

**BOARD OF WORKS
TUESDAY, FEBRUARY 28, 2012
5:15 P.M.**

Mayor Ryan Daniel – Present
Clerk Treasurer Rosie Coyle – Present
Attorney Marcia McNagny – Present
Walter Crowder – Present
Daniel Weigold – Present

The Columbia City Board of Works met in regular session with all members present, Mayor Daniel presiding.

MINUTES Mayor Daniel pointed out grammatical changes that were needed under the IS/Communications Department.

Motion was made by Weigold to approve an overview of the February 14, 2012 meeting minutes as amended, Crowder second the motion, all voted aye.

STREET CLOSING PERMIT – MAYOR’S RIDE ABATE OF INDIANA – JUNE 3RD Tim Longenbaugh reported they have a better understanding of the street closings and where they were going to park the bikes. He shared that they did not have any concerns. He advised he still needed to contact Marty Bender to discuss getting the cycles in and out of town.

Tom LaRue advised he initially thought there would be an entertainment permit required for the event but Mark Shaver from the State Fire Marshall’s office advised it would not require a permit. He stated they were going to do a walk through to see exactly where things would be and suggested having Larry Whetstone do the walk through with them for electric purposes.

Teresa Bodle, Region Director for ABATE of Indiana, discussed what their organization does. She stated Columbia City use to host the event for about 18 – 19 years at the Shrine Horse Grounds. She advised they have a flyer for the event and is already being broadcast on 92.3 The Fort and 98.8 The Bear. She stated they were going to do as much as possible to use local vendors so as to bring money into the City.

Walt Crowder questioned if there were insurance liability requirements. Teresa advised they have a 3 or 5 million dollar policy and will make sure the City gets a copy of it. Attorney McNagny felt the City should be named as an additional insured. Teresa advised she was ok with that.

Chief Longenbaugh questioned if there was an estimate on the total number of people that might be at the event. Teresa reported they had 1127 motorcycles register last year; some were 2 up and some were single. She stated there are also the additional motorcyclists that come in at the end; in the Fort Wayne area they estimated having 5000 people and estimated about 4000 at Decatur.

Dan Weigold questioned if there needed to be special barricades for the stunt shows. Teresa stated they would just use whatever is normally used to block off the streets. Mayor Daniel advised Chief’s Longenbaugh and LaRue asked a lot of questions about the stunt show and thought they had just about every detail taken care of. Teresa advised they block it off and also have their own people who go around the show to make sure parents keep their children back and if they see a parent that is not making their children behave they will ask them to move back away.

Motion was made by Weigold to approve the street closing for the Mayor’s Ride on June 3rd, Mayor Daniel second the motion, all voted aye.

STREET CLOSING PERMIT – OLD SETTLERS DAYS Mayor Daniel noted there were no changes from previous years. Motion was made by Crowder to accept the street closing request dated June 26 – July 1 as presented, Weigold second the motion, all voted aye.

ALAN RAMSEY – HOLDEN POND Dawn Ramsey spoke on behalf of Alan Ramsey. In attendance were Hans Wilhelm, Jack Smith and Keith Gaff, all property owners around the lake, as well as other members of the association.

Mrs. Ramsey shared that Holden Lake was a 8.8 acre lake that is surrounded by 27 property owners. She stated it serves as a retention pond for the City of Columbia City, accepting drainage from a watershed of over 260 acres. She explained the lake also accepts sediment, silt, chemicals and other debris which has led to several concerns they feel must be addressed in the near future to preserve the viability of the lake. She stated as a result of development, road maintenance and changing land use the pond has filled significantly to the point that large areas are less than 1 ft. deep. She shared that much of the drainage area of the lake was impervious surfaces which speeds storm water to the pond and increases the water's ability to transport sediments. She stated because of the shallowness and other conditions in the drainage area, Holden Lake was not capable of handling high flows associated with storm events which could lead to catastrophic failure of the dam on the east side of the lake. She advised several homeowners have suffered property damage and financial burden as a result of the flooding. She explained the most recent flooding occurred in 2010 and had pictures available to share.

