

**BOARD OF WORKS
TUESDAY, MARCH 27, 2012
5:15 P.M.**

Mayor Ryan Daniel – Present
Clerk Treasurer Rosie Coyle – Present
Attorney Marcia McNagny – Present
Walter Crowder – Present
Daniel Weigold – Present

The Columbia City Board of Works met in regular session with all members present, Mayor Daniel presiding.

MINUTES Mayor Daniel pointed out changes needed under the Economic Development Agreement.

Motion was made by Weigold to approve an overview of the March 13, 2012 as amended, Crowder second the motion, all voted aye.

Mayor Daniel pointed out a change needed on the second page of the special session meeting minutes.

Motion was made by Crowder to approve an overview of the March 16, 2012 special session meeting minutes as amended, Weigold second the motion, all voted aye.

PAY REQUEST – DONOHUE & ASSOCIATES – INVOICE #12148-02 \$4,115.96

Jeff Walker reported this was for the wastewater miscellaneous improvement project. He advised everything was in order and recommended the Board act favorably in the sum of \$4,115.96.

Walt Crowder questioned what percentage they were at on this. Jeff Walker explained this was about 20% of Donohue's not to exceed amount. He stated they were still really early in the project and would not see a lot of activity until summer.

Motion was made by Daniel to pay invoice #12148-02 for a total of \$4,115.96 to Donohue & Associates, Weigold second the motion, all voted aye.

PAY REQUEST – STRUCTURE POINT – INVOICE #54564 \$5,660.30

Jeff Walker reported there were 3 different categories that were worked on; road design, water and sewer utility design work. He advised everything was in order and recommended the Board act favorably in the sum of \$5,660.30.

Motion was made by Weigold to pay \$5,660.30 to American StructurePoint for Invoice #54564, Crowder second the motion, all voted aye.

Walt Crowder questioned if StructurePoint was going to come in and do an update in regards to the 205 project. Jeff Walker thought that was to be part of the public hearing; he advised they were still in the environmental phase. He stated once they were done with the environmental and had approval for the purchase of property they could have the public hearing. He stated they could not show designs until the public hearing.

STREET CLOSING PERMIT: EAGLE GLEN COMMUNITY GARAGE SALE

Tom LaRue reported a year or two ago they had a run at Eagle Glen the same time as the garage sales and there was a car going the opposite direction they were supposed to which really put a tailspin on things; it was a bad problem because people had nowhere to go.

Tim Longenbaugh felt it would be hard to prevent it from happening and was not sure he had the manpower to assign someone out there for 12 hours.

Jeff Walker agreed there was a problem out there but was not sure how to address it.

Mayor Daniel suggested that they encourage the Association to make sure the people who are doing the garage sales are conscience of it and if they see somebody doing that type of thing to be vocal about it.

Motion was made by Crowder to support the request for the street closing for May 11 and 12 for the community garage sale in Eagle Glen and make it one way as requested and identified on the application, Weigold second the motion, all voted aye.

BILLS Motion was made by Weigold to pay the bills as presented in the amount of \$954,139.60, Crowder second the motion, all voted aye.

CEMETERY HOURS Mayor Daniel discussed an issue brought up by Councilman Simpson regarding the cemetery and the hours it is open. He stated there have been some issues with citizens, mainly kids, being in the cemetery after dark. He presented a proposal from Councilman Simpson to change the hours of the cemetery to the same hours as the parks. He stated that would give some enforcement ability to the police officers to stop vandalism and things that may not be in the best interest of public safety. He shared the hours for the park was between 5 a.m. – 11 p.m. and any non-lighted recreational activity or event open for use during daylight hours. He felt it would be appropriate for the Board to change the rules and regulations of the cemetery inside the City limits to follow that same type of rule, from dawn to dusk.

Walt Crowder questioned what it was today. Mayor Daniel did not believe there were hours at all. Officer Simpson advised there use to be a sign posted at Greenhill years ago but it has been a long time since it has been there.

Dan Weigold felt it needed to be posted out there to help educate people who were going in there. He advised he did not have a problem changing it to match the hours of the park.

Mayor Daniel questioned if it would need to be an ordinance change or because it gives power to the Board, to control the cemeteries under Chapter 91 would they just make a rule and it would go into enforcement. Attorney McNagny advised they would have to put it in an ordinance.

Walt Crowder did not see, in anything he has read, that talks about what is done if someone is in there after 11 p.m., where the Park has some rules. Mayor Daniel agreed and wanted to look at giving the officers some “teeth” to enforce rules.

Dan Weigold questioned if there were fines currently established for the park or would they need to look at that as well. Tim Longenbaugh felt whatever the fines were they should be the same for both the Park and Cemetery.

Discussion followed on whether to set actual hours or set it as dusk to dawn.

After review of the ordinances, Attorney McNagny advised there were no penalty provisions for the Park; they can be asked to leave but could not be fined.

Motion was made by Mayor Daniel to send recommendation from the Board of Works to the Council that they put together an ordinance that prescribes cemetery hours to be between 5 a.m. – 11 p.m., Crowder second the motion, all voted aye.

FIRE DEPARTMENT Tom LaRue reported the volunteers have been approached about selling the 1958 truck that was donated 3-4 years ago. He advised the City holds the title but if the volunteers get rid of it they would like the money for it. Walt Crowder questioned if it was titled to the City. Rosie Coyle advised it was and in talking with the State Board of Accounts they said since it was in the City’s name the Board could say the

volunteers could have the money. She explained when she had it titled she automatically put it in the City's name.

Dan Weigold questioned if the volunteers had an account to put it in. Rosie advised they did and thought they wanted to use it for candy.

Walt Crowder confirmed the truck had no correlation to the history of Columbia City. Chief LaRue advised that was correct and it currently sits outside behind the museum; the engine was blown.

