

BOARD OF WORKS
MONDAY, SEPTEMBER 8, 2014
5:15 P.M.

Mayor Ryan Daniel – Present
Clerk Treasurer Rosie Coyle – Present
Attorney Marcia McNagny – Present
Daniel Weigold - Present
Walter Crowder – Present

MINUTES Motion was made by Weigold to approve an overview of the August 26, 2014 meeting minutes as presented, Crowder seconded the motion, all voted aye.

DONOHUE ENGINEERING SERVICE AGREEMENT Mike Cook explained this would be a time and material agreement; it also helped protect Donohue with their insurance that they would be working under a contract. He advised when we call on them they may not rush right over but would come in a timely manner since there is no written retainage. He stated by signing this agreement it would not cost the City, it was just a figure on the agreement that was good for 1 ½ - 2 years.

Dan Weigold felt it was basically a time saver for Mike Cook to have an agreement in place to get things implemented. Mike Cook advised he would just call and they would respond. He stated the \$10,000 was just a figure and did not see going over that amount.

Mayor Daniel felt it really sounded like Donohue needed something for their insurance purposes. Mike Cook advised that was correct.

Walt Crowder felt this was an unusual service agreement with no value in regards to costs; it was strictly time and material.

Mayor Daniel confirmed this would not make them the exclusive firm; it would not restrict us from reaching out to other firms to come in and work for us. Mike Cook advised it would not.

Walt Crowder advised he did not see the value of the agreement. Mayor Daniel felt the value was really to protect Donohue; it would put them under “contract” with us but it would be up to Mike Cook as to when we would use them. Dan Weigold questioned the benefit to us; was it an absolute need. Walt Crowder did not feel they were providing anything different or unique than what they were already doing today.

Attorney McNagny did not feel this was about the City, it was about Donohue; they did not want to have to redo temporary contracts. She stated it would not hurt the City, it was not about the City, they just wanted to have this in place so they did not have to constantly have temporary agreements and contracts.

Dan Weigold questioned if this would lock them into the hourly rates. Mayor Daniel noted the rates would be in effect until December 2014 and would change for 2015 and 2016 but, again, would not be any different than what we are doing now.

Mayor Daniel felt it sounded like the one benefit would be that we potentially, in the future, would not have to have these individual agreements for the small work that is going to be done.

Walt Crowder recommended we continue to do what we are doing today, that way we have a document trail for everything that is done and quoted without just automatically doing stuff under a blanket agreement.

Mike Cook advised the work would get done either way; they just asked that he bring this to the Board. Mayor Daniel felt it was certainly a different way to approach it and did not think the concept was necessarily a bad concept but there seemed to be some issues the Board did not see a need for. Dan Weigold felt it could also open up the door for other services to come in with the same type of thing.

The agreement was denied.

AMERICAN STRUCTUREPOINT – ENGINEERING AGREEMENT (JOINT COMPREHENSIVE PLAN AND ECONOMIC DEVELOPMENT STRATEGIC PLAN)

Mayor Daniel reported the City applied for a planning grant from the Office of Community and Rural Affairs and was awarded \$40,000.

Jeff Walker advised the agreement has been reviewed by our legal counsel as well as OCRA. He explained the \$40,000 planning grant would go towards total contract agreement with StructurePoint in the sum of \$81,400. He stated there would be two drawdowns to this agreement; the first one at 60% and the second at 40% completion with OCRA having final review of the project in September 2015.

Jeff Walker recommended the Board enter into the agreement with American StructurePoint.

Walt Crowder questioned how the other 50% of the project would be funded. Mayor Daniel advised he had gotten approval from the CIP Committee to pay for that out of Unplanned Projects.

Mayor Daniel noted that our Comprehensive Plan was 10 years old this year; they usually say the life of a Comprehensive Plan was 5 – 10 years so this was a good timely project.

Motion was made by Mayor Daniel to enter into the contract with American StructurePoint for engineering services for a lump sum not to exceed \$81,400.00 as presented and recommended by Jeff Walker, Weigold seconded the motion, all voted aye.

HALLOWEEN PARADE – NOVEMBER 1ST Mayor Daniel advised he would be presenting a street closing request at the next meeting for a Halloween parade.

REQUEST FOR LEAVE OF ABSENCE WITHOUT PAY Tim Longenbaugh reported he has not received the military forms for this assignment yet but they were coming. He advised he has been working with his command staff on how they will make adjustments from October 2014 to October 2015.

Motion was made by Mayor Daniel to approve the request as presented, Crowder seconded the motion, all voted aye.

HOMESERVE REPAIR SERVICE TO HOMEOWNERS Mayor Daniel explained this was an “FYI” for the Board. He advised this was nothing the City endorsed or was endorsing but was something our residents would be receiving.

BILLS Motion was made by Weigold to approve the bills as presented in the amount of \$1,240,895.09, Mayor Daniel seconded the motion, all voted aye.

HOME COMING PARADE – STREET CLOSING REQUEST Motion was made by Mayor Daniel to approve the street closing permit request from the Columbia City High School Student Council for September 26 from 4:30 – 5:15 p.m. as presented, Weigold seconded the motion, all voted aye.

ALLEY CLOSING – BREWHA Motion was made by Mayor Daniel to approve the alley party request for Brewha Coffee House for September 27 from 9 a.m. – 6 p.m. as presented, Weigold seconded the motion, all voted aye.

REGION 3A – AGREEMENT FOR OCRA GRANT Attorney McNagny advised a lot of the agreement was about Federal requirements that they have to throw in.

Motion was made by Mayor Daniel to enter into the contract for services with Region 3A Economic Development District and Regional Planning Commission in a not to exceed amount of \$4,400.00 as presented, Weigold seconded the motion, all voted aye.

Having no further business to come before the Board the meeting was adjourned.

Mayor Ryan Daniel

Attest:

Clerk Treasurer Rosie Coyle