

**BOARD OF WORKS
TUESDAY, AUGUST 28, 2012
5:15 P.M.**

Mayor Ryan Daniel – Present
Deputy Clerk Treasurer Sally Wherry – Present
Attorney Marcia McNagny – Present
Daniel Weigold – Present
Walter Crowder – Present @ 5:40 p.m.

The Columbia City Board of Works met in regular session with all members present, Mayor Daniel presiding.

MINUTES Motion was made by Weigold to approve an overview of the August 14, 2012 meeting minutes as presented, Mayor Daniel second the motion, all voted aye.

AGREEMENT FOR SERVICES – WHITLEY COUNTY SOIL & WATER CONSERVATION DISTRICT Jeff Walker advised he sat down with Gene Haskins to fine tune the agreement since it had been a couple years since they looked at it. He felt the SWCD understood a little better what their duties and obligations were under this agreement. He stated the not to exceed price was the same, \$19,450.00. He advised he was comfortable with the proposed agreement and was waiting the Board's final approval.

Dan Weigold felt he needed more education on this as it seemed that what the Soil & Water District was obligated to assist us with were things that we already do in house. He advised he was just trying to justify the contract. Jeff Walker requested to table the issue so that he could sit down with everyone to address any questions. He felt the SWCD would be willing to work beyond the expiration of the contract.

AMENDMENT TO SR 205 – IMPROVEMENTS AGREEMENT Jeff Walker reported it was realized that the agreement with Parkview Corporate for the sum of money they donated to the City towards the project was to be used by June 2012. He advised he and the Mayor met with representatives of Parkview and they agreed that we should extend the agreement in the form of an amendment. He recommended the Board act favorably on the amendment. He advised they pushed it back to June 1, 2014 based off of the known information they have now.

Motion was made by Mayor Daniel to approve the amendment to the SR 205 agreement with Parkview, Weigold second the motion, all voted aye.

PAY REQUEST – DONOHUE & ASSOCIATES – INV. #6 \$550.00 Jeff Walker explained this was for construction management services for the miscellaneous improvement project. He noted that there would be a change order coming the first of September. He recommended the Board act favorably in the sum of \$550.00.

Motion was made by Weigold to pay Donohue & Associates \$550.00 for Invoice #6, Mayor Daniel second the motion, all voted aye.

PAY REQUEST – STRUCTUREPOINT – INV #57269 \$10,072.70 Jeff Walker explained this was for engineering services dealing with the water and sewer lines as well as the 6F mitigation for the SR 205 project. He advised everything was in order and recommended the Board act favorably in the sum of \$10,072.70.

Motion was made by Mayor Daniel to approve Invoice 57269 to American StructurePoint for the amount of \$10,072.70, Weigold second the motion, all voted aye.

PAY REQUEST – ROBERT E. CROSBY, INC. #11136-2 \$167,850.00 Jeff

Walker reported this was a pay application from Crosby for payment #111362. He advised it has been verified by our construction management consultant and has been submitted to SRF for approval under loan #2. He recommended the Board act favorably in the sum of \$167,850.00.

Motion was made by Mayor Daniel to approve pay application 11136-2 in the sum of \$167,850.00 to R.E. Crosby, Weigold second the motion, all voted aye.

CHANGE ORDER – BOWEN ENGINEERING #7 Jeff Walker explained this change order stems from the alternate dump site that had to be found since the first site became contaminated. He advised it did constitute extra costs to the contractor. He stated this has been approved through Burgess & Niple in the sum of \$272,840.00 and recommended the Board act favorably on it.

Motion was made by Mayor Daniel to approve Change Order #7 for the amount of \$272,840.00, Weigold second the motion, all voted aye.

CHANGE ORDER – BOWEN ENGINEERING #8 Jeff Walker explained this was a 'true up' for the end of the project; quantities used were either higher or less than what was stated in the bid package. He reported it came to a deduction of \$22,325.50 and recommended the Board act favorably.

Motion was made by Weigold to accept the deduction of \$22,325.50 for Change Order #8, Mayor Daniel second the motion, all voted aye.

PAY REQUEST – BOWEN ENGINEERING – RELEASE OF RETAINAGE

Jeff Walker explained this has just shy of \$60,000.00 of actual work they are billing for and everything else in the \$397,205.00 was the retainage. He advised the release of the retainage was very critical in closing out the project to satisfy the OCRA grant and because the funds are federally initiated we have to have this closed out by the end of the month. He recommended the Board act favorably on pay estimate #21 in the sum of \$397,205.00.

Mayor Daniel questioned where this amount would be coming out of. Jeff explained this was out of loan #4 but they will end up short so the balance will have to come out of the operational revenue for wastewater, storm water or both.

