

**BOARD OF WORKS**  
**TUESDAY, FEBRUARY 25, 2020**  
**5:00 PM**

Mayor Ryan Daniel – Absent  
Deputy Clerk Treasurer Sally Wherry – Present  
Attorney Marcia McNagny – Present  
Walter Crowder – Present  
Nicole Penrod – Present

The Columbia City Board of Works met in regular session with all members except Mayor Daniel present, Walter Crowder presiding.

**MINUTES** Motion was made by Nicole Penrod to approve an overview of the February 11, 2020 meeting minutes as presented, Walt Crowder seconded the motion, all voted aye.

**EMPLOYMENT TRAINING AGREEMENT: BRANECKI** Chief Leatherman advised the conflicting language discussed at the previous meeting was removed and Officer Branecki has signed the updated version.

Motion was made by Walt Crowder to approve the corrected changes identified by Chief Leatherman, Nicole Penrod seconded the motion, all voted aye.

**THERAPY DOG AGREEMENT** Chief Leatherman explained this agreement was a partnership with the police department and Whitley County Consolidated Schools. He advised the therapy dog was voluntary and noted the school received a grant for the training of the dog. He noted Officer Hodges worked directly with his insurance company to discuss coverage and advised he has a \$1 million policy in which the City was named on the policy. He advised there would be no extra pay for this.

Walt Crowder confirmed the dog would always be with Officer Hodges. Chief Leatherman advised that was correct as it was his personal dog. Walt Crowder questioned if there would happen to be a need for Officer Hodges emergency services the dog would not participate. Chief Leatherman advised it would not; it was trained to be highly obedient and provide comfort and care. He advised it was not a tracking or drug screening dog; no training was paid for by the City, it was a voluntary thing and they were allowing Officer Hodges to use a City vehicle to transport the dog. Walt Crowder confirmed the true purpose of the dog was to provide therapy for the students and teachers. Chief Leatherman advised that was correct. He noted there was a provision in the agreement regarding victims of a violent crime in that the City may request the dog's services to provide therapy to officers or victims. He advised the school was ok with that.

Walt Crowder clarified the agreement was between the school and Officer Hodges. Chief Leatherman advised it was between the school, Officer Hodges and the City.

Motion was made by Nicole Penrod to approve the agreement for the therapy dog including the City, Officer Hodges and WCCS, Walt Crowder seconded the motion, all voted aye.

**ENCROACHMENT AGREEMENT – 225 W. BAY BRIDGE CT.** Chip Hill advised he saw no issues with it. Department Heads present did not have any issues with it.

Motion was made by Nicole Penrod to approve the encroachment agreement at 225 W. Bay Bridge Ct., Walt Crowder seconded the motion, all voted aye.

**STREET CLOSING REQUEST: PASSAGES 5K/10K** Amy Johns, Development Manager with Passages, was present to discuss the street closing. She shared in years past they have been able to hold the race at Morsches Park but due to the Easter holiday and baseball tournaments it was not going to work out. She shared they approached the 4-H Board and they were very welcoming to use the fairgrounds for the start and finish. She advised they have worked with Amy Biggs as well as Chief Leatherman and Captain Parrett to establish the route. She shared they became a Fort Wayne Running Club points series race and were asked to add a 10K route this year.

Motion was made by Nicole Penrod to approve the street closing request by Passages for April 25, 2020 from 7:45 am– 9:45 am, Walt Crowder seconded the motion, all voted aye.

**CHANGE ORDER #1: R.E. CROSBY: INCREASE \$14,139.00** Chip Hill explained there was miscommunication at the start of the project in that the water department wanted to upsize the water mains for fire protection and longevity. He advised they did not catch it until just recently and would like Board approval to upsize the pipes from 4” – 8”. He noted they have ordered the pipe and had the money allocated for it.

Motion was made by Walt Crowder to accept the request for Change Order #1 in the amount of \$14,139.00 to upsize pipe from 4” – 8”, Nicole Penrod seconded the motion, all voted aye.

**BILLS** Motion was made by Nicole Penrod to pay the bills in the amount of \$1,545,803.06 plus paytypes except overtime of \$225,449.66 and overtime for \$6,480.59, Walt Crowder seconded the motion, all voted aye.

**BID OPENING: DEMOLITION 315 S. MAIN STREET** Craig Wagner advised they have given Mr. Childer’s sufficient time, an extra month, to get a contractor in and it has not happened yet, as of today. He shared they went ahead and requested bids, giving Mr. Childer’s proper notice per state statute. He presented 2 bids for demolition that the Board could either accept or reject and also had the authority to set the timeline.

Walt Crowder confirmed the scope of the work from previous conversations was just the front part was coming down. Craig Wagner advised that was correct; the Main Street side.

Nicole Penrod questioned who would be paying for it. Craig Wagner advised the City would pay for it and then the owner would pay the City. He explained once invoiced Mr. Childer’s would have 15 days to pay it and if he doesn’t a lien could be placed on the property or there were several other options.

Walt Crowder confirmed there had been no interaction with Mr. Childer’s on this. Craig Wagner advised he had not on this matter. He noted Mr. Childer’s made indications to him that a contractor was hired and was going to get it done. Walt Crowder questioned how many weeks Mr. Childer’s was delinquent. Craig Wagner advised he was supposed to have it done December 27, 2019.

Bids were opened and read by Sally Wherry. Bids were received from Tim Moyer for the amount of \$8,500.00 and Wigent Excavating for the amount of \$16,500.00.

Attorney McNagny noted the Board would typically take the bids under advisement until the next meeting and questioned Craig Wagner if decisions were normally made at the meeting when the bids were opened. Craig Wagner advised they sometimes do and sometimes wait but recommended proceeding so they can get the building down.

Motion was made by Walt Crowder to award the construction demolition project to Tim Moyer for 315 S. Main Street, Nicole Penrod seconded the motion.

Walt Crowder noted they had 30 days to start and 30 days to complete so there was a 60 day window.

Upon the motion, all voted aye.

Having no further business to discuss the meeting was adjourned.

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Walter Crowder

Attest:

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Deputy Clerk Treasurer Sally Wherry