

**BOARD OF WORKS
TUESDAY, FEBRUARY 14, 2012
5:15 P.M.**

Mayor Ryan Daniel – Present
Clerk Treasurer Rosie Coyle – Present
Attorney Marcia McNagny – Present
Walter Crowder – Present
Daniel Weigold – Present

The Columbia City Board of Works met in regular session with all members present, Mayor Daniel presiding.

MINUTES Mayor Ryan Daniel pointed out 2 typographical errors in the January 24 meeting minutes.

Motion was made by Weigold to approve an overview of the January 24, 2012 meeting minutes with corrections, Crowder second the motion, all voted aye.

PERMIT FOR BURIED TELEPHONE FACILITIES Mayor Daniel noted that this was before the Board at the last meeting. Larry Whetstone reported he had been talking back and forth with Larry Weiss and directed him to get with Attorney McNagny on what needed to be done.

Attorney McNagny explained that originally it did not look like the specifics were included in the agreement relating to bonding and depth of what they were doing and then also changing from just the Board of Works to the entire City of Columbia City. She advised she has reviewed the agreement and they made the changes.

Motion was made by Crowder to accept the application for buried telephone facilities Activity #E277150 as presented, Weigold second the motion, all voted aye.

DENIAL OF OVB VIOLATION – CROUSE Rosie Coyle advised we had received complaints regarding trash and debris at a property on Ellsworth Street. She reported a notice was sent out and a time frame given of when it needed to be cleaned up. She stated an officer was sent out a couple times to check it; the owner actually had longer than what he was supposed to have to clean it up. She advised the officer issued a ticket and as soon as the ticket was issued they cleaned up the property. She informed Mr. Crouse that she could not void the ticket and he would have to come to the Board of Works.

Mr. Crouse stated the only thing he considered trash was the mattress and knew he needed to get it out of there but was waiting for the City trash day to come. He explained he had just not gotten around to it as his wife just had a child December 26 and their house was in foreclosure so have been looking for a different place to live. He stated that day he was actually home from work and questioned the officer what he needed to get done exactly and then got it cleaned up right away. He advised for his family's sake he would prefer to not have to pay as they have other expenses they were trying to save up for.

Rosie Coyle noted that Officer Simpson, who was present, was one of the officer's that checked the property. Officer Simpson advised what he saw was consistent with what the pictures show in the packet.

Discussion took place regarding the timeline of events.

Dan Weigold noted that everything took place after the ticket was issued and was hard to go against the policies in place.

Walt Crowder asked for direction from legal counsel. Attorney McNagny stated the only thing was she did not know when they actually received the letter. She explained the 10 days was from the date of receipt not the date of the letter so depending upon when the letter was received they would have 10 days to clean it up to meet the requirements.

Walt Crowder shared his personal comment was he was not here to withdraw the ticket but wanted to make sure they were factual with all the checks and balances and asked to table the issue to make sure we have all of the appropriate paperwork and receipts/confirmation that did transpire.

Mayor Daniel concurred with tabling the issue until the next meeting.

PAY REQUEST – BURGESS & NIPLE INVOICE #482390 \$1,231.00 Jeff Walker reported this was for the long term control plan sewer project and was strictly for the construction administration part of it in the sum of \$1,231.00 and recommended the Board act favorably on it.

Motion was made by Mayor Daniel to pay \$1,231.00 to Burgess & Niple for Invoice #482390, Weigold second the motion, all voted aye.

PAY REQUEST – BOWEN ENGINEERING #18 \$56,004 Jeff Walker explained this was for the crane that was above the wet well area. He advised everything was in order and recommended the Board act favorably.

Motion was made by Weigold to accept this and pay \$56,004 for contractor's progress estimate #18 to Bowen Engineering, Mayor Daniel second the motion, all voted aye.

CONTRACT AGREEMENT – BURGESS & NIPLE: WAYNE RECLAMATION & RECYCLING FACILITY Jeff Walker explained under the agreement with US EPA Region 5 the City participates in ongoing efforts concerning the former Wayne Reclamation Site. He advised we were obligated to do groundwater monitoring and for many years Burgess & Niple has been doing this work for us on a semi-annual basis. He reported last year it was a not to exceed amount of \$10,000.00 and this year they have bumped it up by \$220. He explained the perimeters and scope of work remains unchanged and recommended the Board enter into this one year agreement for two semi-annual testing periods in an amount not to exceed \$10,220. Mayor Daniel questioned how long we will have to continue doing this. Jeff Walker stated he asked that very question to Jeff Gore, Representative from Region 5, and he said he would not live long enough to see them release the property. He guessed in excess of 30 – 40 years.

Attorney McNagny questioned if overtime has ever been an issue. Jeff advised it has not; they have never gone over the not to exceed price.

Motion was made by Crowder to renew the agreement with Burgess & Niple to monitor the Wayne Recycling Facility groundwater monitoring services as presented for the amount of \$10,220.00 not to exceed, Weigold second the motion, all voted aye.

COMMITTEE REPORT – TRASH RENEWAL CONTRACT Mayor Daniel reported the Trash Committee was made up of Councilman Simpson, himself, Kelly Cearbaugh, Rosie Coyle and Attorney McNagny. He explained the current contract was up for an additional one year renewal with no additional cost to the customers. He stated the committee discussed a lot of different options and felt because the current contract expires on June 30 of this year it was responsible to renew the contract for one year and then at some point toward the middle to end of this year they would start doing some heavy research as to what we want and what the customers want. He advised the Trash Committee recommended renewing the contract for an additional year at the current costs.

Motion was made by Mayor Daniel to have our Attorney draw up a one year renewal on our current trash contract, Crowder second the motion, all voted aye.