Mrs. Ramsey went on to share that weed and algae control has become increasingly difficult to manage and more expensive to the point of being prohibited for property owners to maintain. She stated all maintenance of the lake has been paid for at the property owner's expense. She advised in 2007 the City recognized an obligation to help maintain the Lake as part of the City's vital storm water management plan. She stated the City assisted the Association with a minor dredging project by contributing approximately 50% of the cost of the project and the remainder was paid through Association dues.

Mrs. Ramsey advised they were again looking for some advice, input and hopefully some assistance.

Mayor Daniel questioned what was meant by the algae control was tough to manage. It was explained that over the past 10 years they have had several companies come in to give estimates on the weed control. It was shared that a couple of them walked away because it was a hopeless case; too shallow, too large of a watershed. It was advised that a firm out of Huntington has been doing it for the past 3 years but they are running into difficulty getting into the ends of the lake because it was so shallow. It was stated that they have masked the problem by putting pond dye in the lake to keep the sun from hitting bottom; it has somewhat helped the weed/algae problem but as far as them being able to get their boat through the ends, which is required to spray, they can only get around to about 70% of the lake. It was explained that it was partially dredged back in 2007 but over the years has filled back in.

Mayor Daniel questioned if they have looked at quantifying, in some way shape or form, the amount of sediment they believe the City's system is putting into the lake. Mrs. Ramsey stated they figured they dredged about 30 ft. out, 6 – 8 ft. down and about 50 ft. wide and if that is pretty much filled to less than 1 ft. in depth she felt that was a pretty significant amount in 4 years. She stated the other drain was dredged and that inlet was filled completely. Walt Crowder questioned when they dredged if it was hauled away. It was noted that it was. Walt questioned if at the other end if it was just pulled up on the bank. It was noted that they might have done that and smoothed it out.

Dan Weigold questioned if there were any costs estimates as to what it would cost to dredge it. It was advised that Todd Porter gave them estimates to install a couple catch basins; one on the east end and another one on the north ring. It was explained that the big problem was on the west end and was suggested by Mr. Porter to do routine dredging on just that end as a catch basin would cost too much money. It was explained the estimate was just to fix the problem where the drains were at and not to dredge the whole lake. The estimate was \$9700.00 per catch basin and \$13,000.00 to dredge the end by the double drains. Dan Weigold questioned if it would be up to the City then to clean out the catch basins every so often. It was felt that would help take care of the problem.

Dan Weigold advised there was another type besides the catch basin that proves sufficient for silt separation that was a lot less costly than a manhole. He stated he has done some investigation on it and it is just as sufficient or better. It was shared that Mr. Porter mentioned there were several designs and recommended the one he thought would be the best fit from his past experience.

Mayor Daniel advised there was a lot of information presented and he did not feel comfortable making any decisions tonight and requested to table the issue.

SUBSTANTIAL COMPLETION: EQUALIZATION BASIN & INTERCEPTOR SEWER

Jeff Walker explained this was the request from Bowen to release them for substantial completion on the project and would be as of February 1. He explained it was acknowledgment that the improvements have been designed, constructed and were operating within the means that they were intended. He stated Burgess & Niple has gone through with the contractor, Mike Cook and Kelly Cearbaugh and checked off all of the improvements which resulted in a punch list of items still needing done but do not detract from the function of the improvements. He stated they have established a deadline of May 18 to have all of those done to get to final completion.

Motion was made by Crowder to enter the agreement for substantial completion under contract #45644 recommended by Jeff Walker and to approve as presented, Weigold second the motion, all voted aye.

