

BOARD OF WORKS
TUESDAY, JUNE 10, 2014
5:15 P.M.

Mayor Ryan Daniel – Present
Clerk Treasurer Rosie Coyle – Present
Attorney Marcia McNagny – Present
Daniel Weigold – Absent
Walter Crowder – Present

The Columbia City Board of Works met in regular session with all members except Weigold present, Mayor Daniel presiding.

MINUTES Motion was made by Mayor Daniel to approve an overview of the May 27, 2014 meeting minutes as presented, Crowder seconded the motion, all voted aye.

DAVID SEWELL: PERMITTING EXCELLENCE PROGRAM David Sewell was present to give an update on the Permitting Excellence Program that the City, County and other agencies have been participating in. He reported on the work they have been targeting; easy access of information, standardized customer service, transparent process and long term infrastructure.

Walt Crowder questioned, as they lay out their plan, if there was a target date to have this implemented by. Mr. Sewell advised they have established end of the year as a target date.

BID AWARD – 2014 STREET REPAIR Kelly Cearbaugh recommended awarding the bid to Niblock Excavating in the amount of \$148,300.00.

Motion was made by Crowder to go with the low bid to Niblock Excavating for our street repairs for the amount of \$148,300.00, Mayor Daniel seconded the motion, all voted aye.

STREET CLOSING REQUEST – 3 ON 3 BASKETBALL Jeff Walker reported this was originally approved for June 21 but has been rescheduled to July 19 and asked to have the streets closed off on Friday night.

Motion was made by Mayor Daniel to approve the amended for the 3 on 3 basketball tournament street closing permit for July 18 at 6:00 p.m. through 4:00 p.m. on July 19, Crowder seconded the motion, all voted aye.

STREET CLOSING REQUEST – FALL FESTIVAL Jeff Walker explained the Park Department has had a fall festival for couple years but this year have chosen to move it downtown under the Main Street Association and have determined October 11 as the date. He advised they would like to have it closed off from noon – midnight; the activities would be in the afternoon with a concert in the evening.

Motion was made by Mayor Daniel to approve the street closing permit request for the Fall Festival event on October 11 from 12 p.m. – 12 a.m. on October 12, Crowder seconded the motion, all voted aye.

BANNERS OVER JACKSON & LINE STREET DISCUSSION Shawn Lickey explained they have always provided a service to the community, generally for the not for profit organizations to promote events or fundraisers, by hanging banners over Line Street free of charge. He shared it has come up where a local not for profit would like to put up a banner to advertise their business, not necessarily an event. He asked for direction from the Board, he felt this service was more to advertise events coming to town or to promote our City not to advertise for local not for profit businesses.

Walt Crowder understood the mixed feelings and felt it could potentially grow out of control. He advised he was open for suggestions but was struggling to “open a can of worms”. Mayor Daniel shared nonprofit events he was perfectly fine with and suggested focusing on events rather than ongoing stuff.

Walt Crowder expressed that the people who are here in our community, and are not for profit, also have value and suggested putting a time limit of how long a banner could stay in place. Shawn Lickey advised they do currently have a 2 week time period. He stated this was the first request that was not a charity or fundraiser event.

In looking over the old banner guidelines, Mayor Daniel felt they could keep #1 (contact the MSF to schedule dates), cut #2 as it talks about permits, keep #3 as it talks about timelines, #4 banners to be dropped off at the MSF a week prior. Shawn advised that does not always happen. Mayor Daniel felt if they were going to strengthen the guidelines that needed to be included, keep #5 banners picked up a week after and absolutely keep #6 (electric department has the right to take banner down due to inclement weather). Shawn explained they have had to come in after hours and pay overtime for instances when the banner needs fixed. Mayor Daniel questioned if that should be an in-kind service or pass through charge. Shawn Lickey felt they did a decent job taking care of that during working hours but on occasion a storm will pop up.

Walt Crowder mentioned the banner size. Shawn Lickey advised it was not in the guidelines but they have the size criteria written down and explain that to people when they call in. Mayor Daniel felt that should be added to the guidelines.

Shawn Lickey advised he was comfortable hanging the banner as long as it was a fundraiser or charitable event but that was where he was drawing the line.

Walt Crowder felt it was a great idea for not for profit exposure but also felt we would be taking on a lot of accountability. Mayor Daniel suggested they maybe delay this for when Dan Weigold returns and suggested in the meantime Shawn could get the Board revamped guidelines that have been discussed. He also questioned Shawn if he could get the Board a list of the last calendar year as to how many banners they have put up and the time involved.

GAP TIME FOR FIRE MARSHALL Rosie Coyle reported the Committee consisting of Tim Longenbaugh, Tom LaRue, Terry Wherry, Dan Weigold, Ben Romine met and discussed the Fire Marshall's position going to a 40 hr. work week. She advised currently the policy states only police could get Gap Time but were trying to figure out what to do for the Fire Marshall if he would go over the 40 hrs. without having to pay overtime. She explained they came up with the idea of including the Fire Marshall for Gap Time.

