

**BOARD OF WORKS
TUESDAY, NOVEMBER 10, 2015
5:15 P.M.**

Mayor Ryan Daniel – Present
Clerk Treasurer Rosie Coyle – Present
Attorney Marcia McNagny – Present
Daniel Weigold – Present
Walter Crowder – Absent

The Columbia City Board of Works met in regular session with all members except Crowder present, Mayor Daniel presiding.

MINUTES Mayor Daniel noted a change needed regarding who made the motion under the Coesse Sewer warranty approval. Motion was made by Weigold to make the necessary changes, Mayor Daniel seconded the motion, all voted aye.

PAUL BURRIS – REQUEST FOR SEWAGE ADJUSTMENT Paul & Tammy Burris were present to discuss their water meter issue. Rosie Coyle advised she could really only go back 1 year and anything further would need to be approved by the Board. She explained she had Natalie, in Billing, go back and figure exactly what their bill would have been; according to her calculations there should be an additional \$566.81 for water and \$1004.80 for sewage. Mrs. Burris advised they were not going to dispute any further back than the records given them. Mr. Burris added they were not quite sure when the meter was switched from a manual to automatic meter reading; it was their contention that somewhere not long after that switch the meter started leaking.

Rosie Coyle advised she came up with an additional \$1,571.61 credit. Mr. Burris confirmed that would be in addition to the \$739.48 credit already given. Rosie advised that was correct, for a total credit of \$2,311.09. She explained the credits would have to be applied to the account and then the City could issue a refund check.

Motion was made by Mayor Daniel to approve the additional credit in the amount of \$1,571.61 and to have the Clerk work with the Burris's for reimbursement after the credit.

Mrs. Burris clarified the \$739.48 would stay on the account as a credit until the Clerk Treasurer was done with the adjustments. Mayor Daniel advised they could then get reimbursed for the remaining credit. Rosie Coyle advised that was correct.

Weigold seconded the motion, all voted aye.

PROPOSAL FOR NEW SOFTWARE Rosie Coyle reported several of the office staff, Terry Wherry and Shawn Lickey met with Boyce Systems, our Software Company, on a demonstration of their Keystone software. She explained Keystone was so much more advanced than the Komputrol system we currently have; she reviewed some of the benefits.

Rosie Coyle discussed the iCloud where the customer can pay and view their bill online as well as receive notification if their bill has not been paid.

Mayor Daniel questioned what the drawback was on this system. Rosie Coyle advised basically just learning the new system. She stated there was just so much more we could do with this software. Terry Wherry advised there was a tremendous amount of reporting available.

Dan Weigold questioned the security of the Cloud. Rosie Coyle shared that she and Sally Wherry held a conference call with the iCloud rep and that was one of the questions that was asked. We were advised they have never had any security issues.

Rosie Coyle reported the iCloud service would cost the City \$50 per month and we choose what to charge the customer in terms of a fee. Mayor Daniel advised he would like to get to a place where there was no fee and instead the fee gets eaten with our rates somehow. He was not sure how we would figure the fiscal impact of that fee. Rosie Coyle advised she could get a report from Pay Gov to see what they get in charges for a month.

Rosie Coyle shared the cost to convert to the Keystone System would be \$46,000. Dan Weigold felt over a period of time we would end up saving. Rosie Coyle noted that she has already saved \$60,000 by not hiring another billing employee.

Rosie Coyle requested the Board approve transitioning over to the Keystone System along with the iCloud.

Motion was made by Mayor Daniel to support the request of the Clerk Treasurer, Weigold seconded the motion, all voted aye.

BILLS Motion was made by Weigold to pay bills as presented in the amount of \$644,930.41, Mayor Daniel seconded the motion, all voted aye.

Having no further business to come before the Board the meeting was adjourned.

Mayor Ryan Daniel

Attest:

Clerk Treasurer Rosie Coyle