

**COMMON COUNCIL
TUESDAY, OCTOBER 25, 2016
6:00 P.M.**

Mayor Ryan Daniel – Present
Clerk Treasurer Rosie Coyle – Present
Attorney Marcia McNagny – Present

Council Members

Walter Crowder - Present
Nicole Penrod – Present
Jennifer Romano – Present
Tad Varga – Present
Daniel Weigold – Present

The Columbia City Common Council met in regular session with all members present, Mayor Daniel presiding.

MINUTES Motion was made by Nicole Penrod to approve an overview of the October 11, 2016 meeting minutes as presented, Jennifer Romano seconded the motion, all voted aye.

ORDINANCE 2016-13: 2017 SALARY ORDINANCE – 1ST READING Motion was made by Jennifer Romano to read Ordinance 2016-13 by title only, Nicole Penrod seconded the motion, all voted aye. Clerk Treasurer Rosie Coyle read Ordinance 2016-13 an ordinance to be known as the 2017 salary range/benefit ordinance.

Mayor Daniel explained changes that were made. He discussed holiday pay for public safety and shared there was interest from those departments to get closer to what the utility departments are being paid, which is basically double time if they have to come in. He shared there was a proposal to move from \$20 to \$24 per hour for police and fire and move from \$20 to \$21 per hour for communications. He stated this would be on top of their normal pay and would bring them more in line with the other departments.

Mayor Daniel also advised they increased clothing allowance \$100 per year.

Mayor Daniel noted, going back to holiday pay, they did include that the employee had to work at least ½ of their shift in order to receive holiday pay or at the discretion of the department head.

Jennifer Romano noted the fire department high school position was not listed but the police department Resource Officer had a separate line item. Rosie Coyle explained they were not paid any different. Nicole Penrod noted the Resource Officer was paid partly by the school and partly by the City. Rosie Coyle advised that was correct.

Motion was made by Dan Weigold to approve Ordinance 2016-13 on first reading, Nicole Penrod seconded the motion, all voted aye.

ORDINANCE 2016-16: BACKFLOW PREVENTERS Mayor Daniel noted that Tom LaRue requested this ordinance be passed on an emergency basis.

Motion was made by Tad Varga to read Ordinance 2016-16 by title only, Dan Weigold seconded the motion, all voted aye. Clerk Treasurer Rosie Coyle read Ordinance 2016-16 an ordinance requiring the installation of backflow preventers within Chapter 94 of Title IX of the municipal code of the City of Columbia City, Indiana.

Tom LaRue explained this would prevent old stagnant water from a fire protection system from flowing back into our water mains. He advised all of the ones we currently have that are plastic would not create issues but there were some systems that had iron pipe that could backflow into our water system and we do not want that. He shared that Craig Wagner would be the enforcement power.

Walt Crowder confirmed we have some conditions of this already. Tom LaRue explained on all commercial structures it was already code that they have backflow preventers but on the 13R's there was unclear language as to the requirements on the 13R's, which is terminology used for residential apartment complexes. He advised they just want to make sure everything is standardized. Crowder questioned if we would have to go back and do inspections to determine that or would it be from this day forward. Tom LaRue advised it would be from here forward.

Motion was made by Jennifer Romano to approve Ordinance 2016-16 on an emergency basis, Nicole Penrod seconded the motion, all voted aye.

ORDINANCE 2016-17: AMENDMENT TO TRAFFIC SCHEDULE – QUAIL RIDGE

Motion was made by Jennifer Romano to read Ordinance 2016-17 by title only, Nicole Penrod seconded the motion, all voted aye. Clerk Treasurer Rosie Coyle read Ordinance 2016-17 an ordinance amending Chapter 75, Traffic Schedules, of Title VII of the Code of Ordinances of the City of Columbia City, Indiana.

Kelly Cearbaugh explained this would be for the streets in the new Quail Ridge complex near the Eagle Glen area. He advised they were getting ready to order signs and needed to get the streets included in the ordinance.

Discussion took place on the street names.