SUPPLEMENT VII – BURGESS & NIPLE – ADDITIONAL SERVICES FOR CHAUNCEY INTERCEPTOR AND EQUALIZATION BASIN PROJECT

Jeff Walker explained when the LTCP project began moving past the anticipated completion date the Board entered into short term agreements that were anywhere from 3 – 6 week durations. He advised the last one ran out on December 9; they continued work with the anticipation that they would be coming back with Supplement VII. He reported their last day onsite to do inspection was February 1. He explained the \$42,900 was a solid number and included all of the inspection services that were done; the \$13,100 was for an anticipated 2 week period in the spring from Burgess & Niple to come back up and work with the contractor on all of the substantial completion items just approved. He explained the \$5,550 was for information prepared by Umbaugh and Burgess & Niple for the SRF loan program. He stated the other component was for construction administration and is anticipated to be about \$30,000.

Motion was made by Weigold to accept Supplement VII for additional construction administration and inspection services as presented, Crowder second the motion.

Walt Crowder questioned if it should be identified not to exceed what was presented and if it is they would have to come back. Attorney McNagny felt that was a good idea.

Weigold amended the motion to not exceed said numbers totaling \$91,550.00, Crowder second the motion, all voted aye.

DEVELOPMENT & REIMBURSEMENT AGREEMENT: DOUG MCKIBBEN

Mayor Daniel reported this was something he and Jeff Walker have been working on in

regards to the City Ford property. He stated from the City's perspective it was much more than just about City Ford and was for future economic development to the east of that property. He advised there would be the upsizing of the water main, inspection services by our sewer department, purchasing of materials with reimbursement from the company. He explained they have worked with Mr. McKibben, Alan Tio and department heads.

Dan Weigold felt this was a worthy project but it has not been presented to the Plan Commission yet and questioned if this was something that had to be moved on right now. Mayor Daniel felt the comment was very valid and was perfectly ok with tabling the issue.

BURN REQUEST: DON LANGELOH - EAGLE GLEN Tom LaRue reported he was contacted by Don Langeloh with Eagle Glen regarding the number of Ash Trees they have cut down due to the emerald ash bore. He reviewed pictures that were presented to the Board. He stated the larger pieces of wood would be hauled off and it was the smaller tree tops and twigs that they wanted to burn. He advised as long as they keep a distance away from the lift station in the area he did not have a problem with it. He stated he would like to confirm with IDEM there would not be a problem with the clean air people. He suggested granting the request pending approval from IDEM.

Dan Weigold questioned if they have looked at other options such as chipping. Chief LaRue thought they had researched that but there were a large number of trees they had to cut down. He advised they were willing to do this in small fires over a period of days and not one big fire.

Mayor Daniel questioned what the time line was. Chief LaRue advised they wanted to start as early as tomorrow.

Motion was made by Crowder to move forward with the request to burn the debris from the trees pending IDEM's approval and authorization to move forward, Weigold second the motion, all voted aye.

PAY REQUEST: STRUCTUREPOINT – INV. 54109 \$1,784.00 Jeff Walker explained they have been addressing some minor questions regarding the Stage 2 review submittal of plans as well as working on the sewer and water line design. He stated they were trying to come up with different options for street lighting; the property owner signed the option to purchase and was sent off to the National Parks Association for review. He advised everything was in order and recommended the Board act favorably.

Motion was made by Mayor Daniel to pay Invoice 54109 from American StructrePoint for the total of \$1,784.00 as recommended by Jeff Walker, Weigold second the motion, all voted aye.

Walt Crowder wanted to make sure we were not in jeopardy of losing any grants or support for this project. Jeff Walker advised it has been reviewed and it is safe.

PAY REQUEST: BURGESS & NIPLE – INVOICE 485852 \$46,653.70 Jeff Walker explained this was for work done from November through the end of January and covers the original contract; this was for inspection services only. He advised everything was in order and recommended the Board act favorably in the amount of \$46,653.70.

Motion was made by Weigold to pay Burgess & Niple for Invoice 485852 \$46,653.70, Crowder second the motion, all voted aye.

PAY REQUEST: DONOHUE & ASSOCIATES – INVOICE 12148-01 \$3,711.55 Jeff Walker explained this was for the miscellaneous improvement project. He advised there was a kick off meeting with the contractor and they were currently working on

specific requirements on the equipment and components. He advised everything was in order and recommended the Board approve the request of \$3,711.55.

