

**BOARD OF WORKS  
TUESDAY, OCTOBER 23, 2012  
5:15 P.M.**

Mayor Ryan Daniel – Present  
Clerk Treasurer Rosie Coyle – Present  
Attorney Marcia McNagny – Present  
Daniel Weigold – Present  
Walter Crowder – Present

The Columbia City Board of Works met in regular session with all members present, Mayor Daniel presiding.

**MINUTES** Motion was made by Dan Weigold to approve an overview of the October 9, 2012 meeting minutes as presented, Crowder second the motion, all voted aye.

**AGREEMENT FOR ACCOUNTING SERVICES FOR WASTEWATER RATE STUDY – H.J. UмбаUGH & ASSOCIATES** Mayor Daniel reminded the Board that he had previously asked for the ability to move forward with an accounting services agreement so the Council had the opportunity to make some decisions as to how we move forward in the preparation of the next phase of the Long Term Control Plan. He advised this was a basic services agreement not to exceed \$7,500.00.

Attorney McNagny advised she has reviewed the agreement.

Motion was made by Mayor Daniel to enter into the agreement with Umbaugh for the rate study in a not to exceed amount of \$7,500.00, Weigold second the motion, all voted aye.

**STREET CLOSING REQUEST: OUTHOUSE RACE/FIRE & ICE FESTIVAL JANUARY 19, 2013** Rosie Coyle advised this would be the same as last year but they have added the race.

There was question as to whether the street closure was to be East or West Van Buren; the map shows West Van Buren but the written request says East Van Buren. Rosie also had a question regarding the time.

Mayor Daniel advised this did not need to be taken care of today and was ok with tabling the issue. He asked Rosie to get more information from Becky.

**STREET CLOSING REQUEST: JUNIOR ACHIEVEMENT 12<sup>TH</sup> ANNUAL CAR/TRUCK SHOW: AUGUST 3, 2013** Mayor Daniel advised the request was for August 3, 2013 from 6 a.m. – 2 p.m. He noted that all of the department heads signed off on it.

Walt Crowder confirmed that they worked things out with all parties involved such as the Farmer's Market. Mayor Daniel knew they had always worked pretty well together on that.

Motion was made by Crowder to accept the request for street closing for the Junior Achievement 12<sup>th</sup> annual car/truck show scheduled for Saturday, August 3, 2013 from 6 a.m. – 2 p.m., Weigold second the motion, all voted aye.

**BILLS** Motion was made by Mayor Daniel to accept and pay the bills for a grand total of \$901,032.63, Weigold second the motion, all voted aye.

**FIRE DEPARTMENT** Tom LaRue reported on department training and they completed the ISO inspection.

**IS/COMMUNICATIONS DEPARTMENT** Terry Wherry reported they were working on implementing new security measures in Dispatch and he and Shawn Lickey were working on offering iPad classes.

**PARK DEPARTMENT** Mark Green reported on the progress of the bridge and trail project; the Park Board decided to remodel the bathrooms in the pavilion combining 4 bathrooms into 2, 1 men's and 1 women's; the playground by the office would be replaced; they would be putting the fencing in at DeVol Field; the Park Board would be voting on the future of Burnworth Pool at their November meeting. He advised the Veteran's Marathon was scheduled for November 10, Dashing Through the Snow 5K was scheduled for December 7 and this was the last week for JFL.

**POLICE DEPARTMENT** Tim Longenbaugh reported on upcoming training; Detective Stephenson and Officer Chapman completed an Instructor Development course and would be teaching classes to our officers; they were gearing up for Trick or Treat hours; he and Captain Hively would be meeting with Gary Bird regarding the Veteran's Marathon; he advised Captain Hively has been working on quotes for the new vehicles and equipment to go in the vehicles.

**STREET DEPARTMENT** Kelly Cearbaugh reported they have had the camera and jet machine out; they started leaf pickup and have had the sweeper out.

**HIRING PROCESS – POLICE DEPARTMENT** Mayor Daniel advised we had a vacancy in the Police Department and asked to proceed with the hiring process.

Motion was made by Weigold to start the hiring process for a new police officer, Crowder second the motion.