Walt Crowder questioned if he would be working 40 hours Monday – Friday. Rosie advised he was. Walt questioned if the 28 day cycle would go away. Rosie stated it would not and the Gap Time would be anything between 160 – 212 hrs. Walt advised he did not have a problem with it and felt people should be paid for the time they work. He questioned if Flex Time would happen before Gap Time would be taken. Chief LaRue explained advised that was correct; try to get him time back off in lieu of being paid. Mayor Daniel questioned that would be at whose discretion. Chief LaRue advised the way it is written it would be under the Chief's discretion; the intent of the Gap Committee was to utilize Flex Time as much as possible.

Walt Crowder questioned Attorney McNagny if he should abstain since he was a member of the Fire Department. Attorney McNagny suggested waiting until Dan returns.

Mayor Daniel questioned since this was a policy would it also have to be approved by Council. Attorney McNagny advised it would.

QUOTES FOR VEHICLE: COMMUNITY DEVELOPMENT Jeff Walker explained the Durango he is currently driving was 2002 and had 104,000 miles on it. He stated he had budgeted for a replacement as we generally like to trade at a 10 year span. He advised he submitted three quotes; Chevy Equinox and 2 Ford Escapes and provided comparisons. He asked for consideration to be awarded the 2014 Ford Escape from City Ford.

Motion was made by Crowder to accept Jeff Walker's recommendation and move forward with the 2014 Ford Escape from City Ford in the amount of \$23,488.25, Mayor Daniel seconded the motion, all voted aye.

Rosie Coyle reported instead of keeping one of the old police cars she talked with the Mayor about keeping the Durango to have at City Hall. She suggested Jeff could use the old police car as a trade in or take it to the auction. Walt Crowder expressed a concern for the safety with the Durango but was fine with whatever Rosie decided to do.

SR 205 UPDATE Jeff Walker reported the Coon Hunter's agreed to our offer and now can move forward with the project. He stated they were still looking at July for final review by INDOT.

STORM WATER PROJECT Mayor Daniel questioned the status of the storm water project. Jeff Walker reported for the south side project they have only been able to do about 60 ft. per day as it is 30 ft. deep and really bad soil conditions. He advised they were hoping to be through the worst part of it by the end of the week. Mayor Daniel questioned if the bad soil conditions

would affect the bottom line cost. Jeff Walker advised it would not and there was actually a deduct in the change of backfill material.

QUOTES FOR WATER TRUCK Mike Shoda shared they would have go with a 2015 as the dealers were unsure they could find a 2014. He reported they received 3 bids; 1 from Bob Thomas, City Ford and City Chevrolet. He advised Bob Thomas was the lowest bid at \$27,122.00, City Ford at \$29,281 and City Chevrolet at \$30,814.

Mayor Daniel noted the difference between Bob Thomas and City Ford was basically \$2,100. He felt the question was if it was ok to pay the higher bid to go local. Walt Crowder felt buying local was important and in looking at the span of 10 years, the gas and time to take it back and forth to Fort Wayne would justify the cost. Mayor Daniel concurred.

Motion was made by Mayor Daniel to approve the purchase of the 2015 Ford F250 from City Ford in the amount of \$29,281.85, all voted aye.

QUOTES FOR STREET TRUCK Kelly Cearbaugh reported he had 2 quotes; City Ford and Bob Thomas. He stated the new truck would replace the 2004 Ford 450 chip truck which Mark Green at the Park Department has expressed interest in getting that vehicle.

Kelly Cearbaugh advised he did budget for this purchase.

Motion was made by Crowder to accept Kelly Cearbaugh's recommendation to purchase from City Ford in the amount \$38,409.10 for a 2015 Ford F550, Mayor Daniel seconded the motion, all voted aye.

BILLS Motion was made by Mayor Daniel to approve the bills in the amount of \$632,707.74, Crowder seconded the motion, all voted aye.

Motion was later withdrawn and a new motion was made by Mayor Daniel to approve the bills in the amount of \$633,550.16, motion was seconded by Crower, all voted aye.

ALLEY CLOSING REQUEST – DR. LIEB Tim Longenbaugh reported Dr. Lieb was requesting to close a portion of the alley and the sidewalk in front of his office. He stated the alley would be about 1 day and the sidewalk would need to be blocked for about 3 days. He reported the Sheriff did not have a problem with the request.

Motion was made by Crowder to accept the request to block the sidewalk and a portion of the alley for masonry work at 111 W. Market, Dr. Lieb's office as requested for one week, Mayor Daniel seconded the motion, all voted aye.

PAVING PROJECT – NORTH & LINE STREET Kelly Cearbaugh reported at North & Line Streets there was a turn lane that has wires in it but he was not sure they needed to be there. He explained they were going to mill that out and to have a company put the wires back in could possibly be a couple thousand dollars.

Mayor Daniel confirmed it was the turn lane going southbound on Line to turn east on North Street. Kelly Cearbaugh advised that was correct. Mayor Daniel questioned how soon they need an answer. Kelly advised they had a few weeks.

Mayor Daniel requested Kelly get a price to have the wires put in after the paving.

Attorney McNagny cautioned to be careful liability wise of removing something like that.

Having no further business to come before the Board the meeting was adjourned.

Mayor Ryan Daniel

Attest:

Clerk Treasurer Rosie Coyle