Motion was made by Crowder to accept Jeff Walker's recommendation to pay Donohue the amount of \$3,711.55 for Invoice 12148 as presented, Weigold second the motion, all voted aye.

CONTRACT EXTENSION: DISPOSAL OF SOLID WASTE – REPUBLIC SERVICES OF INDIANA Attorney McNagny advised this was the standard contract we have been using for the last several years. Mayor Daniel noted that there would be no increase to the citizens.

Motion was made by Weigold to accept the extension of contract for collection, transportation and disposal of solid wastes in the City of Columbia City, Indiana, Mayor Daniel second the motion, all voted aye.

ORDINANCE VIOLATION – 614 E. ELLSWORTH Mayor Daniel noted this was discussed at the last meeting and one of the questions was when Mr. Crouse received the certified letter which, according to the paperwork, looks to be the 14th.

Dan Weigold advised he is more sympathetic to people when they are going through tough times but at the same time all he had to do was go out and pick up the trash. He stated it would be different if he was physically unable to do it but he just did not do it until after he got the ticket. He felt they should stay with the ticket.

Walt Crowder supported the same comments. He stated the City has always been willing to work out a payment plan if needed as long as he is doing it in good faith. He felt Mr. Crouse was accountable for his actions and the ticket should stay valid.

Motion was made by Mayor Daniel to deny the request to void the ordinance violation and proceed forward, Crowder second the motion, all voted aye.

BILLS Motion was made by Weigold to pay the bills as presented, Mayor Daniel second the motion, all voted aye.

PARK DEPARTMENT Mark Green reported the rebidding for the trail and bridge project would start March 12 and they hoped to award the bid by the end of April; this was the last week for baseball registration but softball would continue. He reported they would be removing a large cottonwood tree in the Kenneth Wright Park and advised they were putting in new dugouts on all 4 fields. He reported they would be putting up the batting cages and were having a mother/son fun night on April 27 at Paige's Crossing.

FIRE DEPARTMENT Tom LaRue reported on the Stockamp Ranch barn fire.

POLICE DEPARTMENT Tim Longenbaugh reported their training for the year was now posted and included multiple mandatory training sessions. He advised Officers Pittenger and Chapman attended an Indiana Drug Enforcement seminar and Officer Parrett was their Reserve Coordinator. He reported the Detectives continue to work closely with Fort Wayne PD in the connection of pharmacy robberies. He advised the Captain and himself are scheduled to meet with EMA to start planning for ABATE and Old Settlers.

ELECTRIC DEPARTMENT Larry Whetstone reported on tree trimming, pole replacements and insulator/switch replacements.

WATER DEPARTMENT Mike Dear reported they changed out fittings on 3 old meter pits and have been exercising some valves. He advised he attended the AWWA conference in Indianapolis.

IS/COMMUNICATIONS DEPARTMENT Terry Wherry reported Amie LaRue finished updating their SOP manual and Matt Minier created a training overview for Dispatch so they have a record of what everyone has been trained to do. He advised they published the new park website and reported on the computer replacements.

COMMUNITY DEVELOPMENT Jeff Walker reported the transition of employees between Deb Zickgraf's retirement and Angie Hildebrand absorbing her responsibilities has gone really well. He advised Mike Dear and he would be meeting with American StructurePoint to discuss the SR 205 project and he has been working with the Mayor on interaction with the Brownfield Committee. He reported he has some program ideas for storm water that he would like to work with Gene Haskins on that would involve updating the website.

MAYOR REPORT Mayor Daniel reported the 2 Redevelopment Commission bills that were going through legislature died and the water utility bill passed; IACT and the Legislative Committee were working to figure out how they can try to counteract some of the things with that.

Having no further business to discuss the meeting was adjourned.

Mayor Ryan Daniel

Attest:

Clerk Treasurer Rosie Coyle