

**BOARD OF WORKS
TUESDAY, MARCH 27, 2018
5:00 P.M.**

Mayor Ryan Daniel – Present
Clerk Treasurer Rosie Coyle – Present
Attorney Marcia McNagny – Present
Walter Crowder – Present
Daniel Weigold – Present

The Columbia City Board of Works met in regular session with all members present, Mayor Daniel presiding.

MINUTES Motion was made by Dan Weigold to approve an overview of the March 13, 2018 meeting minutes as presented, Walt Crowder seconded the motion, all voted aye.

CHRIS LILLY – FARMERS MARKET REQUEST FOR PARKING Chris Lilly was present to request parking on the south side of Van Buren Street on the north side of the court house for vendor's to park for the 2018 Farmer's Market season. Mayor Daniel confirmed it would be the half block east of Chauncey Street. Mr. Lilly advised that was correct.

Discussion followed regarding the safety concerns on Van Buren Street. Chief Hively advised all of the parking spaces on the south side of Van Buren would have to be shut down for no parking.

Mr. Lilly advised they were at the point now that if they were not able to use that space they would probably have to find a new location in the immediate near future.

Walt Crowder questioned whether they could block off Chauncey Street and have the vendors on both sides. Mayor Daniel wondered, as the Farmer's Market expands and grows, would that be an option they would consider. He noted if they would shut down Chauncey Street there would still be parking on Van Buren Street and effectively create a safer scenario. Walt Crowder noted the center lane would need to remain open for fire department access if needed. Mayor Daniel suggested running the idea by The Clugston just to make sure there would be no major issues.

Walt Crowder noted Van Buren Street was a busier street compared to Chauncey and shared he would like to try and not go on Van Buren from a safety stand point.

Mayor Daniel preferred, if the Farmer's Market would be ok with it, to keep it all on Chauncey Street and completely close off Chauncey Street. Mr. Lilly was not comfortable answering that but assuming they could utilize the corners and the utilities for food vehicles he felt they could make it work. He stated that would be with the assumption they could still utilize the north side of Market Street going towards Main Street. Mayor Daniel advised he did not have a problem with that.

Mayor Daniel felt it made sense to have Mr. Lilly fill out a street closure request for Chauncey Street and then work on ordinance changes for the future. Chief Hively questioned if they were going to include Van Buren for the food trucks to be parallel against the curb. Mr. Lilly advised they have one vendor who has firmly committed. After some discussion, Mayor Daniel felt it came down to if the Board of Works was ok with one or two hot food vendors being parallel with the sidewalk on Van Buren Street; when those were full they would have to accommodate somewhere else. Chief Hively advised they would have to include that in the street closing permit so they could make those spots 'No Parking'. Mayor Daniel directed Mr. Lilly to get with Rosie Coyle to fill out a street closing request and to include the parking spaces on Van Buren Street. He felt it made sense to also meet with Chief Hively. He advised the City could supply the cones or barricade but requested Mr. Lilly come up with a team to put up and take down the cones or barricades.

Rosie Coyle questioned if this would affect the truck that parks on Main Street. Chief Hively advised they were approved last year and did not think that was a problem. Mr. Lilly advised they use to be on Van Buren Street and questioned where they stood with the use of Market Street. Mayor Daniel advised Market Street was fine. Mayor Daniel shared his preference would be to work them into one of the spaces on Chauncey Street that the Board just opened up on the west side. Walt Crowder confirmed Market Street was still open. Mayor Daniel advised that was correct.

Walt Crowder questioned if the parking spaces on Van Buren were strictly for concessions only or could other people sell product there. Mayor Daniel felt the discussion was specifically for hot food vending and they had to be parallel to the sidewalk. Mr. Lilly agreed that was his understanding.

Mayor Daniel noted there was still the issue with the first day of the Farmer's Market with vehicles pulling in and out of the court house drive to load the polling machines. Mr. Lilly felt the easiest thing would be to postpone the opening of the Market one week. Mayor Daniel advised he did not have a problem saying that his preference would be to open one week later than anticipated to accommodate this safety issue. He questioned if there would be a tremendous loss to the vendor's by bumping it back one week. Mr. Lilly advised in his opinion it would not.

Motion was made by Mayor Daniel to strongly urge the Whitley County Farmer's Market to postpone opening day by one week, Dan Weigold seconded the motion, all voted aye.

CEMETERY MOWING AWARD Mayor Daniel noted there were two vendors who submitted mowing bids; Emerald Knight and Wise Management. Rosie Coyle advised the bid from Emerald Knight was for \$18,850 for one season or for three years at \$17,950 and Wise Management was \$15,100 for one or three years. She reported Wise Management did not turn in a list of equipment used or any references. She advised we have used both companies before but in talking with Kelly Cearbaugh and Cory Sievers their recommendation was to go with Emerald Knight.

Motion was made by Mayor Daniel to enter into the mowing agreement with Emerald Knight for three years, Walt Crowder seconded the motion, all voted aye.

BILLS Motion was made by Dan Weigold to pay the bills in the amount of \$2,060,312.03, Mayor Daniel seconded the motion, all voted aye.

Having no further business to come before the Board the meeting was adjourned.

Mayor Ryan Daniel

Attest:

Clerk Treasurer Rosie Coyle