STREET CLOSING PERMIT: ABATE OF INDIANA – JUNE 3RD Mayor Daniel reported the Mayor's ride has happened for many years and this year they want to start in Fort Wayne and come to Columbia City. He advised they did go to the Downtown Business Association who was very favorable towards it and may even do special savings for that event.

Mayor Daniel explained as far as the street closing they were asking to close Chauncey Street from Jackson to Market; they do understand the police will need to have access in front of City Hall and would also like to close Van Buren from Main to Line.

Dan Weigold expressed a concern with the Farmer's Market. Mayor Daniel advised June 3rd was a Sunday so we would not have Farmer's Market. He stated they would have local food vendors and a couple radio stations there.

Chief LaRue pointed out on the permit it also lists West Market from Main to Chauncey and questioned if that could be clarified or scratched. Mayor Daniel advised when they came in to talk about it they did not bring up closing West Market. He suggested tabling this until the next meeting to get some things clarified.

Chief LaRue advised he was unaware they were going to have food vendors and suggested they may need to get entertainment permits.

Mayor Daniel stated he would have Teresa set up a meeting with our public safety to clear up the different things.

Walt Crowder also noted that there was going to be a motorcycle stunt show and questioned Attorney McNagny if there was insurance required for that. Attorney McNagny advised they absolutely should and need to name the City as an additional insured. Chief Longenbaugh advised he questioned the stunt show as well and they said they were still trying to find someone;

the gentleman they had last year did stunts on his dirt bike but they barricaded around to make sure there was a safe zone. He stated they were still unsure and it may be something totally different.

Walt Crowder suggested for 1200 motorcycles it would take about 45 minutes to escort them out of town and questioned Chief Longenbaugh thoughts. Chief Longenbaugh felt that was probably pretty close but would be meeting with Captain Marty Bender, who would be participating in the ride, to further discuss it.

Mayor Daniel requested to table the issue until the next meeting.

BILLS Motion was made by Weigold to pay the bills as presented, Crowder second the motion, all voted aye.

WASTEWATER DEPARTMENT Mike Cook reported on maintenance and repair issues.

IS/COMMUNICATIONS DEPARTMENT Terry Wherry reported he installed new firmware in the computer for the televising truck; he continues to work on new the Park website; Preferred IT installed a new a sonic wall and was working with department heads to set up remote access to their computers.

STREET DEPARTMENT Kelly Cearbaugh reported on the areas they have been televising and the manhole castings they have been changing out.

FIRE DEPARTMENT Tom LaRue reported they were having the air pack bottles tested; they have been working on fundraising ideas; they finished up the selection process for Captains which includes Toby Fralick, Brian Walker, Ron Jones, Chris LaRue, Doug Reed and Mike McGregor and Safety Officers are Frank Loe and Dave Herron. He advised they have been updating job descriptions.

ELECTRIC DEPARTMENT Larry Whetstone reported they repaired an overhead service at Big Lake; took a tree down unexpectedly on Line Street; installed an underground service on CR 600 and straightened a pole on Brown Road that was hit by a car. He continued to report that they replaced copper c-crimps on a service at Marshall Boulevard that was having service interruptions and they started their project to get rid of all of the porcelain cut-outs that have been causing problems. He advised they changed out the meter base at the Community Foundation and changed out a bad pole at Loon Lake.

POLICE DEPARTMENT Tim Longenbaugh advised they were done with the department inventory; had a busy week with the Walgreen's robbery and other cases. He reported they were working on getting training sessions set up for this year; they have another command staff meeting set for Friday and would start working on reorganizing their storage areas.

OUTSIDE OPERATIONS Jeff Walker reported a couple years ago the City had what was called a 500 year storm and flooded a lot of the areas of the high school; subsequent to that they began looking at their infrastructure and their long term needs for surface water drainage. He stated they found that part of the City's public storm water collection system runs into their private system on its way out to the Blue River. He advised the school has approached the City

to look at a partnership in a project they plan on bidding out this summer. He stated the Mayor and staff have been looking at it and would keep Council posted.

Jeff reported they have been working with representatives of City Ford and City Chevrolet to make sure the adequate utilities are extended out there to take care of their development and future needs. He stated in the past week he has received inquiries from the State on three perspective industries looking for a site. He reported as of today we had an acceptance of the option to purchase for the SR 205 mitigation, the documents were being flown to the individual to sign and at that point we can finally start moving forward again.

WATER DEPARTMENT Mike Dear reported they made adjustments to some meter pits; had one new service and changed out 30 meters last week. He advised they had a 6” main break and also fixed a service line that was leaking.

PARK DEPARTMENT Mayor Daniel reported for Mark Green in his absence. He advised because of the success of the father/daughter Dance they would be having a mother/son event on April 27 at Paige’s Crossing from 6 – 10 p.m.; tickets go on sale March 5 and would cost \$32.00 for two people. He reported March 17 was the Big Green 8K at Morsches Park and the proceeds will go towards the fireworks which will be held on July 3rd. He advised they were currently taking registrations for baseball and softball and would be rebidding the trail and bridge beginning mid-March and hoped to still start construction by mid-May.

MAYOR’S REPORT Mayor Daniel reported he has been working with the Legislative Committee of IACT and talking with local representatives and senator about issues that could dramatically effect City government and our ability to take care of the utilities we have. He advised he met with the Mayor’s of Northeast Indiana and formed a caucus to share thoughts and ideas as they continue to market our region.

Having no further business to come before the Board the meeting was adjourned.

Mayor Ryan Daniel

Attest:

Clerk Treasurer Rosie Coyle