Motion was made by Mayor Daniel to approve progress estimate #21 in the amount of \$397,205.00, Weigold second the motion, all voted aye.

ALLEY CLOSING REQUEST - ST. PAUL OF THE CROSS Mayor Daniel reported the alley closing request had to do with St. Paul of the Cross and a fall festival they want to have on September 29. He explained it would be the east/west alley from 2 – 5 p.m.

Walt Crowder now present.

Motion was made by Weigold to accept the alley request for said date, Mayor Daniel second the motion, all voted aye.

BILLS Motion was made by Weigold to approve the bills in the amount of \$963,620.65 as presented, all voted aye.

PARK DEPARTMENT Mark Green reported the sophomore class of Eagle Tech was out to do a lot of work at DeVol Field, they were still working on the fall festival, held a softball tournament this past weekend, they held their first forum on the pool and got a lot of feedback and they awarded bids for the trail project.

COMMUNITY DEVELOPMENT Jeff Walker commented on the IMPA dinner and the Chamber golf outing.

YOUTH COUNCIL Stacy Quinn was present representing the Mayor's Youth Council. Mayor Daniel introduced her and advised a representative of the Council would be present at the Board of Works and Council meetings once a month.

Stacy Quinn reported at their first meeting they held elections where she was appointed Clerk, Chair is Kiersten Thomas and Vice-Chair is Morghan Wilcoxson. She stated they proposed and voted unanimously to make a Facebook page to get input on what kids would like to see in our community.

STREET DEPARTMENT Kelly Cearbaugh reported on the Hanna and Line Street projects and the new pole building; they have had the sweeper out and he would be on vacation for about 9 days beginning next week.

POLICE DEPARTMENT Tim Longenbaugh reported on their training, public relation classes they would be putting on at the Senior Citizen Center as well as with the high school health classes; he advised he and Captain Hively would be meeting with high school administrators to discuss services and expectations.

Dan Weigold advised he has been getting complaints on different ordinance violations from trash to barking dogs and questioned what constituted a violation. Chief Longenbaugh advised they are called to a lot of ordinance checks and after review of the ordinance it basically is the officer's discretion as to whether they feel there is a violation. He stated they do try to make contact and educate the people that there are ordinances for the different violations.

FIRE DEPARTMENT Tom LaRue reported on their department training and CPR training that would be offered to the community free of charge. He also reported on their skills testing for medical certifications.

IT/COMMUNICATIONS DEPARTMENT Terry Wherry reported they finished up work with the City app and hope to have it online soon, he continues to meet with the counterparts with the county on setting up the Nixel communications system and the tornado siren at DePoy Drive was still out of service.

Mayor Daniel asked Terry to explain the Nixel system. Terry explained it was a countywide system that allows us to send messages through email and texting to anyone who wants to opt into the system. He stated they were working through the different levels right now.

WASTEWATER DEPARTMENT Mike Cook reported they finally retrieved the mixer from the bottom of the storage tank and they had their CSO audit with IDEM; everything was good but they will have to invest in some rain gauges and update their CSO operational plan.

ELECTRIC DEPARTMENT Larry Whetstone reported they continue to replace insulators, work on the new pole building and continue to work on tree removal/trimming. He advised they made 2 trips to South Whitley yesterday and stressed that we needed to get the final agreement around. Mayor Daniel reported he spoke with Steve from the South Whitley Town Council and he said he would like to start with a 1 year contract to get the kinks worked out and to make sure this is what they want to do. Mayor Daniel questioned Attorney McNagny if she had a chance to look into if our insurance would cover anything that we might do to mess things up over there. Attorney McNagny advised she had not but would get it done tomorrow.

Larry Whetstone reported our insurance carrier called him inquiring about our new building. He questioned if it was covered under our umbrella during construction. Mayor Daniel felt it would be covered since it was on our property but would check into it.

WATER DEPARTMENT Mike Dear reported on the South Line street project, they performed some flow testing for the property east of City Ford and west of Rail Connect Park for an engineer with prospects, he worked with the equine hospital to pinpoint a leak they had and they installed a meter at the plant so they could start paying for sewage. He reported he attended a hearing in Greenwood, Indiana through Holy Moly and IURC regarding a gas line we hit that was not marked. He explained the initial locate ticket was expired by 4 days; they had called for a remark but that had not been done yet when they hit the line. He advised the locator never did locate the line but the IURC still gave us a warning because we were digging on an expired ticket. He reported the dump site on the Bouchet was still going through the permit process as we have to restore part of it.

Having no further business to come before the Board the meeting was adjourned.

Mayor Ryan Daniel

Attest:

Deputy Clerk Treasurer Sally Wherry