

BOARD OF WORKS
TUESDAY, JUNE 9, 2020
5:00 PM

Mayor Ryan Daniel – Present
Clerk Treasurer Rosie Coyle – Present
Attorney Marcia McNagny – Present
Walter Crowder – Present
Nicole Penrod – Present

The Columbia City Board of Works met in regular session with all members present, Mayor Daniel presiding.

MINUTES Motion was made by Walt Crowder to approve an overview of the May 12, 2020 meeting minutes as presented, Nicole Penrod seconded the motion, all voted aye.

BID OPENING – COMMUNITY CROSSING Rosie Coyle opened and read bids received from Pulver Asphalt Paving for the amount of \$1,071,718.20; API Construction for the amount of \$966,163.70; Brooks Construction for the amount of \$956,965.00; Niblock for the amount of \$999,993.25 and E & B Paving for the amount of \$1,052,931.95.

The project estimate was calculated at \$1,555,000.

Mayor Daniel advised the bids would be taken under advisement and award at the next meeting.

PETITION TO VACATE ALLEY – 507 E JEFFERSON STREET Ed Parent of 507 E. Jefferson Street requested to vacate the unimproved alley between both of his properties. He advised the property has never been used as an alley and has continually mowed it.

Chip Hill advised there were no utility issues and did not see any reason to reject the request.

Mayor Daniel shared with no real room to develop behind his property he did not see a reason why the City would need to use that property for an alley.

Board of Works members were in agreement to approve the request and will forward on to Council for ordinance approval.

EASEMENT ENCROACHMENT AGREEMENT – 150 W CAMBRIDGE Isaiah Penrod explained he would like to put up a privacy fence. Shawn Lickey wanted to make sure Mr. Penrod was aware that if the electric department needed to get to the area the fence would have to come down and put back at the property owners expense.

Nicole Penrod noted, for conflict of interest purposes, she was not related to Mr. Penrod.

Motion was made by Mayor Daniel to approve the encroachment agreement for 150 W. Cambridge Dr. as presented, Nicole Penrod seconded the motion.

EASEMENT ENCROACHMENT AGREEMENT – 923 REDSTONE CT Andrew Shultz explained he also would like to put up a privacy fence in his backyard. He shared there was a small shed in the easement as well but would be moving it. He advised he would like to take the fence off the back line by 2 feet and line it up with all of the other fences.

Shawn Lickey advised it was REMC territory so his only concern would be the street lighting.

Mayor Daniel noted again if the electric department needed to access the area we would notify or remove the fence and would be at the property owner's expense to put the fence back. Mr. Shultz understood.

Motion was made by Mayor Daniel to approve the encroachment agreement for 923 Redstone Ct. as presented, Nicole Penrod seconded the motion, all voted aye.

CORONAVIRUS RELIEF FUND ACCEPTANCE Mayor Daniel shared, as mentioned in past meetings, the State of Indiana released \$300 million to the CARES Act funding received from the Federal Government. He explained in order to have access for reimbursement this certification has to be signed stating that we understand what has to be done and in the proper manner. He stated this basically gives us the opportunity to apply for reimbursement for some of the expenses we have had that were unbudgeted for Coronavirus relief.

Walt Crowder questioned if there was a timeframe. Mayor Daniel explained each City, Town and County had a specific appropriation and thought we were in the \$290,000.00 range. He shared he has expressed to the legislative delegation as well as the Governor's Office that, while it was very much appreciated that we have these dollars to help reimburse us, the strict guidelines will force us to not be able to capture the full amount of those dollars. He felt most City, Towns and Counties would be in the same situation.

Motion was made by Nicole Penrod to approve the Certification and give the Mayor signatory powers, Walt Crowder seconded the motion, all voted aye.

PAY REQUEST 19119-08: ROBERT CROSBY CSO MITIGATION \$206,859.89 Mike Cook advised he, as well as the engineers, have reviewed the pay request and recommend payment.

Motion was made by Mayor Daniel to approve contractor's application for payment #19119.08 in the amount of \$206,859.89 as presented, Nicole Penrod seconded the motion, all voted aye.

STREET/ALLEY CLOSING PERMIT – DUMPSTER AT OHKI ALLEY Mayor Daniel noted the request was through June 19. Chip Hill advised that was an estimate and should be done before that.

Motion was made by Walt Crowder to approve the street closing permit for 116-118 W. Van Buren Street, Nicole Penrod seconded the motion, all voted aye.

STREET CLOSING REQUEST - JOURNEY FITNESS 5K RUN/WALK – CONNEXION WAY Nicole Shaw with Journey Fitness was present to explain the closing request. She advised they would be using Connexion Way and Opportunity Drive with the race starting at 8

a.m. and hoping to be done by 10 a.m. She reported she has already contacted the police department for assistance at the intersections and they were on board pending approval of the Board.