Motion was made by Tad Varga to approve Ordinance 2016-17 as first reading, Nicole Penrod seconded the motion, all voted aye.

ORGANIZATIONAL CHANGE – COMMUNICATIONS DEPARTMENT

Mayor Daniel asked Council to look over the proposed changes in job positions. He explained he would like to eliminate the MIS Manager and Communications Director job positions, both of which Terry Wherry is fulfilling. He would like to create a new IT Director position which would focus solely on the information technology of City government. He would like to move the GIS Coordinator under the IT Director and move the overseeing of Dispatch to the Police Chief's purview as it was pre-1993. He advised the Dispatch Supervisor would still be in charge of

Dispatch and the Police Chief would be over that position; the Police Captain would not be in charge of Dispatch at all. He felt it made sense at this point in time with the CAD changes occurring and with Terry being consistently pulled away from Dispatch to do IT type stuff. He was proposing the change for Dispatch take place December 1, 2016 and the change for GIS to be January 1, 2017.

Terry Wherry explained over the years the IT department has grown a lot and takes up the majority of his time. He advised it does not leave him a lot of time to administrate the Communications Department. He shared that Amie LaRue has done a wonderful job and felt it was something that has needed to be changed for the last couple years.

Tony Hively shared that he has a quite a bit of interaction with the Communications Department already. He advised the majority of their duties coincide with police officer duties and dispatching and a lot of the stuff filters up to his office anyway.

Mayor Daniel advised he informed all of the dispatchers and GIS Coordinator of his proposed changes and to date has not had any concerns or complaints. He shared that he has not come to this decision lightly and has been debating for at least a year and a half. He also shared that in talking with similar size communities around the State who have their own Dispatch departments, 90 +% of them are under the Police department.

Mayor Daniel advised he wanted Council to take some time to look over the proposal and contact him with any questions or concerns.

DEPARTMENT REPORTS **Mike Cook** – truck quotes first meeting in November, CSO audit coming up, new form from IDEM for anyone with Stormwater facilities, having trouble with sludge recirculation pumps, thanks to Kelly for lift station cleaning. **Kelly Cearbaugh** – alley paving in downtown area, leaf pickup, Deer Chase street paving, replacing 2 ADA ramps on Deer Path, replaced 10 street signs due to graffiti. **Jeff Walker** – Oakdale Ridge additional street, LTCP update, former Eagles lot now Neighborhood Homes and Apartments project. **Mike Shoda** – finished 205 project by Radio Rd, moving to Squawbuck Road project. **Tony Hively** – Officer's Cook and Calhoun back from the academy, training, K-9 visit to Elkhart and close to developing a proposal, maximum patrol during trick-or-treating. **Terry Wherry** – Virtual SCADA server up and running, building new computers for Dispatch 1 & 2, meeting with Mick Cseri regarding additional servers needed for the GIS portion of the CAD system. **Tom LaRue** – Halloween bash at Fire Museum, seal repair on the aerial truck, Christmas candy on order, high school program update, firefighter training.

YOUTH COUNCIL Grace Cotter was present to give an update on the activities of the Youth Council. She shared that they would be holding a canned food drive at the boys basketball game on November 23 and they would also be helping with the Veteran's Marathon.

MAYOR UPDATE Mayor Daniel reported they would be holding the 3rd and final business stakeholder meeting for US 30 on October 27. He advised they have scheduled 4 public input sessions where they will go through every intersection from county line to county line for Whitley County. He shared this was being put on by the local planning committee; INDOT will

not be involved with these sessions. He reported they were still working on a dump site to put materials from our different construction projects. He advised the Security Committee met to talk about City Hall and citywide security; they would be taking a tour of what the City of Angola has done.

NEXT COUNCIL MEETING Mayor Daniel noted Board of Works and Council would be meeting on Monday, November 5 due to Election Day.

WELLNESS COMMITTEE AWARD Nicole Penrod reported the City won 2 awards from the Parkview Wellness Award program.

Having no further business to discuss, the meeting was adjourned.

Mayor Ryan Daniel

Attest:

Clerk Treasurer Rosie Coyle