

**BOARD OF WORKS
TUESDAY, JANUARY 13, 2015
5:15 P.M.**

Mayor Ryan Daniel – Present
Clerk Treasurer Rosie Coyle – Present
Attorney Marcia McNagny – Present
Daniel Weigold – Present
Walter Crowder – Present

The Columbia City Board of Works met in regular session with all members present, Mayor Daniel presiding.

MINUTES Motion was made by Weigold to approve an overview of the December 30, 2014 meeting minutes as presented, Crowder seconded the motion, all voted aye.

STREET CLOSING PERMIT – JUNIOR ACHIEVEMENT CAR/TRUCK SHOW Motion was made by Mayor Ryan Daniel to approve the street closing permit for the Jr. Achievement 14th annual/car truck show for Saturday, August 1, 2015 as presented, Weigold seconded the motion, all voted aye.

SEWAGE ADJUSTMENT REQUEST – COUPLED PRODUCTS a representative of Coupled Products was present to discuss the request. He explained they have a discharge meter, since they are on a well, and after receiving their November bill, which was excessively high, he had a company come in to calibrate the meter and they found it does have errors. He advised he has a new meter ordered.

Rosie Coyle explained one adjustment per year is allowed and needed to come to the Board for an additional adjustment. Mayor Daniel clarified that the reader was the bad component it was not that they were putting extra into the sewer. It was advised that was correct. Rosie Coyle advised their normal usage was around 200,000 and have the sheets to show that. Mayor Daniel questioned when the first adjustment was made. Rosie advised it was October.

Motion was made by Mayor Daniel to make an adjustment for the November, December and January bills to reflect the well water log as presented in the packet, Weigold seconded the motion.

Walt Crowder pointed out that the adjustment policy says an adjustment will be made, the customer is responsible for paying 25% of the usage over the customer's average usage. He questioned if we would take his well reading plus 25%. Mayor Daniel felt it was 25% over the average use that we record. Crowder noted we do not have an accurate record. Mayor Daniel stated that was why he was basing it off of his well reading rather than going off of their average use. Walt Crowder agreed with the proposal but stated they would be making a major deviation of the policy, he did not want to give it away but also wanted to be fair. Mayor Daniel agreed.

Walt Crowder questioned if we had documentation on file from the repair service identifying the problem. Representative of Coupled Products advised he would email that to Rosie Coyle.

Upon the motion, all voted aye.

CUB SCOUTS – ROAD CLOSING REQUEST A representative with the Cub Scouts of America was present to discuss a street closing request. Rosie Coyle advised she had not received the street closing request back yet. It was explained that individual was on vacation.

Mayor Daniel asked the presentation be made and then they would take it up for formal approval at the next meeting. It was explained the Cub Scouts would like to have a soap box derby and requested to close Old Trail Road from Van Buren to Market Street. He stated they would like to close the road from 6:00 a.m. – 3:00 p.m.

Mayor Daniel questioned Attorney McNagny if there would be liability waivers we would need them to sign off on. Attorney McNagny advised they would. It was advised they have proof of insurance and would email that to the attorney.

Rosie Coyle provided a list of things needed for the next meeting.

DAVID SEWELL – PERMITTING EXCELLENCE PROGRAM UPDATE Dave Sewell distributed and reviewed a packet of information on the program. He explained they had 13 departments involved and have been meeting quarterly over the past year.

Mayor Daniel shared one thing that came about in the last Board of Works meeting had to do with subdivisions and felt that some things were not being followed. He suggested maybe preconstruction meetings that need to be happening, a checklist of some sort so that before construction warranties come to the Board those boxes are checked off. He advised we would like to work with the planning & building department on that. Mr. Sewell welcomed the idea.

BILLS Motion was made by Weigold to pay the bills as presented in the amount of \$698,447.47, Mayor Daniel seconded the motion, all voted aye.

EMPLOYEE RESIGNATION – WASTEWATER Mike Cook reported one of his employees submitted his resignation to take on a job with Parkview Health. He advised he would like to wait to advertise for the position until April.

Having no further business to discuss the meeting was adjourned.

Attest:

Mayor Ryan Daniel

Clerk Treasurer Rosie Coyle