Walt Crowder confirmed it would be for a patrolman. Mayor Daniel advised it would.

Upon the motion, all voted aye.

**WASTEWATER DEPARTMENT** Mayor Daniel reported Mike Cook was out due to a family illness; he reviewed Mike's report with the Board.

**WATER DEPARTMENT** Mike Dear reported on repairs made to some leaks; they replaced 27 meters; he and the Mayor talked with a gentleman regarding corrosion control; they started putting a new roof on the pole barn; they spent time working with OSHA regarding a particular job and what needed to be changed to meet their requirements; he should have the final paperwork on the Boschet property by the end of this week, he stated it would basically be a letter from IDEM saying that it was not anything big enough to worry about and would be written off. He advised pumpage was down some, which was normal for this time of year.

Rosie Coyle reviewed the water financials. She reported the net income from last year was \$6,000.00 and this year so far was \$31,000.00, his cash last year was -\$68,286.00 and now is -\$116,677.00, this was another reason they needed to get the bond issue done. Walt Crowder questioned if there was one thing that changed it or was it a combination of things. Rosie felt it was a combination of things; the leak at Parkview as well as some other leaks they have had to repair. Mike Dear advised they have not gotten the quote back to fix the road but would be anywhere from \$12,000 - \$15,000.

**ELECTRIC DEPARTMENT** Larry Whetstone reported they ran power for the new bank; they checked the capacitors and found some blown fuses; he reported on the change over at City Hall;

Rosie Coyle reviewed the electric financials. She reported the cash balance for this year was \$1,757,000.00 and last year was \$1,493,000.00, his net income for this year was \$176,000 and last year at this time was \$409,000. Mayor Daniel questioned why the

difference. Larry mentioned that they purchased a new bucket truck. Mayor Daniel asked Rosie if at some point she would email a comparison.

**COMMUNITY DEVELOPMENT DEPARTMENT** Jeff Walker reported that INDOT has agreed to make the water main relocation for the 205 project part of the reimbursable scope; he submitted our MS4 annual report to IDEM; he gave an update on the trail extension project; he reported they had a progress meeting with RE Crosby and Donohue & Associates on the miscellaneous improvement project and advised final completion was not going to take place this Thursday.

Mayor Daniel reviewed the financials; year to date was \$92,754.00 compared to last year which was \$62,350.00.

**YOUTH COUNCIL REPORT** Miranda with the Youth Council reported that they have been working on teaching 5<sup>th</sup> graders government, working on a survey for a business walk around town as well as their Facebook page.

**INCOME SURVEY** Mayor Daniel reported they were preparing an income survey to potentially get a grant for the comprehensive community development plan. He advised Lori Shipman has been working very hard on the survey and should be going out very soon.

**EQUAL EMPLOYMENT OPPORTUNITY COORDINATOR** Rosie Coyle explained in 2007 when we amended the Employee Policy book the Board of Works established the Clerk Treasurer as the EEO Coordinator and asked that the Human Resource Officer, Beth Igney, be appointed as the EEO Coordinator.

Motion was made by Mayor Daniel to establish Beth Igney as the EEO Coordinator, Crowder second the motion, all voted aye.

**CHRISTMAS LIGHTS** Mayor Daniel reported he, Larry Whetstone and Nicole Penrod met to discuss the Christmas lights. They looked through some catalogs and were exploring Herman's to get new Christmas lights. He advised the group established that they spend no more than \$20,000.00 but he did not believe it would cost that much; they were going to focus on the pole lights first and maybe next year focus on replacing some of the other Christmas lights. He asked permission from the Board to get a quote to do 46 poles which would consist of 23 snowflakes and 23 LED candles. The Board was ok with that.

**ELECTRIC TERRITORY** Mayor Daniel advised he instructed Larry Whetstone to start having conversations with REMC about territory to see if they would even be interested in swapping territory. He stated the Board would be fully informed; they were just now in the information gathering phase.

Having no further business to discuss the meeting was adjourned.

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Mayor Ryan Daniel

Attest:

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Clerk Treasurer Rosie Coyle