.00 credit for providing the asset management plan.

Motion was made by Mayor Daniel to approve the Engineering Services Agreement for the Asset Management Program Assistance Project for Donohue & Associates in an amount not to exceed \$32,000.00, Walt Crowder seconded the motion, all voted aye.

**WORK SCHEDULE: CROSBY/SDI CONSTRUCTION** Paul Elling advised, at this point, they have not been requested to have work done on Saturday's & Sunday's but could foresee it coming and at relatively short notice. He shared Jeff Walker suggested having a standing agreement in place on how to proceed in these cases. He noted there was a downside because additional engineering costs would be incurred by Engineering Resources but he could not give an idea of what those costs might be.

After some discussion, motion was made by Walt Crowder to give authority to Mayor Daniel and Jeff Walker to give approval as needed for overtime requirements and then bring to the Board.

Mr. Elling questioned if they wanted to limit overtime requirements to just weekends. Walt Crowder felt if work gets into a holiday then we would then be paying double time. He felt if it goes above and beyond overtime, further dialogue needed to happen. Mr. Elling felt they would know several days in advance. Mayor Daniel clarified and agreed that if there is an hour here or there that is fine but if they are going to start working weekends and holidays, that would be longer term or require a higher rate, the Board needed to discuss that.

Upon the motion, all voted aye.

**MOTOROLA SOLUTIONS –BODY CAMERA PURCHASE** Chief Leatherman requested permission to purchase si500 body cameras from Motorola to replace their current body cameras. He advised there would be 23 body cameras; 21 active and 2 spares. He noted they had already budgeted \$38,000.00 for 2019. He explained the purchase of the cameras was about \$35,000 but then there would also be the command vault storage, where video is automatically downloaded to the vault. He advised there were multiple different features to these cameras, such as redaction and sharing with the Prosecutor's Office; many features they currently do not have.

Chief Leatherman reviewed the proposal with the Board. He advised with the 10 year contract the body cameras would be replaced at 2 ½, 5 and 7 years. He shared Motorola was giving a substantial discount from the initial MSRP of \$219,000.00 for the storage and body cams down to \$137,000.00 over a 10 year period.

Mayor Daniel noted we had the money for 2019 to purchase the cameras but it would be incumbent upon Chief Leatherman to budget the \$11,365.00 every year starting 2020 for the storage. Walt Crowder confirmed it would be cloud based. Jay Burla with Motorola advised that was correct.

Mayor Daniel questioned Mr. Burla about their cyber-security. Mr. Burla advised it would be the same encryption that is utilized on any credit card transaction that is done over the internet. He explained there were two different clouds they utilize; Amazon Web Government Cloud and Microsoft Government Cloud. He advised there was end to end encryption on the camera itself so when it goes up into the cloud no one can interfere with it. He explained officers can make copies or make clips of videos but the actual full footage is unedited and just sits there. He advised anytime someone edits a video it will show who edited it. He shared if a body camera is taken from a car or ripped off an officer, even though it is Android based, the only thing that can be done is charge the camera they cannot go in and remove the video. He advised an officer cannot take the video and put it on their own computer; everything has to go through the Cloud. He did add that if 6 months or so later we wanted to pull a certain amount of video from the Cloud and add to our server, it was possible, but it was all documented and there was a chain of custody.

Mr. Burla explained the reason they do the replacements, unlike the radios and consoles, the body camera industry for the most part is within 4-5 years young. He shared what comes out 2 years from now will have a lot of advancements on it. He advised they are android based so were much like a phone.

Walt Crowder questioned if there was night vision. Mr. Burla advised the cameras did not have that and explained they were in low-light which was similar to the human eye. He stated the goal was they never want to show a video that is better than what the office would actually see on the scene. He shared they try to mimic the eyeball as much as possible.

Walt Crowder questioned if the cameras have GPS built in. Mr. Burla advised GPS was built in but it was basically a breadcrumb trail of when things started. He stated they could not actually ping the camera but it would give coordinates. Chief Leatherman shared they do track the officers through Spillman but it was just on the car.

Mayor Daniel confirmed the \$11,365.00 that is a yearly subscription fee starting in 2020 going through 2028 was a cost for storage, the growth of storage as well as the replacement of the cameras. Mr. Burla advised that was correct plus would include all of the tools that come with it.

