

BOARD OF WORKS
TUESDAY, JANUARY 3, 2012
5:15 P.M.

Mayor Ryan Daniel – Present
Clerk Treasurer Rosie Coyle – Present
Attorney Marcia McNagny – Present
Walter Crowder – Present
Daniel Weigold – Present

The Columbia City Board of Works met in regular session with all members present, Mayor Daniel presiding.

SWEARING IN OF APPOINTED DEPARTMENT HEADS Rosie Coyle performed the swearing in ceremony for all appointed departments heads.

STREET CLOSING PERMIT: JUNIOR ACHIEVEMENT Rosie Coyle advised all of the department heads signed off on the permit.

Dan Weigold questioned if we take care of the garbage cans or was it something they hire out. Rosie Coyle advised Troy puts the pull out dumpsters around town.

Mayor Daniel questioned if they had expanded or contracted since last year. It was noted that they expanded a little bit.

Dan Weigold questioned if they contribute any funding back to the City at all. Rosie Coyle advised they do not. Walt Crowder explained it was something we have done historically as a not for profit organization to support them and the business they draw to the town offsets some of the investments we make. Rosie noted that we do provide the trash receptacles for everyone that has downtown events, even Old Settlers.

Motion was made by Crowder to accept the proposal as presented for the street closing for the Junior Achievement 11th annual car, truck, motorcycle show scheduled for August 4 from 6 a.m. – 2 p.m., Weigold second the motion, all voted aye.

EMPLOYEE REPLACEMENT – COMMUNICATIONS DEPARTMENT Terry Wherry reported he recently had a dispatcher quit and move to Michigan and was requesting the Board of Works allow him to start the procedure to replace that employee. He explained this employee hired on in 2008 because of the work load and overtime Dispatch was incurring. A list of call volume, overtime issues and vacation days needing covered was provided to the Board.

Dan Weigold felt it was obviously justified.

Mayor Daniel agreed. He questioned how long the position had been vacant. Terry reported the employee's last day was December 27.

Walt Crowder concurred.

Motion was made by Weigold to begin the hiring process for dispatch, Crowder second the motion, all voted aye.

EMPLOYEE REPLACEMENT – WATER DEPARTMENT Mike Dear reported a little over 3 months ago they had a guy transfer over to the Park Department and have been operating one short ever since. He explained Mayor Fleck did not want to fill the position right away because of money situation. He reported there was no one in his department that had less than 10 years of service and with vacation time they could be short one person for 27 weeks out of the year. He felt with their work load it was obvious they needed to replace that position.

Mayor Daniel questioned when working on replacing a main how many guys were needed on site. Mike Dear advised at least 4 guys and for a regular meter setting they need at least 3 guys.

Walt Crowder noted they were down another guy due to injury. Mike advised they were and had 4 guys in operation counting himself.

Dan Weigold felt it was obvious that in order to maintain service to our constituents this was a need.

Motion was made by Weigold to start the process of hiring a water department employee, Crowder second the motion.

Mayor Daniel confirmed this replacement had nothing to do with the rate impact that was happening. Mike Dear advised it did not.

Upon the motion, all voted aye.

OUTSIDE OPERATIONS Jeff Walker gave an update on the Long Term Control Plan project. He reported the contaminated soil that had been inadvertently dumped at a residence south of town has been removed and disposed of correctly.

FIRE DEPARTMENT Tom LaRue reported he has one gentleman who would be commuting to Fort Wayne for Firefighter training 1 & 2. He thought it would be 2 days a week and some Saturdays for about 6 months.

STREET DEPARTMENT Kelly Cearbaugh reported they were called out Sunday and Monday due to the freezing rain. He advised they would be working on filling holes in the alleys and streets.

IS/COMMUNICATIONS Terry Wherry reported he was working with SDS Communications to get a security camera up at the fire museum that would monitor the trail and bathrooms. He advised he was working with the fire department on mobile inspection software that would be used out in the field and has also been working with the department heads on the possibility of having access to CAD mapping on their cell phones. He advised he would be working on the list

of machines that were up for replacement. He reported CenturyLink would be making preparations for our secondary internet access that will be installed.

ELECTRIC DEPARTMENT Larry Whetstone reported they disconnected power at the old hospital but still have some transformers and wires to remove. He advised they were starting to work on their tree schedule and have finished their inventory.

WATER DEPARTMENT Mike Dear reported they cut off a line at the old hospital; they have been working on inventory and changing out a few meters. He advised they had to isolate a line on Chauncey Street for the sewer project. He stated they have also been working on year end reports for the DNR.

WASTEWATER DEPARTMENT Mike Cook reported on some issues they were having with the boiler; they received results back on the biomonitoring and both tests came back at 100%. He advised the miscellaneous improvements project would be starting up shortly and would last about 8 months. He reported he would be working on the renewal of their NPDES permit; it has to be submitted to IDEM before June of this year.

POLICE DEPARTMENT Tim Longenbaugh reported he has been working on transitioning with Mike Petersen. He advised he was working to get the detective positions filled as soon as possible. He reported Tony Hively would be back to work officially on January 9 and they would then start having command staff and shift meetings to discuss goals and expectations for all three shifts. He advised he has been reviewing the SOP's and policies to make sure they were measuring up to those.

PARK DEPARTMENT Mark Green reported on snow removal. He advised the Park Board would meet on January 11 to discuss the trail bids. He reported the Father/Daughter Dance would be February 3 and baseball and softball registrations would start early February.

Having no further business to discuss the meeting was adjourned.

Mayor Ryan Daniel

Attest:

Clerk Treasurer Rosie Coyle