Mayor Daniel confirmed the volunteers suggested this route. Chief LaRue advised they did.

Walt Crowder advised he was o.k. with it but felt they should make it official by getting something in writing of what was being offered for the truck so the Board could approve it based upon the dollar value. Mayor Daniel agreed.

Attorney McNagny stressed to make sure the language states 'as is'.

STREET DEPARTMENT Kelly Cearbaugh advised they have started to clean up the cemetery to start the mowing process. He reported the jet machine has been out cleaning catch basins and have two machines out chipping brush.

Dan Weigold mentioned people were blowing their grass into the streets. Mayor Daniel advised he could put it in one of his Mayor's Memo's in the newspaper.

PARK DEPARTMENT Mark Green reported registration was over for both baseball and softball; numbers were up for both. He advised they were still promoting the Mother/Son event that was scheduled for April 27. He reported they started something new by having a staff member work 4 hours on Saturday and 4 hours on Sunday. He advised it made a huge difference with the amount of time needed to pick up trash and clean bathrooms on Monday's; they would be doing this throughout the summer and fall. He reported Wigent Excavating was offered a bid to grade DeVol Field and add drainage; that would be starting sometime in May. He advised they would be interviewing for the Administrative Assistant position on Wednesday and Thursday. He reported the Easter egg hunt was scheduled for April 5 at 6:00 p.m. He advised they held a pre-bid meeting for the bridge and trail projects; bids would be opened April 12 at 3:30 p.m.

Dan Weigold questioned if they could have a meeting between the high school and the park so everyone knows what is going on down at the park and to help with scheduling games.

Walt Crowder advised he has had some feedback about the hours of availability of the pool; there was some interest that they would like to see the pool be open later than 6:00 p.m. one or two nights a week. Mark Green advised they use to be open until 8:00 p.m. but there was hardly anyone there and they still had to pay staff. He felt they could look at being open one or two nights.

POLICE DEPARTMENT Tim Longenbaugh reported on his Chief's school. He advised they have scheduled a drug awareness program for April 26 at 6:00 p.m. and will be held at the Library. He stated this would be in conjunction with the school system and would address the growing problem they have with illegal drugs. He reported he has been going through policies but has realized it was going to be a long process and was looking at forming a policy committee. He advised they have active shooter training scheduled for next week.

Mayor Daniel suggested, at a future council meeting, having Officer Stephenson come in and give a refresher on the K-2, bath salts, etc.

ELECTRIC DEPARTMENT Larry Whetstone reported they continue with stump grinding and have done some boring at the Countryside Trailer Park. He advised he was given blessings from the Mayor to get bids for a new pole building at the MSF; he received 4 bids ranging from \$48,000 to \$67,000. He advised that was for the building only, the Street Department has offered to pour the cement which would be another \$10,000 and the asphalt approach would be \$13,000. He asked for the Board's blessing to go ahead with this project; they have outgrown the current facilities. He advised he talked with Rosie and they have the money for it.

Dan Weigold felt all of the department's were experiencing some growing pains, from the Police Department to the different utilities. Chief Longenbaugh felt for some of their items they could use the upper level of the MSF. Mayor Daniel noted that the water department building was part of the bond issue and would then have this building for street and electric.

Larry Whetstone explained the size of the building was not just to accommodate for today and hoped 10-15 years down the road it will still be adequate for their needs.

Walt Crowder felt they should put together bid specs so they know, going forward, what they would be getting. Larry explained all of the bidders received the same instructions and their quotes all seemed to be exactly what they were told to quote on. Walt advised he was not against it but explained there was nothing documented other than the quotes and was trying to make it clear and any question was taken out of the bids. Dan Weigold agreed and felt they needed to see exactly what they would be purchasing for that type of money. Rosie Coyle advised they would have to be careful because they have already opened the bids. She questioned in looking over the bids if there was a concern that they did not bid on the same thing. Larry advised there was not but it was all verbal. He stated he could put together specs with no problem and would present them to the 4 bidders. Mayor Daniel asked that the Board get copies of the packets to review before the next meeting.

Mike Cook reminded the Board that he had a structure that still needed concrete poured. He stated Kelly thought his department might be able to do some of it in-house.

COMMUNITY DEVELOPMENT Jeff Walker reported he and Mike Cook completed a survey for the Indiana Finance Authority; he reported he met with County officials on the Coesse sewer and water study and felt they had all of the information needed to package together the project and anticipated costs. He advised the Mayor, Alan Tio, himself and IMPA representatives were working with a local industry looking at ways they can improve efficiencies and how it would be affected by rates and what it means to the City.

WATER DEPARTMENT Mike Dear reported on work they did in the area of 401 N. Oak and fixed a service line leak on Governor's Drive. He advised he has been working on paperwork for the permit for the City Ford project. He reported they would be flushing hydrants the week of April 16 – 20.

IS/COMMUNICATIONS DEPARTMENT Terry Wherry reported he has been upgrading software at the Park and set up a new computer for the new employee. He stated they continue to work on the surges to the cameras at the Park. He advised they finished moving computers, printers and database at the MSF. He reported he continues to update Facebook and the City website.

WASTEWATER DEPARTMENT Mike Cook reported he mailed out the NPDES application to the State. He reported on some maintenance issues with the transmitter for the digester and pump 1 at the Main Street lift station.

PARKING COMMITTEE Dan Weigold reported there have been a lot of issues brought to the Committee from the survey completed by the downtown business owners. He advised they were looking at City employee parking, handicapped parking and police

parking. He explained the downtown business owners concerns are for immediately in front of their business.

Having no further business to discuss the meeting was adjourned.

Mayor Ryan Daniel

Attest:

Clerk Treasurer Rosie Coyle