Mayor Daniel questioned if they wanted to close the whole road or just one lane. Ms. Shaw explained the way the run was set up there would be people on both sides. Mayor Daniel expressed a concern for the hotel, clinic and senior center traffic. Ms. Shaw shared they were thinking most of those places would not be open at 7 - 8 am. Mayor Daniel advised he did not want to shut down the road and then have cars that do not have any entrance/exit ability and was trying to figure out a good way of doing that. He suggested the request be approved but continue to work with Captain Parrett to get the proper traffic pattern completed.

Motion was made by Mayor Daniel to approve the request with the caveat that Captain Parrett continue to work on creating a safety plan for that stretch, Nicole Penrod seconded the motion, all voted aye.

PREAPPROVED REQUEST – APPLICATION TO LOCATE UTILITY IMPROVEMENTS IN CITY RIGHT OF WAY – 608 E. JEFFERSON STREET Motion was made by Mayor Daniel to approve the locate permit for the utility improvements in the City's right of way for BSM Groups on behalf of Mediacom, Nicole Penrod seconded the motion, all voted aye.

PREAPPROVED REQUEST – TRASH DUMPSTER – 395 N. WESTCHESTER DR. Motion was made by Mayor Daniel to approve the street closing permit for 395 N. Westchester Dr., Nicole Penrod seconded the motion, all voted aye.

CITY HALL SIDEWALKS Mayor Daniel noted it has been discussed for a while the need to improve the sidewalks in front of City Hall, specifically the stamped concrete areas that stick up and creates a potential tripping hazard. He shared we have also talked about the idea of putting down heating elements so that area does not necessarily have to be plowed every time it snows but also take away some liability challenges in that regard. He noted the County has installed a similar type of system that has been impactful for them. He advised some of the street department guys would be doing a lot of the concrete work which will save us about \$20,000.00.

Mayor Daniel requested spending \$60,000 on this project. He advised it has already been appropriated for with curb & sidewalk and CEDIT funds. He noted there may be some matching funds come from the Community Crossings grant. He advised this would just be for Phase I or for the interior sidewalks. He shared we would be putting a boiler in that would have enough capacity to cover Phase II.

Mayor Daniel shared the goal was to try and do it in a way that minimizes disruption of City Hall. It was noted we may need to move the utility dropbox for a few days.

Mayor Daniel questioned if there was a timeline. Troy Gawthrop advised there was not and wanted to wait for approval.

Motion was made by Nicole Penrod to approve spending \$60,000.00 on updating the sidewalks in front of City Hall, Walt Crowder seconded the motion, all voted aye.

BILLS Motion was made by Nicole Penrod to pay accounts payables in the amount of \$886,496.52, Mayor Daniel seconded the motion, all voted aye.

Motion was made by Nicole Penrod to pay all paytypes except overtime in the amount of \$218,298.62 plus overtime in the amount of \$739.72, Mayor Daniel seconded the motion, all voted aye.

Motion was made by Nicole Penrod to pay accounts payable vouchers for water and electric of \$1,544.35, Mayor Daniel seconded the motion, all voted aye.

Motion was made by Nicole Penrod to approve paying accounts payable vouchers for aquatics center season pass refunds of \$3,950.00, Mayor Daniel seconded the motion, all voted aye.

Motion was made by Nicole Penrod to approve the accounts payable vouchers for baseball and softball for \$12,400.00, Mayor Daniel seconded the motion, all voted aye.

LOADING DOCK – MSF Shawn Lickey reported he has had discussions with the Mayor about the space issues at the Maintenance Facility. He shared they have a loading dock at the MSF that has not been used in 20 years that seems to just take up space and felt it would be an opportunity to add some parking. He talked with the gentleman who did the repairs on the asphalt who submitted a price to remove the dock for \$13,050.00. He advised he talked with a couple other companies but they were not able to come close to that price.

Shawn Lickey shared he would eventually like to extend the building in the area where the loading dock currently is.

Mayor Daniel confirmed it was a total of \$13,050.00. Shawn Lickey advised that was correct; they have completed the first two portions of the project but did not want to proceed with the dock removal without approval from the Board.

Walt Crowder advised if we have not used the dock for that many years and we can make it more efficient and safer, he had no issues with it. Nicole Penrod agreed.

Having no issues, the Board approved moving forward with removal of the loading dock.

Having no further business to come before the Board the meeting was adjourned.

Mayor Ryan Daniel

Attest:

Clerk Treasurer Rosie Coyle