Mr. Burla noted the cameras also dual as a microphone. He stated they were battery operated but if the battery dies it would still act as a microphone.

Mayor Daniel questioned if there was any maintenance included in the schedule. Mr. Burla advised if anything breaks it would automatically be replaced so there really was no maintenance schedule.

Walt Crowder confirmed they would connect to both frequencies. Chief Leatherman advised they would. Walt questioned if anyone in the area was using these cameras. Mr. Burla advised there was; Mishawaka, Grant County Sheriff's Department, Fort Wayne had a couple.

Motion was made by Dan Weigold to approve the 10 year agreement with Motorola for the purchase of body cameras and microphones, Walt Crowder seconded the motion, all voted aye.

**MOTOROLA SOLUTIONS – DISPATCH CENTER LEASE AGREEMENT**

Mayor Daniel asked Jay Burla to clarify how maintenance and repairs would be handled in the 10 year period. Mr. Burla with Motorola explained the process for the CallWorks package and consoles.

Dan Weigold questioned response time on repairs. Mr. Burla advised with the State they had a mandatory 4 hour response time and 8 hour restore time. He advised they had people lined up across the state so generally it was a lot quicker but those were the maximum allowable response and restore time. He shared they monitor the system so if they see something they will come in and check the equipment. Chief Leatherman confirmed this was a redundant system. Mr. Burla advised that was correct; if one fails it would automatically switch over.

Mayor Daniel confirmed, from a financial perspective, when maintenance is to be done or something goes down, it would all be covered under the contract for the 10 years. Mr. Burla advised that was correct. Mayor Daniel confirmed there would be no additional fees if someone had to come in from Indianapolis or out of state. Mr. Burla advised that was correct.

Mayor Daniel advised Attorney McNagny has gone through the agreement and has given her approval on it.

Motion was made by Mayor Daniel that the Board of Works give the Mayor signatory approval pending Council approval of the finances for the Motorola Solutions Agreement regarding Municipal Lease #24527 as presented, Walt Crowder seconded the motion.

Jay Burla advised there would be 3 different agreements; the lease agreement of the project, the CallWorks and console contract and then for the body cameras. Mayor Daniel advised from a payment perspective he thought the first lease payment was due January 1, 2020 so we would be able to build it into the LOIT budget for 2020. He explained the rationale to sign today was because Motorola was giving a discount of \$102,623.00 but there were also planned price increases in 2019. Mr. Burla advised the increases start January 1.

Mayor Daniel amended his motion to include both the contract for the CallWorks and MCC 7500's as well as approving Municipal Lease #24527 with Motorola Solutions, Walt Crowder seconded the amended motion, all voted aye.

**STREET CUT PERMIT – 210 & 212 E. ELLSWORTH** Mayor Daniel advised these were regarding the new duplexes being built.

Motion was made by Mayor Daniel to approve the permit to cut into curb, streets or alleys for NIPSCO at 210 E. Ellsworth and 212 E. Ellsworth as presented, Dan Weigold seconded the motion, all voted aye.

**CONSTRUCTION WARRANTY: RAIL CONNECT** Motion was made by Mayor Daniel to approve the construction warranty timeframes for the sanitary sewer mains and applicable appurtenances and the water mains, fire hydrants and associated fittings for Fox Contractors Corp. as of December 27, 2018 and to start the warranty date for one year from now, Walt Crowder seconded the motion, all voted aye.

**POLICE VEHICLE QUOTES** This issue was tabled.

**BILLS** Motion was made by Dan Weigold to pay the bills as presented in the amount of \$969,360.72, Mayor Daniel seconded the motion, all voted aye.

**PART TIME DISPATCHER** Chief Leatherman requested permission to hire a part time dispatcher. He advised the position was already approved in the 2019 budget.

Mayor Daniel confirmed this individual would fill in during schedule shortages. Chief Leatherman advised that was correct. Walt Crowder confirmed we did not have anyone in that position now. Chief Leatherman advised that was correct.

The Board of Works was in agreement to proceed.

Having no further business to discuss the meeting was adjourned.

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Mayor Ryan Daniel

Attest:

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Clerk Treasurer Rosie Coyle